

# Commission On Aging

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## Meeting Minutes for September 5, 2023

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**Commission Members present:** Gary James Kelly – Chair, Eugenia Perry – Secretary, Maria Potvin, Anita Morrison, Lorraine Kraft, Kathy LaBranche, and Jim Sundin

**Absent:** None

**Guests attending:** Evelyn Gilbert

**Meeting Called to Order:** at 2:07 pm

**Approval of Minutes/Secretary's Report:** Eugenia read the minutes from our August meeting. Anita motioned to accept the Secretary's report and Jim seconded.

**Treasurer's Report:** Gary read the expenses and balances from all 3 accounts. Anita made a motion to accept and Lori seconded.

**Old Business:** Gary discussed the progress & statistics on the town wide survey as well as the revised end date of October to allow for the Housing Authority to distribute the survey.

**New Business:** Gary discussed the breakdown of all 3 budgets and received approval of the following expenses: \$11.00 bright colored paper for picnic and signs, \$30 for helium balloons for parking signs, \$25 for tablecloths for the upcoming Autumn Breakfast with the Mayor, \$175 for rental chairs for the senior picnic, \$10 for 1 additional roll of drink tickets, \$5 for white out correction fluid, \$7.50 for an assortment of paper clips and paper binders, \$26.40 for 2 books of stamps for invitations and thank you letters, \$4,430.61 for the picnic caterer, \$300 for the entertainment DJ Square, \$35 for ice to cool the water and ginger ale, \$49.24 for the purchase of water and ginger ale, \$800 for the Shop Rite gift certificates, and \$225 for the Walmart best dressed gift prizes. He said he needs help after meeting to put posters into desk top stands for the picnic. We discussed the October 12 event for the autumn "Breakfast with the Mayor" and approved the head count and breakfast menu. He said we must make volunteer assignments for collecting tickets, setting up, judging the Best Dressed Contest, and serving the handicapped. We discussed our attendance at the upcoming Latin Fest scheduled for September 23, 2023 from noon until 6pm. He said he would send an email listing the businesses making donations to the senior picnic and needs help in picking them up the day

before the picnic. We discussed our teleconference meeting with BJF regarding updates for the Conservation and Development plan for the town. Gary stated that Riverside has new Spanish Programming event and passed out the flyers to all to read. He said the sale of picnic tickets was approximately \$1,800 and the money would be deposited with the Finance office for credit to our picnic account.

**Opportunity of guests to speak:** Evelyn asked a few questions which were promptly answered and two seniors came into the meeting to discuss some recent problems. Gary said they would look into it and get back to them.

**Motion to Adjourn:** Gary asked for a motion to adjourn. Anita made the motion and Lori seconded. The meeting was adjourned at 3:43 pm.