



**Town of East Hartford
Commission on Culture and Fine Arts
740 Main St.
East Hartford, CT 06108-3114**

East Hartford Raymond Library
840 Main Street
Meeting Minutes
September 14, 2023

Robert J. Rask

2023 SEP 18 AM 10:38

TOWN CLERK
EAST HARTFORD

CALL TO ORDER: Chair Roz White called meeting to order at 7:06PM

I. ROLL CALL:

PRESENT: Amanda Ackley, Tamara Bryan-Chuchro, Michael MacDonald, Joan Coates, Lisa Gold, Glynnis McKenzie, Susan Tukey, Thomas Lumpkin, Prescille Yamamoto and Roz White

ALSO PRESENT: Sarah Morgan, Library Director and Connor Martin, Chief of Staff

ABSENT: Emilio Estrella

II. ACCEPTANCE OF MINUTES: No minutes submitted for July 13th meeting.

Reminder by Chair that minutes must be taken and submitted as it then it not a valid meeting.

Sarah Morgan stated that the Art Show was cancelled, therefore the bill submitted in July does not to be paid.

III. CHAIR'S REPORT:

Welcomes everyone back. We have a guest and introduces Connor Martin.

Connor Martin and the Mayor's office aware of conflicts from a meeting held in April. The Town is not doing a good job onboarding board members. Handed out the onboarding packet. Connor asked each commissioner to introduce themselves and give a brief statement of why they are on this commission and how long.

We need to move forward from here and be proud of the most work and fun work the Commission has done for the town.

Comm. Tamara Bryan-Chuchro asks if there are any disciplinary measures. Connor Martin states that

The boards and commissions have to do a little better and be respectful. There are Disciplinary measures; code of conduct. They can be removes from the board. The Mayor and HR Director have the power. Will incorporate into the policy written warnings.

Amanda Ackley asks about political parties.

Discussion on terms, should there be limit, otherwise how do you get new people on the commission?

Chair White also comments on issues of having a quorum. Attendance is an issue.

Connor discusses the commission's budget. The budget is on the website and can viewed anytime. Commission should report every month what expenditures were in real time.

Discussion held on keeping track of dollars spent and on what.

Sarah Morgan and Connor Martin have looked at other cultural commissions and have come up with a new strategy.

Want to create a operating grant. This is a draft, a place to start.

Exceptions to the grant are recurring programs, ie- Int'l Film Festival,
Community events, Holiday Fest, "sponsored events".

EHSYF would be considered a grant request.

Connor asks what the commission's feelings on this proposal are.

Comm. Tamara Bryan-Chuchro comments on that this is a time to reflect; are we doing what the Community wants.

Further discussion held on grants and how to decide. Sarah can provide template samples.

Chair states that the agenda will be forfeit due to the time.

VIII: APPROVAL OF BILLS:

Clerk for meeting - \$100. To be considered recurring

Thunder Bird American Dancers-front lawn of Raymond Library 10/21/23, if rains will be held inside- \$1750

Motion by Comm. Michael MacDonald and seconded by Comm. Prescille Yamamoto. All in favor, 9-0. Motion approved.

Film: "Bread Winner" at Library 11/7/23 - \$350

Motion made by Comm. Glynis McKenzie, seconded by Comm. Tamara Bryan-Chuchro. All in favor, 9-0.

Motion approved.

Paul Bisaccia Holiday Fest 12/2/23 -\$850

Piano Tuning - \$175.00

Advertising - \$100

Motion made by Comm. Prescille Yamamoto and seconded by Comm. Amada Ackley. All in favor, 9-0. Motion

Approved.

Chairs asks Comm. Susan Tukey about Bells. Comm. Susan Tukey responds not available.

However would like to ask for \$1000 for Iwo Jima Traveling Legacy. Chair asks for a proposal and move to next month.

Bell Ringers 12/17/223 at Raymond library - \$300; Advertising - \$50

Motion made by Comm. S. Tukey and seconded by Comm. P. Yamamoto. All in favor 9-0.

Motion

approved.

X: ADJOURNMENT:

Motion at adjourn made by Comm. Thomas Lumpkin and seconded by Comm. Michael MacDonald. Meeting adjourned at 8:54 PM

Next meeting will be October 12, 2023, at the EH Library in Meeting Room 1

Minutes respectively submitted,
Sana Hart-Clerk