

HISTORIC DISTRICT COMMISSION TOWN OF EAST HARTFORD

REGULAR AND PUBLIC HEARING MEETING MINUTES: September 5, 2017

The meeting of the Historic District Commission of East Hartford, Connecticut was called to order at 7:00 p.m. in Conference Room A on the first floor of Town Hall by Chairman David Holmes. On a roll call by Mr. Quintana:

PRESENT: Chairman David Holmes, Adrian Spence, and Alternate Joshua Quintana

ABSENT: Alternate Jeffrey Cummings and Vice Chair Travis Simpson

ALSO PRESENT: Liaison, Paul O'Sullivan and Applicant, Richard Brancalone

Alternate Joshua Quintana was appointed a voting member by Chairman Holmes. It was determined that a quorum was present.

ACCEPTANCE OF MINUTES:

MOTION by Mr. Quintana to accept August 7, 2017 Regular Meeting and Public Hearing Minutes; seconded by Mr. Spence. Vote was unanimous and uncontested. Mr. Spence abstained.

COMMUNICATIONS: None

OPPORTUNITY FOR CITIZENS/RESIDENTS TO SPEAK: None

OLD BUSINESS: None

NEW BUSINESS:

Chair David Holmes recessed the Regular Meeting at 7:03 to begin the PUBLIC HEARING.

The Public Hearing of the Historic District Commission of East Hartford, Connecticut was called to order at 7:03 p.m. in the Conference Room A on the first floor of Town Hall by Chair David Holmes.

On a roll call by Mr. Quintana:

PRESENT: Chair David Holmes, Adrian Spence and Alternate Joshua Quintana

ABSENT: Vice-Chair Travis Simpson and Alternate Jeffrey Cummings

Alternate Joshua Quintana was appointed a voting member by Chairman Holmes. It was determined that a quorum was present.

ALSO PRESENT: Liaison, Paul O'Sullivan and applicant, Mr. Brancalone

Legal Notice read by Liaison, Paul O'Sullivan

A brief presentation was made by the applicant for 275 Naubuc Avenue, #91 (Owner: Brancalone) – Install Solar Panels on Rear Roof. A brief discussion followed.

The public hearing was closed at 7:07 p.m.

Chair David Holmes reopened the REGULAR MEETING at 7:07p.m.

ACTION ON APPLICATION FOR CERTIFICATE OF APPROPRIATENESS: 275 NAUBUC AVENUE (OWNER: BRANCALEONE) #91 – Install Solar Panels on Rear Roof: Mr. Quintana made a MOTION to approve application #91 as submitted; seconded by Mr. Spence. Vote was unanimous and uncontested.

PAYMENTS:

1. Clerk (\$75)
2. Hartford Courant (\$43.49)

Mr. Spence made a MOTION to pay the above listed expenses; seconded by Mr. Quintana. Vote was unanimous and uncontested.

REVIEW- HISTORIC DISTRICT COMMISSION RULES OF PROCEDURE: Mr. O'Sullivan proposed some changes to the rules of procedure including date and time of meetings, having the public hearing for approving a certificate of appropriateness at the same meeting that the certificate is accepted as complete, and language regarding who can take the minutes of the meeting. Mr. Quintana stated that we should have the Town's Corporation Counsel approve the changes before they are made. Mr. Spence made a MOTION to table the motion to accept the proposed revisions to the next meeting; seconded by Mr. Quintana. Vote was unanimous and uncontested.

OPPORTUNITY TO DISCUSS ITEMS NOT ON THE AGENDA: Chair Holmes asked Historic District resident, Mr. Brancalone if he would be interested in joining the Commission. A brief discussion followed. Mr. Brancalone will think about joining.

ADJOURNMENT: MOTION by Mr. Quintana to adjourn the meeting at 7:24; seconded by Mr. Spence.

Respectfully Submitted,


Michelle Enman, clerk