

*Robert J. Beak*

2015 AUG 31 A 9:46

TOWN COUNCIL AGENDA  
TOWN COUNCIL CHAMBERS  
740 MAIN STREET  
EAST HARTFORD, CONNECTICUT  
SEPTEMBER 1, 2015

TOWN CLERK  
EAST HARTFORD

**REVISED 08-31-15**

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Announcement of Exit Locations (C.G.S. § 29-381)

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
  - A. Beautification Commission – August 2015 Awards:
    1. The Fusco Family, 50 Blackstone Lane
    2. 101 Pitkin Street, James Carter, Owner
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
5. APPROVAL OF MINUTES
  - A. August 18, 2015 Public Hearing
  - B. August 18, 2015 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
  - A. Response to Questions from the August 18<sup>th</sup> Town Council meeting re: Graffiti
  - B. Town On-call Service Contracts Reporting – Ordinance §10-6(a)
  - C. East Hartford Housing Authority:
    1. Tenant Commissioner Selection
    2. Resignation of Robert Keating
  - D. The Horizon Group Presentation
7. OLD BUSINESS
8. NEW BUSINESS
  - A. State of Connecticut Cemeteries Grant
  - B. Youth Services Prevention Grant
  - C. Public Health Emergency Preparedness Grant
  - D. Appointments to Boards and Commissions:
    1. Retiree Pension & Benefits Board  
Ellen McCreery; term to expire December 2017
    2. Board of Ethics  
Joseph Kronen; term to expire December 2018
  - E. Outdoor Amusement Permit: "26<sup>th</sup> Annual Fall Fest"
  - F. Setting a Public Hearing Date re: Billboard Relocation Requests pursuant to §3-30(c) of the East Hartford Code of Ordinances

9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
12. ADJOURNMENT (next meeting: Wednesday, September 16<sup>th</sup>)

## **Attenello, Angela**

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**From:** pasirois@comcast.net  
**Sent:** Friday, August 07, 2015 8:50 PM  
**To:** Attenello, Angela  
**Subject:** beautification awards

Hi Angela,

I am leaving for vacation tomorrow and wanted to get this to you. Can you put the Awards for August on the September 1st agenda.

I am sending the Mayor a copy of the letters now too.

Home:

The Fusco Family  
50 Blackstone Lane 06108

Business:

101 Pitkin Street  
James S. Carter, Owner

Thanks,

Pat

*Robert J. Rossi*

2015 AUG 24 A 9:17

TOWN CLERK  
EAST HARTFORD

TOWN COUNCIL CHAMBERS

740 MAIN STREET

EAST HARTFORD, CONNECTICUT

AUGUST 18, 2015

PUBLIC HEARING/PARKING TICKET PROCEDURES and CT CITY & TOWN  
DEVELOPMENT ACT

PRESENT Chair Richard F. Kehoe, Majority Leader Barbara-Ann Rossi, Minority  
Leader Esther B. Clarke, Councillors Marc I. Weinberg, Linda A. Russo,  
Ram Aberasturia, Patricia Harmon and Anita Morrison

ABSENT Vice Chair William P. Horan, Jr.

Chair Kehoe called the public hearing to order at 7:07 p.m.

The following is a copy of a legal notice published in the Hartford Courant on Tuesday,  
August 11, 2015.

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LEGAL NOTICE

Public notice is hereby given that the Town Council of the Town of East Hartford, Connecticut, will hold a public hearing on **Tuesday, August 18, 2015 at 7:00 p.m.** in the Town Council Chambers, 740 Main Street, East Hartford, Connecticut, regarding proposed revisions to Section 21-6e "Formal Hearing Procedure – Parking Violations Hearing Officers".

Any person(s) wishing to express an opinion on this matter may do so at this meeting. Drafts of these revisions are on file in the Town Council and Town Clerk offices.

Angela Attenello  
Town Council Clerk

Chair Kehoe summarized the changes to §21-6e of the Code of Ordinances which is the section that provides for the process for residents to appeal parking violation tickets.

No one came forth to comment.

The following is a copy of a legal notice published in the Hartford Courant on Thursday,  
August 13, 2015.

