

HISTORIC DISTRICT COMMISSION TOWN OF EAST HARTFORD

REGULAR MEETING MINUTES: March 5, 2018

The meeting of the Historic District Commission of East Hartford, Connecticut was called to order at 7:07 p.m. in Conference Room A on the first floor of Town Hall by Chairman David Holmes. On a roll call by Mr. Simpson:

PRESENT: Chairman David Holmes, Vice Chair Travis Simpson and Alternate Gary LeBeau

ABSENT: Alternate Jeffrey Cummings, Adrian Spence, Joshua Quintana and Alternate Micah London

ALSO PRESENT: Liaison, Paul O'Sullivan and Representative of the Applicant, Mr. Garrett Webster from Trinity Solar

Alternate Gary LeBeau was appointed a voting member by Chairman Holmes. It was determined that a quorum was present.

ACCEPTANCE OF MINUTES:

The motion to accept the minutes for the September 5, 2017 meeting were tabled to the next meeting. There were not enough members at the current meeting that had attended the last meeting.

COMMUNICATIONS: None

OPPORTUNITY FOR CITIZENS/RESIDENTS TO SPEAK: None

OLD BUSINESS:

HISTORIC DISTRICT COMMISSION RULES OF PROCEDURE – OPINION OF CORPORATION COUNSEL: Mr. O'Sullivan proposed some changes to the rules of procedure including date and time of meetings, having the public hearing for approving a certificate of appropriateness at the same meeting that the certificate is accepted as complete, and language regarding who can take the minutes of the meeting. Rich Gentile, the Town's Assistant Corporation Counsel reviewed the Rules of Procedure and made some changes. Commission members discussed the fact that the "Design Guidelines" were not mentioned in the rules of procedure and that they should be. Mr. O'Sullivan will again approach Attorney Gentile for additional input. Voting on the changes made was tabled to the next meeting.

ACCEPT AS COMPLETE: CERTIFICATE OF APPROPRIATENESS: 253 NAUBUC AVENUE (CORRECTION – LISTED AS 275 ON AGENDA) (OWNER: GOETZ) #92 – Install Solar Panels on Roof: A representative from Trinity Solar provided drawings and pictures of what the solar panels would like on a similar structure. The solar panels would be placed on the front roof and the rear roof, and the meter and inverter would be installed on the right side of the structure.

Mr. LeBeau made a MOTION to accept as complete application #92 with the following amendments – Trinity Solar will redo the schematics of the solar panels only being placed on the rear roof and the meter and inverter to be installed in the basement; seconded by Mr. Simpson.

PAYMENTS:


1. Clerk (\$75)

Mr. Simpson made a MOTION to pay the above listed expense; seconded by Mr. LeBeau. Vote was unanimous and uncontested.

OPPORTUNITY TO DISCUSS ITEMS NOT ON THE AGENDA: Commission members discussed publishing the public notices required for public hearings for Certificates of Appropriateness in a local newspaper such as the Gazette. This could possibly save money in the advertising budget. Also, Commission members discussed addressing the installation of solar panels in an amendment to the Design Guidelines. This should include not only the placement of solar panels on main buildings, but also outbuildings located on the property. Mr. O'Sullivan will look into how other Historic Districts in the local area are handling the installation of solar panels in their towns. It was also suggested that a workshop by the State should be set up for Commission members to discuss how these changes should be made.

ADJOURNMENT: MOTION by Mr. Simpson to adjourn the meeting a 7:51; seconded by Mr. LeBeau.

Respectfully Submitted,


Michelle Enman, clerk