



# East Hartford School Readiness

## School Readiness Council Meeting **MINUTES**

FROM:

Tuesday, September 11, 2018 (9:30 AM – 10:30 AM)

Raymond Library, 840 Main St. East Hartford

### **Mission**

To promote high-quality inclusive school readiness pre-kindergarten programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society.

### **Vision**

#### ***Children First***

To ensure a comprehensive and integrated early learning system for all families and their children, birth to 5 years, ensuring high-quality programs so children enter school ready to learn and succeed in life.

Agenda Item	Quality Component / Collaborations
Welcome	
Review and Approval of previous meetings' minutes: Minutes from August 14 <sup>th</sup> meeting accepted; Robin made a motion seconded by Dawn.	
Introductions	Elsie Torres is the new Asst. Superintendent for the EH BOE and will be the co-chair of this committee. SLP (Harriet) from the BOE will be implementing adopted SR policy; next meeting will identify supports to community programs.
Changes in membership or designee; circulate contact information sheet	New Designee for Mayor's office: Nancy Testa from the Mayor's office will assume co-chair responsibilities. She can manage website.
Update Council on status of ADAPT and QE funds	ADAPT: Sarah is no longer providing services to EH. ADAPT currently does not have a SW (10 hours/week) to provide supports. Julie will meet with Inter Community to provide the supports in the community-based classrooms. Council will need to determine (quickly) who to contract with to implement the activities accepted in the 2018 grant/QE

	proposal. Manny asked if the BOE (or perhaps the currently contracted BOE SLP) could provide the services. Sandy will post the description of the QE RFP in Google.
<p>Overview of process for ongoing, continuous improvement process, including continuous improvement professional development plan: Using school readiness monitoring reports to develop individual and programmatic professional development goals.</p> <p>Quality Components</p>	<p>Julie explained one of the council's goal for the year will be to review the 11 School Readiness quality components, what documentation will look like to demonstrate compliance.</p> <p>Julie shared the handout from the OEC identifying the role of the SR Council and the role of funded providers for the SR Quality Components</p> <p>Regarding community resources and creating an asset map; Next council meeting: share what your program does and what it means to facilitate sharing of resources. Put a folder in Google to share b/f meeting. For next meeting: We will go round table with this chart to identify other quality components to share with suggestions for a plan to leverage contacts.</p> <p>Example: Family service workers in all schools; they can inform community programs of the training they do each year around family engagement. Meeting adjourned at 10:40; next meeting 10.16.2018. November 13, December 11 meeting will be in the room across the hall for the usual meeting place.</p>
<p>REMINDER: OEC Registry NAEYC report in Registry</p>	<ul style="list-style-type: none"> <li>Both operational and pedagogical administrators (OA, PA) <b>should</b> be identified in staff report, so it shows up in your NAEYC report</li> </ul>
Council to DRAFT a work plan	<b>See School Readiness Components Worksheet</b>
NEXT EHSR Council meeting: 10-16-18	

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