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TOWN OF EAST HARTFORD, CONNECTICUT  
TOWN COUNCIL  
NOTICE OF PUBLIC HEARING AND  
SUMMARY OF PROPOSED RESOLUTION

The Town Council of the Town of East Hartford, Connecticut will meet in Council Chambers, 740 Main Street, East Hartford, Connecticut, on August 18, 2015 at 7:00 o'clock P.M. (E.D.T.) for the purpose of holding a public hearing on the following resolution:

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAST  
HARTFORD, CONNECTICUT ADOPTING THE CONNECTICUT CITY  
AND TOWN DEVELOPMENT ACT AND AUTHORIZING THE TOWN TO  
UNDERTAKE SILVER LANE AND SOUTH MEADOWS ECONOMIC

**DEVELOPMENT PROGRAMS AND PROJECTS AUTHORIZED UNDER  
THE ACT**

A summary of said resolution appears below and copies thereof are on file and open to public inspection at the office of the Town Clerk.

**SUMMARY OF RESOLUTION**

The Town Council of the Town of East Hartford, Connecticut (the "Town") is considering the adoption of a resolution entitled "RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD, CONNECTICUT ADOPTING THE CONNECTICUT CITY AND TOWN DEVELOPMENT ACT AND AUTHORIZING THE TOWN TO UNDERTAKE SILVER LANE AND SOUTH MEADOWS ECONOMIC DEVELOPMENT PROGRAMS AND PROJECTS AUTHORIZED UNDER THE ACT". The full text of the proposed resolution has been placed on record and is available for public inspection in the office of the Town Clerk.

The proposed resolution provides for the adoption of the Connecticut City and Town Development Act, Sections 7-480 to 7-503 of the General Statutes of Connecticut, Revision of 1958, as amended (the "Act"). The Act provides qualifying Connecticut municipalities with powers to undertake programs and projects to revitalize the Town, including, but not limited to, the ability to acquire, construct, rehabilitate, improve and equip development property; to hold, manage, operate and dispose of development property; to issue bonds and notes; and to make loans and provide other forms of assistance to sponsors for purposes specified in the Act.

In order for the Town to adopt the Act, certain conditions must be found and determined by the Town Council, including an unreasonable level of unemployment, inadequate housing, blight and deterioration, and that private enterprise has not addressed such conditions. Upon the determination that the requisite conditions as described in the Act exist within the Town and adoption of the proposed resolution by the Town Council, the resolution will be submitted to the electors of the Town at the next regular election on November 3, 2015. If approved by a majority of those voting at the election, the resolution shall be effective for a period of five years from its effective date.

Angela Attenello  
Town Council Clerk

The following citizens came forward to speak against the adoption of the CT City and Town Development Act:

Susan Kniep, 50 Olde Roberts Street; Donald Sugalski, 1736 Main Street; Richard MacNaughton, 152 Arbutus Street; Elizabeth Couture, 61 King Street.

The following citizens came forward to speak in favor of the adoption of the CT City and Town Development Act:

Craig Stevenson, 52 Milwood Drive; Todd Andrews, on behalf of Goodwin College, One Riverside Drive.

Both Mr. Stevenson and Mr. Andrews suggested that the Council not restrict the application of the CTDA to a specific area of East Hartford but rather use it through the entire town. Mr. Stevenson also suggested eliminating the tax abatement limitation.

MOTION      By Esther Clarke  
                  seconded by Pat Harmon  
                  to **adjourn** (8:15 p.m.).  
                  Motion carried 8/0.

Attest Angela M. Attenello  
Angela M. Attenello  
Town Council Clerk

EAST HARTFORD TOWN COUNCIL

TOWN COUNCIL CHAMBERS

AUGUST 18, 2015

2015 AUG 24 A 9 17

TOWN CLERK  
EAST HARTFORD

PRESENT Chair Richard F. Kehoe, Majority Leader Barbara-Ann Rossi, Minority Leader Esther B. Clarke, Councillors Marc I. Weinberg, Linda A. Russo, Ram Aberasturia, Patricia Harmon and Anita D. Morrison

ABSENT Vice Chair William P. Horan, Jr.

CALL TO ORDER

Chair Kehoe called the meeting to order at 8:15 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Susan Kniep, 44-46 and 50 Olde Roberts Street, (1) asked that the Council clarify the bond referendum for the Senior Center regarding whether it is for a new building or a rehabilitation of the existing building; (2) suggested the Friends of Senior Centers financials be posted to the town's website; and (3) expressed her concerns regarding the CT City Town Development Act (CTDA).

Don Sugalski, 1736 Main Street, is against the town's adoption of CTDA and believes it is too expansive.

Richard MacNaughton, 152 Arbutus Street, is against the town's adoption of the CTDA and requested the town fix an outstanding issue on Arbutus Street. Mayor Leclerc will follow up.

