

Commission On Aging

Meeting Minutes for 3/1/2022

Commission Members: Cheryl Kennedy – Chair, Eugenia Perry – Secretary, Anita Morrison - Treasurer, Gary James Kelly – Executive Assistant to the Chair and Assistant Treasurer, Maria Potvin, Joan Gentile

Guests attending: Victoria and Susan from the Senior Center, and senior member Mary Ann Larson.

Meeting Called to Order: at 2:07 p.m.

Approval of Minutes/Secretary's Report: Eugenia read the Secretary's report from our February meeting and it was accepted and approved. Anita made the motion to accept and it was seconded by Joan.

Treasurer's Report: Anita read the Treasurer's report and the charge for our financial support from the Chinese New Year in February was processed. The support for the Mardi Gras that occurred today was not yet processed by the Finance Department due to the timing. Joan made a motion to accept and Maria seconded it. Anita stated that she was stepping down as the Treasurer and said Gary and Cheryl would handle the Treasurer's duties.

Old Business: 1) Gary presented each Commissioner with a printed Power Point diagram of our 3 Commission on Aging financial accounts, and how money flows in and out of each account. In the past, there has been confusion with those not familiar with our accounting. Gary explained that there was also confusion about our annual single transfer from our Elderly Services Account into the Senior Picnic account since the expenses exceed the revenue. Other minor transactions are from the ticket sales into the Senior Picnic account.

2) Gary began discussion on the Annual Volunteer's Luncheon that we donate to. Susan stated that the luncheon has been changed to a breakfast by the Friends of Seniors as a co-sponsor. Since the cost of a breakfast is considerably cheaper than a lunch, our donation will not be need as the Friends of Seniors are covering the cost of the breakfast.

3) Gary discussed the caterer's menu and costs for the Mayor's breakfast that will be held in May of each year. Anita suggested it would be cheaper to look into the menu that offered the meal with a substitute of fruit as an item instead of getting fruit as an add on item. She also suggested that we take the funds we just saved from the Volunteer's breakfast to increase the

head count for seniors attending the Mayor's breakfast. Gary will work with the caterer to discuss the headcount, menu items, and pricing and report the findings at the next meeting.

4) The Mayor's office is negotiating with Ratheon (Pratt and Whitney) regarding holding the Senior Picnic at their facility as we have done for many years. The Commissioners are exploring alternate locations in case the Mayor's office is not satisfied with the negotiation results.

New Business: We discussed some possible alternate locations for the Senior Picnic and will continue exploring the feasibility in case it is needed.

Opportunity of guests to speak: Susan was asked questions as needed during the meeting and provided the responses. Mary Ann complimented the flow of information and was pleased in attending.

Motion to Adjourn: At 3:12 p.m. a motion to adjourn was made by Maria and seconded by Joan.