



TOWN OF EAST HARTFORD
COMMITTEE OF AWARD

SPECIAL MEETING MINUTES

In accordance with Section 10-12 of the Town Ordinances, a Committee of Award meeting was held on Friday April 8, 2022 at the Mayor's Office, Town Hall, 740 Main Street, East Hartford, CT 06108.

In attendance: Michael P. Walsh, Mayor
Melissa McCaw, Finance Director
Connor Martin, Assistant to the Mayor
Douglas R. Wilson, P.E., Town Engineer
Michelle Enman, Purchasing Agent
Tom Baptist, Project Manager (as proxy for the DPW Director)

The meeting was called to order by Mayor Walsh at 11:30 am

Michelle Enman presented the results of Bid #22-09. Mr. Baptist described the evaluation of the low bid set forth in the March 23, 2022 letter from James Silva, Project Engineer.

DISCUSSION

MOTION by Ms. McCaw
seconded by Mr. Baptist
to award the bid in the amount of \$124,812.00 to Frank Zaino & Associates of North Stonington, Connecticut

Motion carried unanimously.

ADJOURNMENT

MOTION by Mr. Baptist
Seconded by Mayor Walsh
to adjourn at 11:50

Motion carried unanimously.

All materials relevant to the agenda items are available on the Town's website at:

<https://www.easthartfordct.gov/engineering/committee-of-award/agenda/committee-of-award-bid-no-22-09>

Meeting minutes will be posted to the same webpage.

Any questions regarding this meeting should be directed to Tom Baptist, Project Manager, at tbaptist@easthartfordct.gov or (860) 291-7105.

cc: Michael P. Walsh, Mayor
John Lawlor, Director of Public Works

Douglas R. Wilson, P.E., Town Engineer
Linda Trzetzak, Finance Director
Michelle Enman, Purchasing Agent
Connor Martin, Assistant to the Mayor
Tom Baptist, Project Manager
Robert Pasek, Town Clerk