Craig Stevenson, 52 Milwood Drive, is fully in favor of the town's adoption of the CTDA and would like to see its application throughout the town – not just a specific area of East Hartford.

Mayor Leclerc (1) thanked Bob Falkevitz and Ashley Stewart for their service on the Patriotic Commission and the Inland/Wetlands Commission, respectively; (2) supports the bond referenda and thanked the Council for adding them to the agenda; and (3) summarized the history of the Friends of East Hartford Senior Centers.

APPROVAL OF MINUTES

August 4, 2015 Public Hearing/Proposed Bonds

MOTION By Barbara Rossi  
seconded by Marc Weinberg  
to approve the minutes of the August 4, 2015 Public Hearing/Proposed

Bonds.  
Motion carried 8/0.

August 4, 2015 Regular Meeting

MOTION By Barbara Rossi  
seconded by Ram Aberasturia  
to **approve** the minutes of the August 4, 2015 Regular Meeting.  
Motion carried 8/0.

August 10, 2015 Special Meeting/CTDA

MOTION By Barbara Rossi  
seconded by Marc Weinberg  
to **approve** the minutes of the August 10, 2015 Special Meeting/CTDA.  
Motion carried 8/0.

COMMUNICATIONS AND PETITIONS

Resignation of Robert Falkevitz from the Patriotic Commission

Chair Kehoe announced the resignation of Robert Falkevitz from the Patriotic Commission and thanked him for his service to the town.

Resignation of Ashley Stewart from Inland Wetlands Commission

Chair Kehoe announced the resignation of Ashley Stewart from the Inland/Wetlands Commission and thanked her for her service to the town.

NEW BUSINESS

Bond Referenda:

Senior Center/Multipurpose Facility:

MOTION By Barbara Rossi  
seconded by Anita Morrison  
to **waive** the reading of Sections 2 through 7.  
Motion carried 8/0.

MOTION By Barbara Rossi  
seconded by Linda Russo  
to **adopt** the following resolution:

RESOLUTION APPROPRIATING \$5,000,000 FOR THE  
PLANNING, DESIGN, ACQUISITION, CONSTRUCTION AND/OR  
RENOVATION OF A SENIOR CENTER/MULTIPURPOSE

FACILITY AND AUTHORIZING THE ISSUANCE OF \$5,000,000  
BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND  
PENDING THE ISSUANCE THEREOF THE MAKING OF  
TEMPORARY BORROWINGS FOR SUCH PURPOSE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD:

Section 1. The sum of \$5,000,000 is appropriated by the Town of East Hartford, Connecticut (the "Town") for the planning, design, acquisition, construction and/or renovation of a Senior Center/Multipurpose Facility, and for administrative, legal and financing costs related thereto (the "Project").

Section 2. To meet said appropriation, \$5,000,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the tenth year after their date. Said bonds may be issued in one or more series as determined by the Mayor, the Treasurer and the Director of Finance in the amount necessary to meet the Town's share of the cost of the Project, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. The bonds shall be in the denominations of \$1,000, or any whole multiple in excess thereof, be issued fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Mayor and the Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including approval of the rate or rates of interest, shall be determined by the Mayor, the Treasurer and the Director of Finance in accordance with the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes").

Section 3. Said bonds shall be sold by the Mayor, the Treasurer and the Director of Finance in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Mayor, the Treasurer and the Director of Finance.

Section 4. The Mayor, the Treasurer and the Director of Finance are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount of the Project with the proceeds of bonds, notes or other obligations ("Tax Exempt Obligations") authorized to be issued by the Town. The Tax Exempt Obligations shall



Section 6. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of certain events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to MSRB made prior hereto are hereby confirmed, ratified and approved.

Motion carried 8/0.

MOTION      By Barbara Rossi  
seconded by Anita Morrison  
to **approve** the following:

1. "Shall the resolution entitled 'Resolution Appropriating \$5,000,000 For The Planning, Design, Acquisition, Construction And/Or Renovation Of A Senior Center/Multipurpose Facility And Authorizing The Issuance Of \$5,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose', adopted by the Town Council on August 18, 2015, be approved?"

"Shall the \$5,000,000 appropriation and bond authorization for the planning, design, acquisition, construction and/or renovation of a Senior Center/Multipurpose facility be approved?"

