

740 MAIN STREET
EAST HARTFORD, CONNECTICUT

Present: John Cook, Richard Bates, Howard Satalino, Art Parker, Paul Barry, James Shelmerdine Jr., Candy Guastamachio and Juliet Relph, Clerk.

Absent: Robin Parys (excused)

Pledge of Allegiance with a moment of silence led by Paul Barry.

- 1) CALL TO ORDER: Commissioner John Cook called the meeting to order at 7:00 pm
- 2) AMENDMENTS TO AGENDA: Typo in Section 7(i) should be Parade.
- 3) ROLL CALL: As indicated above.
- 4) OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COMMISSION – None
- 5) APPROVAL OF MINUTES for February 21, 2024.

A motion was made to approve the February 21, 2024 minutes.

MOTION By James Shelmerdine Jr.
Seconded by Art Parker
Motion carried 7/0

- ## 6) COMMUNICATION AND INVOICES

Commissioner Cook received 3 communications:

- An invite to one of the Rotary Club's meetings to speak on flag placements.
- Two quotes for Flags
 - Action Flag – in North Carolina company that we have a relationship with for about 10 years – Rates per flags - \$1.18 per unit
 - United States Flag.com (Veteran approved business) - \$1.02 per unit

A discussion was held on ordering flags from Amazon, but it was a concern with the quality of the flags. It was agreed that we should go with the lower rate.

- ## 7) OLD BUSINESS

- a) Report from Parade Committee

- (1) Candy Guastamachio – Parade Team Leader provided updates regarding registered participants. So far, there are 15 registered groups, 23 vehicles, making a total of 421 marchers. Looking for another musical group to add.
- (2) Craig Jordan is putting ceremony together. - Everything is moving along.

(3) Fundraising – Richard Bates – Sponsorship Team Leader began reaching out to local businesses and last year's sponsors with sponsorship requests. So far have received 2 sponsorship checks.

(4) EHHS Essay Contest – final five will be picked up April 15 with the winner being selected at the April 17th meeting.

b) Inventory of flags

c) Mapping of veterans' graves outside of veteran sections

(1) Maps of different cemeteries are available.

(2) Commissioner Cook will be working with the East Hartford High school. There are students who need volunteer time, they will come out and map then will send to the engineering department. They will Scale where the plots are, and the name of the plots.

8) NEW BUSINESS

A discussion was held on the Speaker for the Memorial Parade.

9. ADJOURNMENT

A motion was made to adjourn the meeting at 7:50pm

MOTION By Paul Barry
 Seconded by James Shelmerdine Jr.
 Motion carried 7/0

The next meeting is scheduled for April 9, 2024

Respectfully submitted by: Juliet D. Relph, Clerk