

**East Hartford School Readiness Council**  
**Policies and Guidelines**  
**Minimum Standards for Sub-grantees Exempt From**  
**The CT Office of Early Childhood Licensing Division**  
**Reference (School Readiness Grant Program Application)/CT OEC Directive**

The East Hartford School Readiness (EHSR) Council requests all programs be licensed or adhere to licensing policies per the CT Office of Early Childhood (OEC) licensing division.

Effective 4/1/2017 the CT OEC requires all licensed exempt public/private schools and municipal programs must have an inspection completed by the CT OEC licensing division on health and safety in order to receive Care4Kids subsidy payments. Applicants claiming license exemption must document how they meet health and safety standards required by their local health department. (SR RFP Local 09-11) These healthy and safety requirements can be found on the website –

<http://www.ctcare4kids.com/changes-to-care-4-kids/keeping-children-safe-and-healthy/>

and include requirements concerning –

- Administration
- Staffing
- Record Keeping
- Physical Plant
- Infants and Toddlers

EHSR programs not satisfying the requirements of this health and safety inspection will be asked to submit a plan of correction and demonstrate how compliance will be achieved to the EHSR Administrator.