NO \_\_\_\_\_

The warning shall also state that the full text of the aforesaid resolutions is on file, open to public inspection, in the office of the Town Clerk, that the vote on the aforesaid bond resolutions is taken under the authority of Chapter VI Section 6.9 of the Charter of the Town of East Hartford, and Chapter 152 of the Connecticut General Statutes, as amended, and that absentee ballots will be available in accordance with law in the office of the Town Clerk.

Motion carried 8/0.

Explanatory Text Publication and Payment Thereof for Bond Referenda

MOTION By Barbara Rossi  
seconded by Ram Aberasturia  
that the Town Clerk prepare for publication the explanatory text regarding the bond referenda and that those costs be paid for by the Town Clerk.  
Motion carried 8/0.

Various Public Improvements and Equipment:

MOTION By Barbara Rossi  
seconded by Esther Clarke  
to **waive** the reading of Sections 2 through 8.  
Motion carried 8/0.

MOTION By Barbara Rossi  
seconded by Anita Morrison  
to **adopt** the following resolution:

RESOLUTION APPROPRIATING \$4,625,000 FOR THE PLANNING, DESIGN, ACQUISITION AND CONSTRUCTION OF VARIOUS PUBLIC IMPROVEMENTS AND EQUIPMENT AND AUTHORIZING THE ISSUANCE OF \$4,625,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD:

Section 1. The sum of \$4,625,000 is appropriated by the Town of East Hartford, Connecticut (the "Town") for the planning, design, acquisition and construction of various public improvements and equipment set forth below, and for administrative, legal and financing costs related thereto (the "Projects").

**Public Works:**

Automated Waste Removal Truck	\$285,000
Dump Truck – 10 Wheel	240,000
Dump Truck – 6 Wheel	220,000

**Fire:**

Fire Ladder Truck	1,000,000
Rescue Squad Vehicle	750,000
Fire Engine	605,000

**Police:**

Dispatch Consoles	575,000
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**Board of Education:**

Middle School Window Wall	500,000
Langford School Roof	<u>450,000</u>
	<u>\$4,625,000</u>

Section 2. To meet said appropriation, \$4,625,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the tenth year after their date. Said bonds may be issued in one or more series as determined by the Mayor, the Treasurer and the Director of Finance in the amount necessary to meet the Town's share of the cost of the Projects, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. The bonds shall be in the denominations of \$1,000, or any whole multiple in excess thereof, be issued fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Mayor and the Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including approval of the rate or rates of interest, shall be determined by the Mayor, the Treasurer and the Director of Finance in accordance with the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes").

Section 3. Said bonds shall be sold by the Mayor, the Treasurer and the Director of Finance in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Mayor, the Treasurer and the Director of Finance.

Section 4. The Mayor, the Treasurer and the Director of Finance are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Projects. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be

applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The balance of any appropriation or the proceeds of any bonds not needed to meet the cost of any Project may be transferred by resolution of the Town Council to any other Project.

Section 6. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount of the Projects with the proceeds of bonds, notes or other obligations ("Tax Exempt Obligations") authorized to be issued by the Town. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Projects, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of the Tax Exempt Obligations.

Section 7. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of certain events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 8. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to apply for and accept any and all Federal and State loans and or grants-in-aid of any of the Projects, to expend said funds in accordance with the terms hereof, and in connection therewith to contract in the name of the Town with engineers, contractors and others.

Motion carried 8/0.

#### Placement on the Ballot

MOTION By Barbara Rossi  
seconded by Anita Morrison  
to approve the following:

**RESOLVED:** That the resolution entitled "Resolution Appropriating \$4,625,000 For The Planning, Design, Acquisition And Construction Of Various Public Improvements And Equipment And Authorizing The Issuance Of \$4,625,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", adopted by the Town Council on August 18, 2015, be submitted to the Town electors for approval or disapproval at a referendum in conjunction with the general election to be held on Tuesday, November 3, 2015, between the hours of 6:00 a.m. and 8:00 p.m. (E.S.T.), and that the warning of said referendum shall state the questions to be voted upon as follows:

1. "Shall the resolution entitled 'Resolution Appropriating \$4,625,000 For The Planning, Design, Acquisition And Construction Of Various Public Improvements And Equipment And Authorizing The Issuance Of \$4,625,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose', adopted by the Town Council on August 18, 2015, be approved?"

The ballot label for said question shall read as follows:

"Shall the \$4,625,000 appropriation and bond authorization for the planning, design, acquisition and construction of various public improvements and equipment be approved?"

