



TOWN OF EAST HARTFORD
BUDGET REVIEW COMMITTEE

SPECIAL MEETING MINUTES

In accordance with Section 10-50 of the Town Ordinances, a Budget Review Committee meeting was held on Thursday, May 2, 2024 via Microsoft Teams.

In attendance were: Connor S. Martin, Mayor
Alexander M. Trujillo, Director of Public Works
Melissa McCaw, Finance Director

Others: Lewis Tamaccio, Project Manager - Sustainability
Michael Dell'Accio, Downes Construction Co.
Paul O'Sullivan, Grants Manager

The meeting was called to order by Mayor Martin at 12:24 pm.

Town Hall Renovation Project - Change Orders

Proposed Change Orders (PCO) PCOs #124, PCOs #128 through #132 and PCO #134 in the following amounts respectively \$2,756.75, \$3,833.18, \$15,232.71, \$1,390.85, \$1,414.60, \$4,266.54 and \$862.66 totaling \$29,757.29.

DISCUSSION Discussion commences
Mr. Dell'Accio provides a project status & schedule update.

MOTION by: Mr. Trujillo
seconded by: Ms. McCaw
to review, discuss and approve PCOs #124, PCOs #128 through #132 and PCO #134 in the following amounts respectively \$2,756.75, \$3,833.18, \$15,232.71, \$1,390.85, \$1,414.60, \$4,266.54 and \$862.66 totaling \$29,757.29.

Motion carried unanimously.

ADJOURNMENT

MOTION by: Mr. Trujillo
seconded by: Ms. McCaw
to adjourn at 12:34 pm

Motion carried unanimously.

All materials relevant to the agenda items are available on the Town's website at:

[https://www.easthartfordct.gov/engineering/budget review committee/minutes/](https://www.easthartfordct.gov/engineering/budget%20review%20committee/minutes/)

Meeting minutes will be posted to the same webpage.

Any questions regarding this meeting should be directed to Lewis Tamaccio, Project Manager at ltamaccio@easthartfordct.gov or (860) 291-7105.

cc: Connor S. Martin, Mayor
Alexander M. Trujillo, Director of Public Works
Melissa McCaw, Finance Director
Paul O'Sullivan, Grants Manager
Kelly Bilodeau, Town Clerk

Date: 4/30/2024

1 Budget Update

Project Financial Summary

Original Budget Amount \$21,596,527.00

A.	<u>Owner's Contingency</u>	\$1,429,729.00
	Approved PCCO's	\$1,204,182.47
	Total Revised Owner Contingency	\$225,546.53
	Pending PCO's for Approval	\$29,757.29
	Pending/Approximate PCO's	\$61,704.39
	Pending Change Events	\$178,589.72
	Projected Remaining Owner's Contingency	(\$44,504.87)

PCO's For Approval

PCO #124 - CE #157 - Additional Emergency Lighting per AHJ	\$2,756.75
PCO #128 - CE #133A Revised Pitch Pocket Detail II	\$3,833.18
PCO #129 - CE #136 - RFI #75 Existing Data and Electrical Relocation Allowance	\$15,232.71
PCO #130 - CE #153 - Snow Removal Allowance Overage	\$1,390.85
PCO #131 - CE #155 Temp. Protection at ERU-1 Part II	\$1,414.60
PCO #132 - CE #162 - RFI #250 Infills at Exterior Duct Louvers	\$4,266.54
PCO #134 - CE #165 - Install Base and Tile at Shaft Wall in North Corridor	\$862.66

Total PCO's For Approval = \$29,757.29

PCO's Pending Further Review

PCO #126 - CE #154 H.Carr Cutting & Patching Allowance Overage II	\$14,551.95
PCO #127 - CE #131 - Shoring for Chiller Piping Trench in Addition to Bulletin #15	\$41,883.00
PCO #133 - CE #131A - Additional Test at Chilled Water Piping in addition to Bulletin #15	\$5,269.44

Total Pending PCO's \$61,704.39

B.	Cost Management / VE Contingency	\$111,934.00
	Approved PCO's	\$111,934.00
	Total Revised Cost Management / VE Contingency	\$0.00
	Pending PCOs	\$0.00
	Projected Remaining VE Contingency	\$0.00

C.	Cost Management / VE	(\$1,864,472.00)
	Approved PCO's	\$1,867,347.00
	Total Revised Cost Management / VE Contingency	\$2,875.00
	Pending PCOs	\$0.00
	Projected Remaining VE Contingency	\$2,875.00