



Fire Department BUDGET PRESENTATION

FY 2020-2021



➤ CHIEF JOHN H. OATES

- Appointed Fire Chief October 2008
- Over 30 years of professional and engaged fire service experience
- Graduate degree from Oklahoma State University, Graduate of the NFA Executive Fire Officer Program (2005), numerous professional certifications
- Responsible for all aspects of leadership within the department and FMO, Emergency Management, Planning.
- President, CT Career Fire Chief's Association, member CT EMS Advisory Board, Adjunct Instructor, CT Fire Academy, FRCE Advisory Committee on Behavioral Health.





► COMMAND STAFF

Assistant Chief Kevin Munson

- Appointed as Assistant Fire Chief in 2018
- Over 25 years of professional fire service experience
- Adjunct Instructor, Connecticut Fire Academy
- BS from SUNY MS student at University of New Haven
- Serves as the Assistant Chief of Operations, responsible for:
 - Suppression Division
 - Training Division
 - Apparatus Maintenance Division
 - Hazardous Materials Response Program
 - Department Facilities





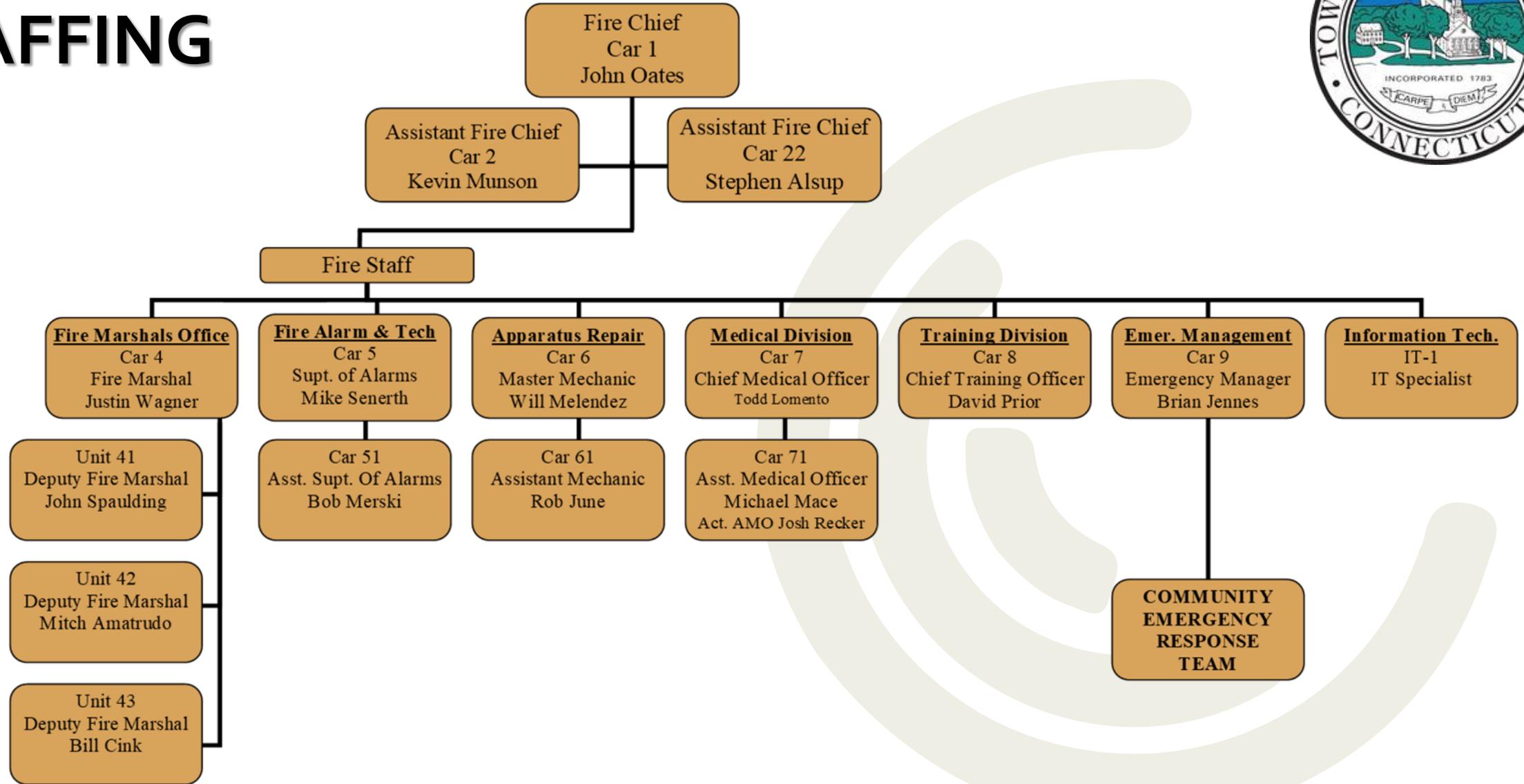
► COMMAND STAFF

Assistant Chief Stephen Alsup

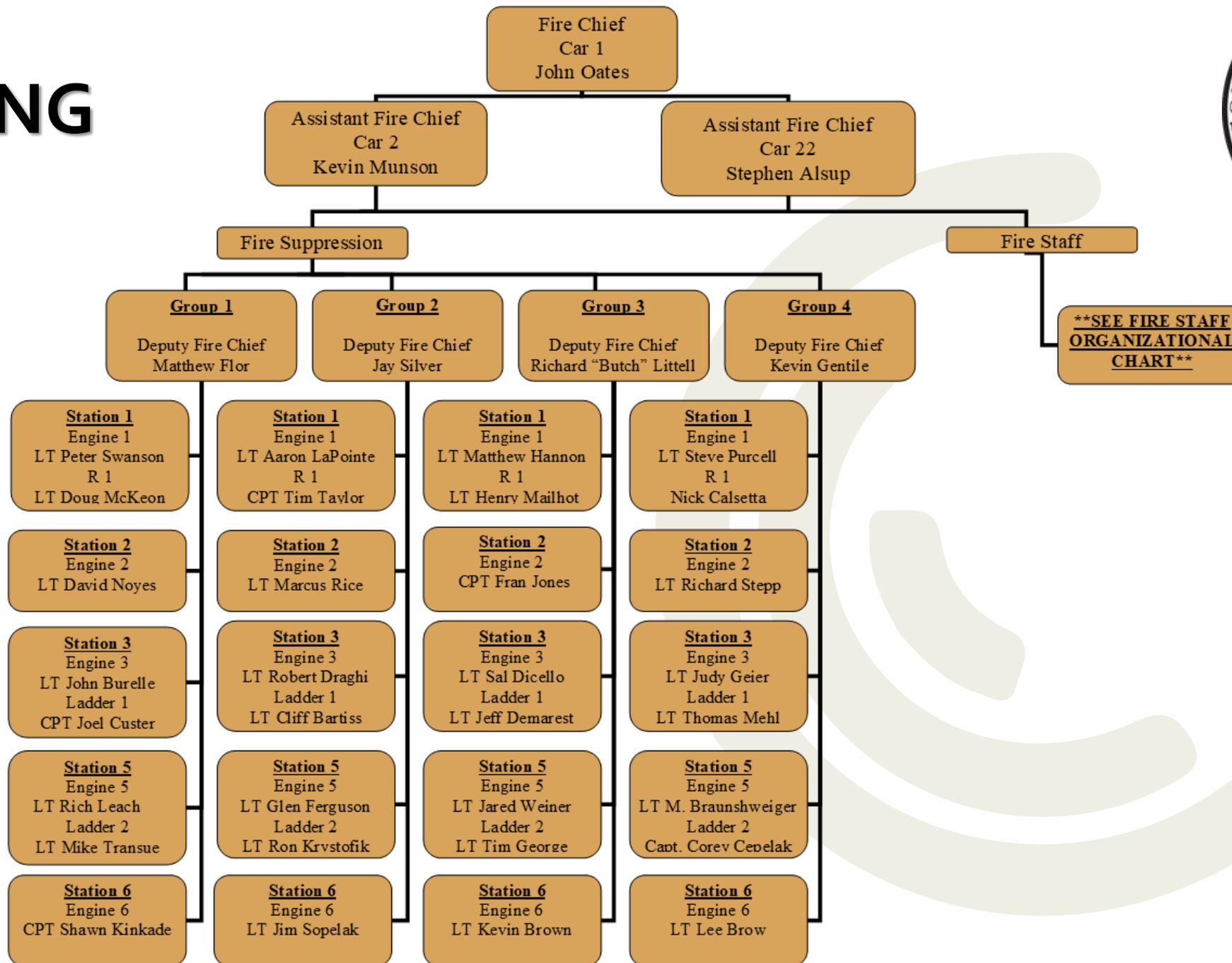
- Appointed Assistant Fire Chief in 2020
- Over 25 years of professional fire service experience
- BS from Bryant University, MS from University of New Haven, Certified Human Resources Specialist
- Serves as the Assistant Chief of EMS and Technical Services responsible for:
 - EMS Division
 - Special Events, Bike Team, Marine Operations
 - Fire Alarm and Technology Division
 - Liaison with Public Safety Dispatch



