



TOWN OF EAST HARTFORD
BUDGET REVIEW COMMITTEE

SPECIAL MEETING MINUTES

In accordance with Section 10-50 of the Town Ordinances, a Budget Review Committee meeting was held on Tuesday, January 30, 2024 via Microsoft Teams.

In attendance were: Connor S. Martin, Mayor
Melissa McCaw, Director of Finance
Alexander M. Trujillo, Director of Public Works

Others: Lewis Tamaccio, Project Manager - Sustainability
Michael Dell'Accio, Downes Construction Co.
Paul O'Sullivan, Grants Manager

The meeting was called to order by Mayor Martin at 1:45 pm.

Town Hall Renovation Project - Change Orders

Proposed Change Orders (PCO) PCOs #083 and #112 through #114 in the following amounts respectively \$15,831.34, \$10,373.45, \$4,183.98 and \$1,155.26 totaling \$31,544.03.

DISCUSSION Discussion commences

Mr. Dell'Accio provides a project status & schedule update:

Topics covered included Health & Safety, upcoming inspections and a memo being drafted to BVH regarding the numerous change orders affecting the project soft costs that could have been avoided had they been recognized during the design phase.

MOTION by: Mr. Trujillo
seconded by: Ms. McCaw
to review, discuss and approve PCOs #083 and #112 through #114 in the following amounts respectively \$15,831.34, \$10,373.45, \$4,183.98 and \$1,155.26 totaling \$31,544.03.

Motion carried unanimously.

ADJOURNMENT

MOTION by: Mr. Trujillo
seconded by: Ms. McCaw
to adjourn at 2:01 pm

Motion carried unanimously.

All materials relevant to the agenda items are available on the Town's website at:

[https://www.easthartfordct.gov/engineering/budget review committee/minutes/](https://www.easthartfordct.gov/engineering/budget%20review%20committee/minutes/)

Meeting minutes will be posted to the same webpage.

Any questions regarding this meeting should be directed to Lewis Tamaccio, Project Manager at ltamaccio@easthartfordct.gov or (860) 291-7105.

cc: Connor S. Martin, Mayor
Alexander M. Trujillo, Director of Public Works
Melissa McCaw, Finance Director
Paul O'Sullivan, Grants Manager
Kelly Bilodeau, Town Clerk