

**HISTORIC DISTRICT COMMISSION  
TOWN OF EAST HARTFORD  
REGULAR MEETING**

*September 12, 2023*

The Regular Meeting of the Historic District Commission of East Hartford, Connecticut was called to order at 7:05 p.m. by Liaison Paul O'Sullivan. The meeting was held at the Community Cultural Center, 2<sup>nd</sup> Floor, Rm. 105 and via teleconference. On a roll call by Acting Chairman David Case:

PRESENT: Alternate Jeffrey Cummings, Alternate David Case and Alternate Henry Pawlowski (via teleconference).

ABSENT: Veronica Rosario

Alternate Jeffrey Cummings, Alternate David Case and Henry Pawlowski were appointed voting members by Acting Chairman David Case. It was determined that a quorum was present.

ALSO PRESENT: Mr. Paul O'Sullivan, Liaison for the Town, and Caelyn Mulcahy and Zack Chase of Bright Planet Solar

ACCEPTANCE OF MINUTES:

MOTION by Mr. Pawlowski to accept the August 8, 2023 Public Hearing and Regular Meeting Minutes with corrections to his name; seconded by Mr. Cummings. Vote was unanimous and uncontested.

COMMUNICATIONS: Issue of Preservation Connecticut News were presented to the members of the Commission (January/February 2023 and July/August 2023).

OPPORTUNITY FOR CITIZENS/RESIDENTS TO SPEAK: None

OLD BUSINESS:

ACCEPT AS COMPLETE: REVISED APPLICATION FOR CERTIFICATE OF APPROPRIATENESS #104 – 207 NAUBUC AVENUE (OWNER: LE) – INSTALLATION OF SOLAR PANELS ON REAR ROOF OF DWELLING: Mr. Pawlowski made a MOTION to accept Application #104 as complete with the revised placement of the solar panels; seconded by Mr. Cummings. The internal memo from Bright Planet Solar Company should not be a part of the application. Vote was unanimous and uncontested.

NEW BUSINESS:

ACTION ON APPLICATION FOR CERTIFICATE OF APPROPRIATENESS #104 - 207 NAUBUC AVENUE (OWNER: LE) – INSTALLATION OF SOLAR PANELS: Mr. Cummins made a MOTION to approve Application #104; seconded by Mr. Case. Vote was unanimous and uncontested.

PAYMENTS:

1. Clerk (\$75)

Mr. Pawlowski made a MOTION to pay the above listed expenses; seconded by Mr. Case. Vote was unanimous and uncontested.

OPPORTUNITY TO DISCUSS ITEMS NOT ON THE AGENDA: Mr. O'Sullivan explained to the Commission that he was contacted by BFJ, Inc., the vendor selected to create the new Plan of Conservation and Development (POCD) for the Town. This plan is rewritten every 10 years. BFJ staff would like the input of Commission members on the writing of the new POCD. Mr. O'Sullivan will be sending out an email with some dates and times to meet with BFJ.

ADJOURNMENT: MOTION by Mr. Pawlowski to adjourn the meeting at 7:20 pm; seconded by Mr. Cummings. Vote was unanimous and uncontested.

Respectfully Submitted,

  
Michelle Enman, clerk