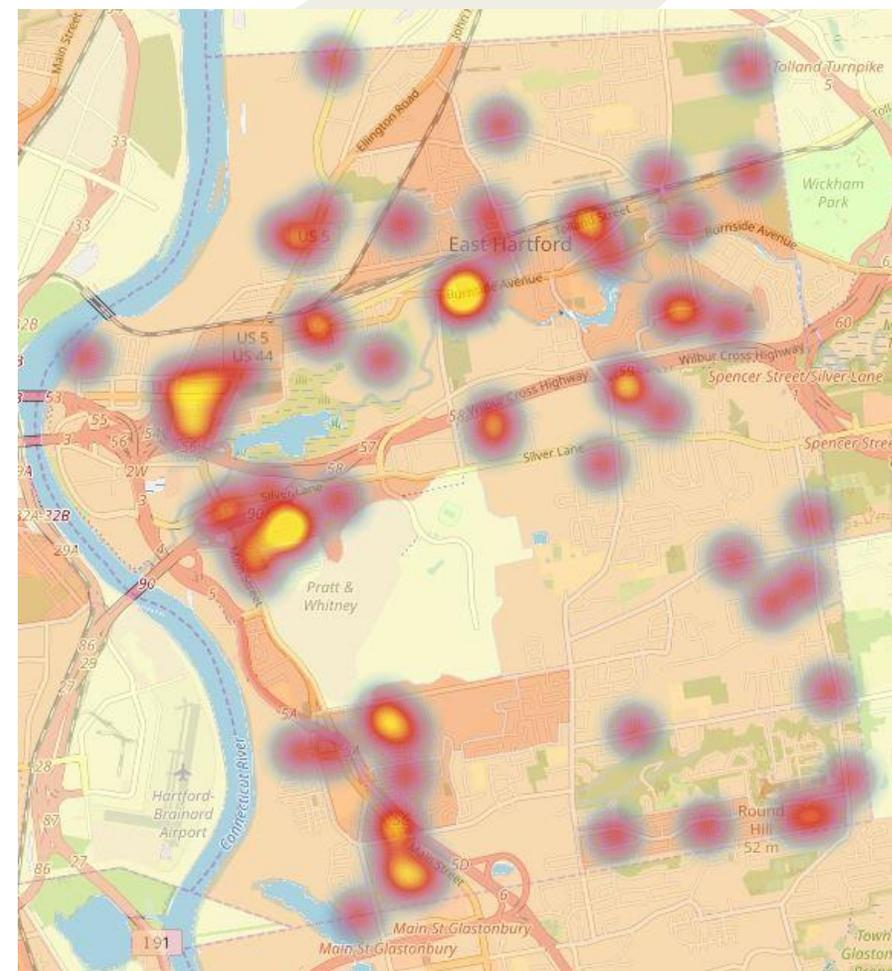
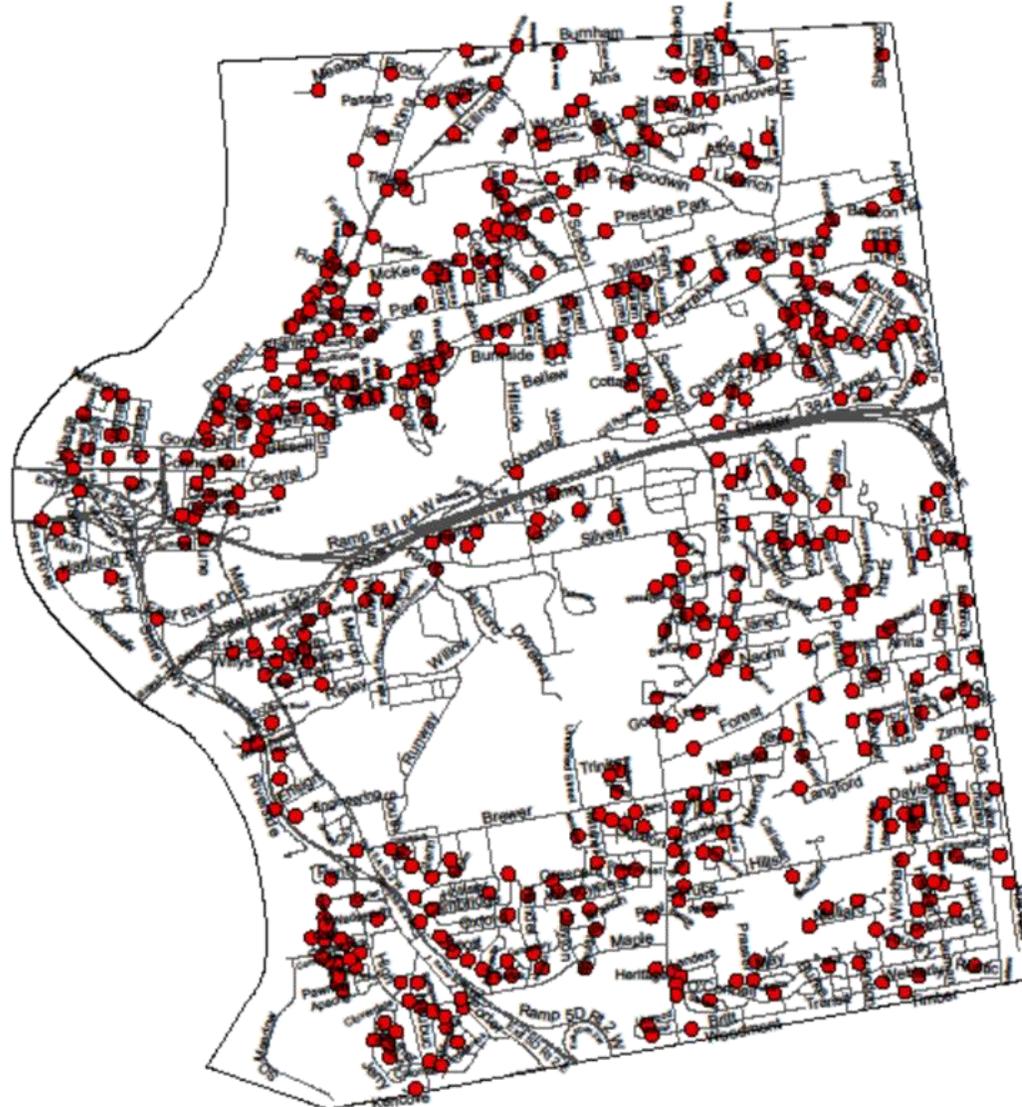
STAFFING



