

**LIBRARY COMMISSION  
TOWN OF EAST HARTFORD**

**November 21, 2016 (CORRECTED)**

**CALL TO ORDER:**

Chairman Todney Harris called the meeting of the Library Commission to order at 6:36 pm in the Raymond Library Meeting Room #1, 840 Main Street, East Hartford, Connecticut.

**PRESENT:** Todney Harris, Rose Tavgian, Mary Mourey, Debra Arrieta, Joanne Covey, Joanne Sullivan,

**ABSENT:** Florence Schroeter, Seraphina Pelletier

**ALSO PRESENT:** Esther Clarke, Mike Kurker, John Choquette, Assistant Library Director Katherine Beaudry

It was determined that there was a quorum.

**ACCEPTANCE OF MINUTES:**

**May 16, 2016 Library Commission Meeting Minutes**

**MOTION:** By Joanne Sullivan  
seconded by Rose Tavgian  
to **approve** the minutes of the May 16, 2016 Library Commission minutes.  
Motion carried 6/0.

**NEW BUSINESS:**

**East Hartford Public Libraries Internet Safety Policy**

**MOTION:** By Joanne Sullivan  
seconded by Rose Tavgian  
to **approve the adoption** of the East Hartford Public Libraries Internet Safety Policy dated November 21, 2016.  
Motion carried 6/0

John Choquette and Assistant Library Director Katherine Beaudry spoke at length about the execution and enforcement of the Internet Policy. The library will receive a five thousand dollar voucher once the policy is officially approved. The policy has to be filed in the month of December and will last for one year. The money will be used to cover the cost of the Internet for the town. The policy is geared to protect children and to ensure the release of the funds from the state. The library staff monitors the Internet use. There is a floater assigned to each shift to ensure execution of the protocol. The computers can also be remotely checked and monitored via software. There is a two hour shift for computer use.

**OPPORTUNITY FOR PUBLIC TO SPEAK:**

Esther Clarke and Mike Kurker brought up the issue of the proposal that is being discussed with the Hartford Public Library. The board members were questioning the proposal and wanted more information about it. The ordinance of the Library Board states that and I quote “**To encourage the use and expansion of the library services of the Town, and to promote the library services among the community; 4. To make such**

**recommendations to the Mayor on methods of maintaining and improving the library services as it deems appropriate; 5. To seek through the Town's Grants Administrator grants from public and private sources to be used in achieving any of its purposes; 6. To collect, compile and disseminate information relative to maintaining and improving the Town's library services; and 7. To make a full written report of all activities undertaken by it to the Mayor once a year.”**

Therefore, the members of the board request more information regarding the proposal and would like a face to face meeting with the mayor in order to address said proposal. There is a December 13 Town Council Meeting that members can attend in order to address this issue.

#### LIBRARIANS REPORT: (Assistant Director Katherine Beaudry)

The board members were given a calendar full of events for youths and adults. The most notable events are the Holiday Fest on December 3rd and the Book Fair on December 5th.

The Friends of the Library are assisting with the Book Sale. The staff members are also holding trainings for hardware and software issues. On Monday's Wednesday's and Friday's they are scheduling trainings for Saturday's in the library.

#### CHAIRS REPORT:

The library ordinance was discussed and will be the focus of the next meeting. An offer to meet with Mayor Marcia Leclerc

#### OLD BUSINESS:

The board members agreed to spend the budget on materials for the library. For example, bags, bookmarkers and stickers for library patrons. The materials were brought in by Joanne Sullivan. They were presented to the Assistant Library Director Katherine Beaudry.

#### NEW BUSINESS:

The board was also informed of Gloria V. Lupi returning to the board as a member. The library board asked to schedule a meeting with Mayor Marcia Leclerc to address the proposal.

#### OPPORTUNITY TO DISCUSS ITEMS NOT ON THE AGENDA:

#### ADJOURNMENT:

MOTION        By Joanne Sullivan  
                     seconded by Rose Tavigian  
                     to adjourn the meeting at 7:31 PM  
                     Motion carried 6/0

Next meeting January 23, 2017

Respectfully submitted,

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Todney Harris, Chair (Acting Clerk)