

TOWN COUNCIL MAJORITY OFFICE
PERSONNEL AND PENSIONS SUBCOMMITTEE

JUNE 22, 2016

PRESENT Marc Weinberg, Councillors Joe Carlson and Mike Kurker

ALSO Santiago Malave, Human Resources Director

PRESENT Scott Sansom, Chief of Police

CALL TO ORDER

Chair Weinberg called the meeting to order at 5:47 pm.

APPROVAL OF MINUTES

January 26, 2016

MOTION By Mike Kurker
 seconded by Marc Weinberg
 to **approve** the minutes of the January 26, 2016 meeting.
 Motion carried 2/0. **Abstain**: Carlson

OPPORTUNITY FOR RESIDENTS TO SPEAK

None

NEW BUSINESS

Research Analyst – Police Department

Santiago Malave, Human Resources Director, and Scott Sansom, Police Chief, addressed the Committee on the new job description entitled Research Analyst – which is not a sworn officer position. The following issues were discussed:

- ✓ The Emergency Manager replaced a CSEA position; the Research Analyst will take that CSEA slot
- ✓ The Administrative Clerk II is no longer a functional position; Accounts Clerk III is still active
- ✓ There was a gain and loss of one salary grade 11 position – therefore no net change
- ✓ Data compilation in usable sense for best use of resources and accountability
- ✓ Starting plan is to have a Lieutenant serving a specific area of town

- ✓ Job would monitor crime and police officer activity
- ✓ COMSTAT model
- ✓ Hoping to have position filled by September – probably an outside hire

MOTION By Joe Carlson
 seconded by Mike Kurker
 to **recommend** that the Town Council approve the new job description of
 Research Analyst – Police Department.
 Motion carried 3/0.

ADJOURNMENT

MOTION By Mike Kurker
 seconded by Joe Carlson
 to **adjourn** (6:24 p.m.)
 Motion carried 3/0.

Cc: Town Council
 Mayor Leclerc
 Santiago Malave, Human Resources Director
 Scott Sansom, Chief of Police