YES \_\_\_\_\_

NO \_\_\_\_\_

The warning shall also state that the full text of the aforesaid resolutions is on file, open to public inspection, in the office of the Town Clerk, that the vote on the aforesaid bond resolutions is taken under the authority of Chapter VI Section 6.9 of the Charter of the Town of East Hartford, and Chapter 152 of the Connecticut General Statutes, as amended, and that absentee ballots will be available in accordance with law in the office of the Town Clerk.

Motion carried 8/0.

#### Explanatory Text Publication and Payment Thereof for Bond Referenda

MOTION By Barbara Rossi  
seconded by Anita Morrison  
that the Town Clerk prepare for publication the explanatory text regarding the bond referenda and that those costs be paid for by the Town Clerk.  
Motion carried 8/0.

#### Connecticut City and Town Development Act:

MOTION By Barbara Rossi  
seconded by Ram Aberasturia  
to adopt a resolution on which we had a Public Hearing earlier this evening on August 18, 2015 and amended the title as follows:

#### **RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD, CONNECTICUT ADOPTING THE CONNECTICUT CITY AND TOWN DEVELOPMENT ACT FOR THE PURPOSES OF SILVER LANE AND SOUTH MEADOWS ECONOMIC DEVELOPMENT**

**WHEREAS**, Chapter 114 of the General Statutes of Connecticut, Sections 7-480 to 7-503, inclusive, as amended from time to time (the "Act"), provides that municipalities which have found and determined that conditions substantially as described in Section 7-481 of the Act exist in the municipality, are continuing, and may be ameliorated by the exercise by the municipality of the powers granted under the Act may exercise the powers under the Act; and

**WHEREAS**, in order to exercise the powers conferred upon municipalities under the Act for a period not in excess of five years, the legislative body of a municipality must determine by resolution that conditions substantially as described in Section 7-481 of the Act exist, such resolution must include certain findings and determinations and standards as required under Section 7-485 of the Act for implementation of the powers granted under the Act, and such resolution be submitted to the electors of the municipality for their approval; and

**WHEREAS**, any action taken in the exercise of any powers granted under the Act by a municipality may only be taken after approval of such action by the legislative body of such municipality, which approval must be by resolution adopted in accordance with the Act; and

**WHEREAS**, pursuant to the Act, a municipality shall have the power to issue its notes and bonds for achieving the purposes of the Act, including the making of mortgage loans and loans to sponsors, the acquisition of development property, the establishment of reserves to secure such notes and bonds, interest on such notes and bonds during construction and for one year thereafter, and the payment of expenses incident to or necessary for furtherance of the purposes of the Act; and

**WHEREAS**, the Town of East Hartford, Connecticut (the "Town") considers any level of unemployment unreasonable and any obsolete residential, industrial, commercial and manufacturing facilities unacceptable, and continually seeks innovative approaches to attracting jobs to the Town, constructing and holding residential, non-residential, industrial, commercial and manufacturing facilities, and eliminating vacant facilities which are a blighting influence; and

**WHEREAS**, the ordinary operations of private enterprise cannot deal effectively with these problems without the powers provided under the Act, and the exercise of the powers conferred upon the Town by the Act are critical to revitalizing the Town; and

**WHEREAS**, the members of the Town Council have general knowledge of the conditions within the Town relating to the rate of unemployment, the obsolescence of many of the Town's residential, commercial, industrial and manufacturing facilities and the need for the Town to retain and attract new residential, commercial, industrial and manufacturing facilities; and

**WHEREAS**, the Town continues local efforts to address the needs of its citizens as stated above by reducing blight, increasing the tax base and creating opportunities for employment; and

**WHEREAS**, the Town Council is generally aware of the requirements imposed upon municipalities by the Act; and

**WHEREAS**, it is in the interest of the Town to implement the provisions of the Act as soon as possible in order to take advantage of the provisions of the Act.

**NOW, THEREFORE, BE IT HEREBY**

**RESOLVED:** That the Town Council hereby makes the following findings and determinations and the following standards for the implementation of the powers granted under the Act:

- (1) it is unreasonable that any number of residents of the Town are subject to hardship in finding employment and adequate, safe and sanitary housing;
- (2) any conditions of blight and deterioration that exist in the Town must be addressed;
- (3) private enterprise is not meeting such need for housing, employment, and the reduction of blight and deterioration;
- (4) the need for employment and adequate, safe and sanitary housing will be lessened and the Town will be revitalized by the exercise of the powers granted under the Act;
- (5) adequate provisions shall be made for the payment of the cost of acquisition, construction, operation, maintenance and insurance of all development property;

(6) a feasible method exists and shall be utilized for the relocation into safe and sanitary dwellings of comparable rent of families and individuals displaced as a consequence of the exercise of any power granted under the Act and such families and individuals shall not suffer disproportionate injuries as a result of actions authorized by the Act for the public benefit;

(7) development property shall not be acquired or disposed of without due consideration of the environmental and economic impact of such acquisition or disposition and the adequacy of existing or proposed municipal services; and

(8) the acquisition or disposition of all development property shall advance the public interest, general health, safety and welfare, and development, growth and prosperity of the Town.