STAFFING LINE



CALLS FOR SERVICE 2019



0 0.25 0.5 1 Miles



▶ DEPARTMENT DESCRIPTION & SERVICES

Fire Administration Division

- **Division Staffing:**
 - Fire Chief
 - Two Assistant Fire Chiefs
 - One Executive Assistant (FD Business Manager)
 - One Clerk
- **Division Functions:**
 - Global Leadership
 - Human Capital Development
 - Fiduciary Responsibility
- **By the numbers:**
 - Grievances: 0
 - New Members hired: 9
 - Promotions: 25
 - Special Events: 38





▶ DEPARTMENT DESCRIPTION & SERVICES

Fire Suppression Division

- **Division Staffing:**
 - See line staffing org chart
- **Division Functions:**
 - Response to calls for service
- **By the numbers:**
 - Total Calls for Service:
 - Building Fires: 32
 - Motor Vehicle Crashes: 506
 - Feet of hose tested: 15,000



The Price of Protection



Helmet \$350

Hood \$113

Flashlight \$135

Breathing Apparatus \$7000

Portable Radio \$6500

Escape Harness \$525

Pants (Two Sets) \$2200

Jacket (Two Sets) \$2700

Thermal Image Camera \$7000

Gloves \$120

Mask \$325

Boots \$430

Tools \$265

**Protective
Equipment
Price Tag:
\$27,663.00**





► DEPARTMENT DESCRIPTION & SERVICES

Office of the Fire Marshal

• Division Staffing:

