

East Hartford School Readiness Council

Policies and Guidelines

Policy on Children with Individual Education Programs (IEP)

(GP B-06)

General Policy B06: Children with Individual Education Programs (IEP)

In order to provide support to eligible children who have an IEP

- The School Readiness Council will strive to enroll the percentage of children with an IEP in a School Readiness Classroom similar to the percentage of K-12 students enrolled in special education by the local education agency (LEA). Data will be monitored by the SR Council annually.
- A Collaborative Agreement with the LEA and School Readiness Providers will be signed each grant year, and will be written to ensure the LEA will provide services within the School Readiness classrooms unless a PPT has determined that the services will not benefit the child unless they are in a separate location. The agreement will be signed by the School Readiness Co-Chairs, and EH BOE representative.
- All children with an IEP be provided with a program that ensures the continuity and consistency in the least restrictive environment. The Parent(s), School Readiness Program and the LEA will collaborate to plan a program best suited to meet the goals in the IEP in the least restrictive environment. If the delivery of special education services is at a location other than the School Readiness program a specific process for ongoing communication between the two programs will be coordinated and documented to ensure consistency of services in the least restrictive environment. Parental consent must be obtained to allow two-way communication between the School Readiness program and the LEA.
- All children with an IEP who are receiving a special education and related services are entitled to all the School Readiness services as defined by the School Readiness legislation regardless of the space type.
- The School Readiness reimbursement may not be used to supplant the cost of the child's special education and related services, and special education funds may not be used to pay for a School Readiness space.

East Hartford School Readiness Council
Policies and Guidelines
Policy on Children with Individual Education Programs (IEP)
(GP-B 06) (Continued)

This Memorandum of Agreement is between

East Hartford School Readiness Council
and
East Hartford Board of Education

Date:_____ Fiscal year:_____

The East Hartford Public Schools agrees to provide the following:

1. To process incoming referrals from East Hartford School Readiness Programs.
2. To offer educational consultation to East Hartford School Readiness program staff and/or parents regarding areas of concern when determined necessary by the East Hartford Public Schools and the School Readiness Provider(s).
3. To coordinate necessary planning and placement team meetings.
4. To include essential East Hartford School Readiness program staff, including the child's general education preschool teacher at planning and placement team meetings.
5. To provide screenings/evaluations/assessments as determined by the Planning and Placement Team.
 - a.) Results of screenings/evaluations/assessments will be shared with the Planning and Placement Team along with recommendations for Tier I support in the least restrictive environment.
6. To provide program services determined by the IEP which are outlined at the Planning and Placement Team (PPT) meeting in the least restrictive environment as determined by the PPT.
7. With written parental consent, provide a copy of the child's IEP to the program where the child is enrolled, which will be stored in the child's confidential file.
8. To coordinate communication and planning between the special education service provider and the child's school readiness preschool teacher.

East Hartford School Readiness Programs agree to provide the following:

1. To implement Early Childhood Scientifically Researched Based Intervention (EC-SRBI) Framework with fidelity, that yields valid progress monitoring data according to established procedures and processes.
- 2.. To make prompt referrals to the East Hartford Public Schools using the appropriate referral process developed by the schools, along with written parental consent to share information between agencies and valid progress monitoring data obtained through EC-SRBI process as an integral part of the assessment at Planning and Placement Team meetings.
3. To provide for School Readiness program staff to attend Planning and Placement Team meetings.
4. To provide for communication between preschool teacher and special education services provider.
5. To support implementation of specially designed instruction as crafted by the special education service provider.
6. To provide access to the School Readiness Program and classroom instruction and learning experiences to allow for the continuum of special education services to implemented as per the individual education program (IEP) at the School Readiness program site.

Date: _____ East Hartford Public Schools Superintendent of Schools: _____

Signature _____

Date: _____ East Hartford School Readiness Council: _____

Signature _____