- Fire Marshal
- Deputy Fire Marshal (3)
- Administrative Aide

• Division Functions:

- Connecticut General Statutes 29-305 requires the local fire marshal to inspect all properties with the prescriptive frequency of Section 107 of the CT Fire Safety Code
- Conduct Plan Review for all new construction, renovation, change of use
- Coordinate Community Risk Reduction effort

• By the numbers:

- 1051 Residential Inspections (203 re-inspections)
- 109 smoke detectors provided
- Total revenue collected: \$801,358
- 162 Fire Investigations





▶ DEPARTMENT DESCRIPTION & SERVICES

Fire Apparatus Maintenance Division

- **Division Staffing:**

- Master Mechanic
- Assistant Mechanic

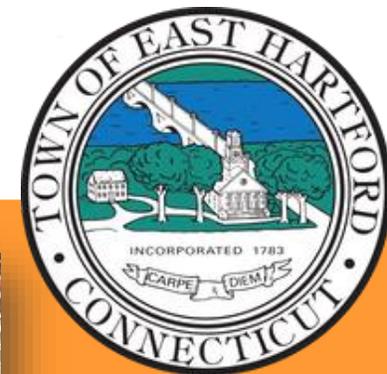
- **Division Functions:**

- The Division is responsible for the maintenance of apparatus, light fleet vehicles and trailers, and a significant array of equipment including fire hose, self contained breathing apparatus (SCBA), and firefighting tools.

- **By the numbers:**

- 9 front line apparatus
- 34 other vehicles
- 82 SCBA (and 262 SCBA air cylinders)
- 15 chain and rotary saws
- 672 feet of ground ladders
- 9 Powered extrication tools





► DEPARTMENT DESCRIPTION & SERVICES

Fire Alarm and Technology Division

- **Division Staffing:**

- Alarm Division Superintendent
- Assistant Alarm Superintendent

- **Division Function:**

- Maintain and constantly improve the department's radio system.
- Provide subject matter expertise and assistance to Police Department and Public Works in related matters
- Ensure 100% in service rate of municipal fire alarm system
- Ensure functionality and execute prompt repair of 15 traffic signals. numbers:

- **By the numbers:**

- 4 microwave stations
- 90 Municipal Fire Alarm Boxes
- 164 Radios (FD Only)
- Revenue Collected: \$61,000





▶ DEPARTMENT DESCRIPTION & SERVICES

Emergency Medical Services Division

• Division Staffing:

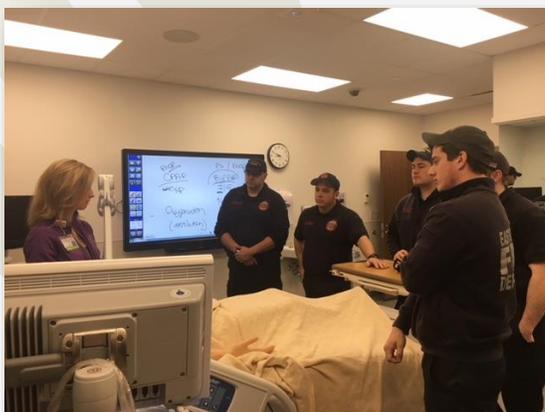
- Chief Medical Officer
- Assistant Medical Officer

• By the numbers:

- 10,080 cardiac electrodes used
- IV Fluid given to 1,365 patients
- 2,568 hours of EMS training
- Revenue collected: \$716,564

• Division Function:

- Responsible for all aspects of the EMS System including: quality assurance process, medical education for all personnel, public education and awareness, and the research and purchase of all medical equipment and supplies.
- Responsible to maintain the Town's Public Access Defibrillation (PAD) program (Heart Safe Community designation)
- Division is responsible for administration and maintenance of the Emergency Medical Dispatch (EMD) protocol





► DEPARTMENT DESCRIPTION & SERVICES

Office of Emergency Management

• Division Staffing:

- Captain, Emergency Management

• Division Function:

- Developed a Comprehensive Emergency Management Plan to better align the Town's varied Departments roles and responsibilities.
- Maintain and improve the East Hartford Emergency Operation Plan
- Direct the Community Emergency Response Team's activations
- Contribute to improving the Town's resiliency through community outreach and education

• By the numbers:

- Plan 9 Bag Distributed: 795
- Public Education and Community Exercises: 5 Events
- CERT 30 Activations for a total of 930 man hours
- Grant Funds secured: \$25,410.50





▶ DEPARTMENT DESCRIPTION & SERVICES

Fire Training Division

- **Division Staffing:**

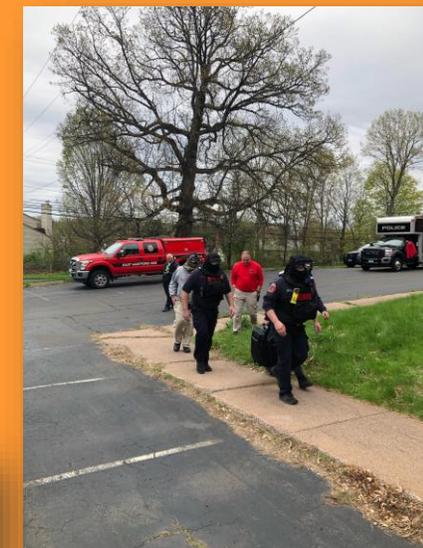
- Chief Training Officer

- **Division Function:**

- The division is tasked with ensuring all personnel achieve and maintain their professional qualifications according to the Occupational Safety and Health Association (OSHA) as well as national consensus standards promulgated by the National Fire Protection Association (NFPA).
- Responsible for coordination of training and orientation for new members and acts as their primary point of contact during their training.
- Responsible for coordinating individual company training and drills.

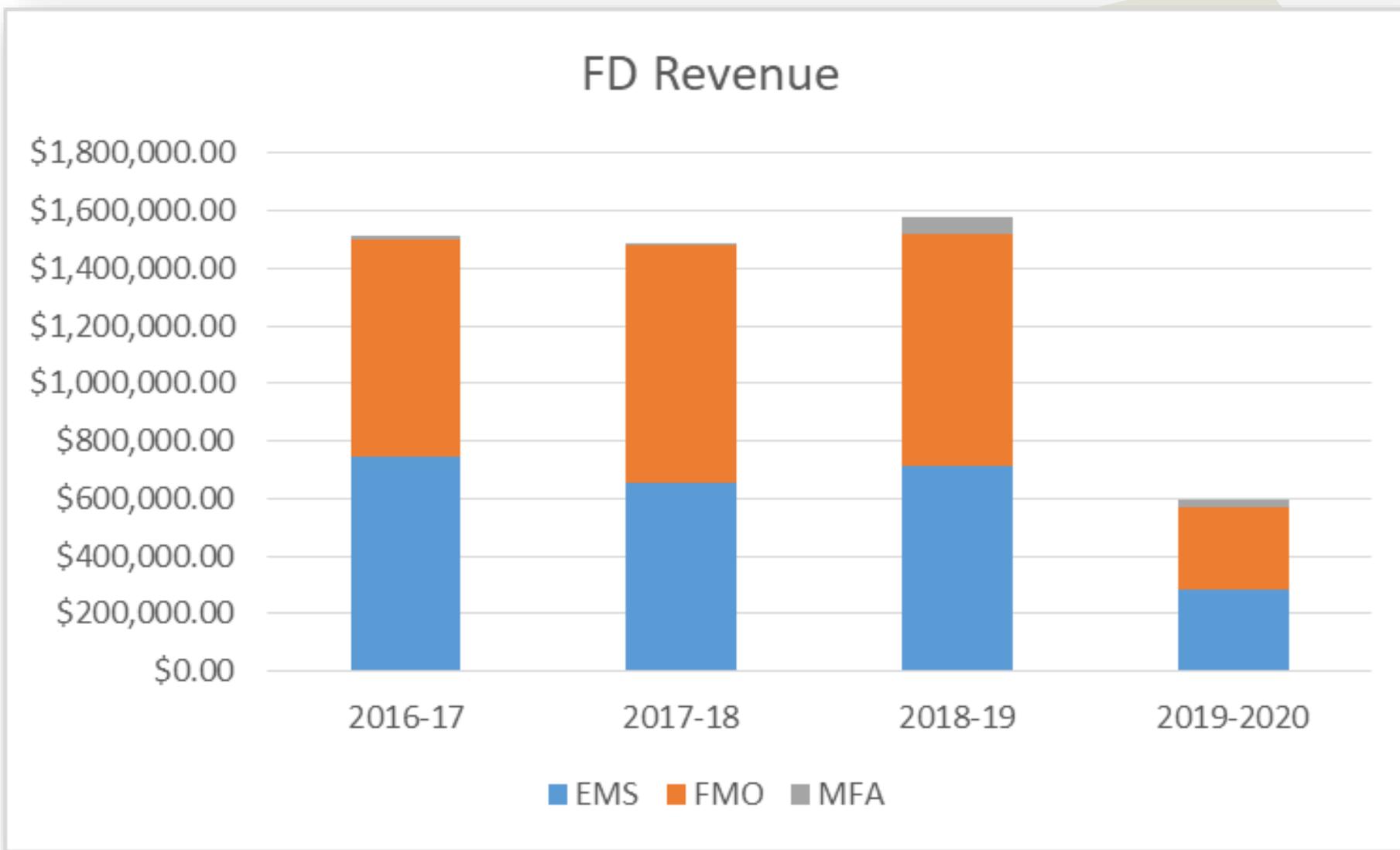
- **By the numbers:**

- Fire Training Hours: 14,857





➤ REVENUE 2019





➤ 2019 AREAS OF FOCUS

- **Professional Development**

- Promoted or appointed 45 employees in 19 months

- **Department Policy and Guideline Update**

- Department has over 200 policies that need updating to stay current with applicable standards

- **Equipment Upgrades**

- Aging equipment can be dangerous and inefficient





► 2020 PROGRAMS & INITIATIVES

- Technology Upgrades
- Preparation for staff turnover
- Fleet attention
- Recruiting
- Continued mentoring/education of new officers
- Update Training needs and programs





► MISSION FOCUS

- Increasing Efforts Toward Recruitment
- Ensuring Preparedness for High Threat Events
- Continuity of Operations during periods of high turnover
- Adapting to changing EMS regulations
- Begin planning for training facility





► DEPARTMENT CHALLENGES

- Recruitment
- True impact of changes in EMS Education
- Fuel, Parts, Tires, Outside Services
- Overall Health of Fleet
- Sustainability of Regional Assets



BUDGET CHANGES

ORG	OBJECT	DESCRIPTION	REASON	\$ CHANGE
G5316	61220	Tuition Reimbursement	To fund a contractual Increase	\$10,000
G5316	63133	Professional Services	Increase in costs for medical testing and exams	\$19,000
G5317	61364	Uniforms	Increased costs, new members, promotions	\$3,500
G5317	63248	Hydrants	Mandated increase from the MDC	\$22,875
G5317	64509	Fire Equipment	Increase in cost for replacement of critical tools	\$7,500

BUDGET CHANGES

ORG	OBJECT	DESCRIPTION	REASON	\$ CHANGE
G5319	62237	Fire Prevention Materials and Supplies.	To fund the smoke alarm program	\$2,100
G5320	63229	Vehicle Repair Services	To address repairs not able to be accomplished by staff	\$9,000
G5320	63512	Env. Disposal Services	To address an increase in the fee charged for environmental disposal of waste	\$688
G5323	660181	Paramedic/EMS Stipend	To fund a contractual increase	\$28,500
G5323	63159	Staff Training	To address changes in how EMS continuing education is provided	\$5,398

➤ BUDGET CHANGES

ORG	OBJECT	DESCRIPTION	REASON	\$ CHANGE
G5323	63239	Medical Equipment Maintenance	To fund one-half of the EMD/QA program for 911 Telecommunications	\$9,800
G5323	62368	Infectious Disease	To eliminate this as a separate line	(\$7,500)
G5323	63347	C-MED Payment	To address as increase in the fee paid for coordinated EMS/hospital radio communications	\$1,031
G5324	62216	Professional Development	To improve Emergency Management preparedness	\$750
G5324	63214	Tools and Implements	To improve technology and capacity in the Emergency Operations Center	\$500
G5324	63214	Advertising	To improve Emergency Management outreach	\$1,500
G5325	63159	Staff Training	To address the significant influx of new members and newly promoted members	\$11,200



➤ CAPITOL IMPROVEMENTS

- Cardiac monitor
- Alarm Division 'bucket truck'
- Apparatus Repair Division 'shop truck'





THANK YOU!