**RESOLVED:** That anything contained in this Resolution to the contrary notwithstanding, it is the intention of this Town Council that by adopting this Resolution it is conferring upon the Town, subject to approval of a majority of the persons voting on this Resolution at the next regular municipal election, all of the authorities, powers, rights and obligations conferred upon municipalities under the provisions of the Act, and that upon approval of this Resolution by a majority of persons voting on this Resolution as aforesaid, the Town will have sufficiently complied with the Act so as to be able to exercise all of the powers conferred upon municipalities under the Act in accordance with said Act.

**RESOLVED:** That the Town Council hereby adopts this Resolution and the Act subject to the following conditions: (1) that the powers of such Act shall be restricted to the sections of Town defined generally as (A) the Silver Lane Corridor – bounded on the east by Forbes Street, on the north by Interstate 84, on the south by a line drawn parallel to Silver Lane from the southerly extension of any parcel with access to Silver Lane and to the west by Mercer Avenue and the high occupancy vehicle exit from Interstate 84 to Silver Lane, provided that the Corridor shall include those portions of the property known as Rentschler Field which are not utilized by United Technologies Corporation or its divisions, subsidiaries or affiliated entities for industrial, manufacturing, engineering, office or other associated or accessory uses, and (B) the South Meadows – bounded by Interstate 84 to the north, Route 2 to the east, the Hockanum River to the south and the Connecticut River to the west; and (2) any tax abatement or incentive on a parcel within such sections of the Town granted pursuant to the Act shall result in the Town receiving, in any year that such abatement or incentive is applied, at least the value of the taxes assessed on such property during the tax year immediately preceding the first year of applicability of such abatement or incentive.

**RESOLVED:** That the Mayor, the Town Clerk and the Registrars of Voters are hereby authorized to take any and all steps necessary to place this Resolution on the ballot at the next regular municipal election held subsequent to the adoption of this Resolution in accordance with the provisions of the Act and Section 9-369 of the General Statutes of Connecticut, Revision of 1958, as amended, including but not limited to warning electors, preparing ballots labels, holding the referendum and canvassing the vote on this Resolution.

**RESOLVED:** That the effective date of this Resolution shall be the date of its approval by a majority of persons voting on this Resolution at the next regular municipal election held subsequent to the adoption of this Resolution by this Town Council, and this Resolution shall be effective for a period of five years from such effective date. If less than a majority of those voting in such municipal election vote to approve this Resolution, it shall become null and void.

Motion carried 8/0.

### Placement on the Ballot

MOTION      By Barbara Rossi  
                         seconded by Ram Aberasturia  
                         to approve the following:

RESOLVED: That the resolution entitled "Resolution Of The Town Council Of The Town Of East Hartford, Connecticut Adopting The Connecticut City And Town Development Act For the Purposes of Silver Lane And South Meadows Economic Development ", adopted by the Town Council on August 18, 2015, be submitted to the Town electors for approval or disapproval at a referendum in conjunction with the general election to be held on Tuesday, November 3, 2015, between the hours of 6:00 a.m. and 8:00 p.m. (E.S.T.), and that the warning of said referendum shall state the questions to be voted upon as follows:

1.      "Shall the resolution entitled 'Resolution Of The Town Council Of The Town Of East Hartford, Connecticut Adopting The Connecticut City And Town Development Act For the Purposes of Silver Lane And South Meadows Economic Development', adopted by the Town Council on August 18, 2015, be approved?"

The ballot label for said question shall read as follows:

"Shall the resolution of the Town Council adopting the Connecticut City and Town Development Act For the Purposes of Silver Lane and South Meadows economic development be approved?"

YES \_\_\_\_\_

NO \_\_\_\_\_

The warning shall also state that the full text of the aforesaid resolution is on file, open to public inspection, in the office of the Town Clerk, that the vote on the aforesaid resolution is taken under the authority of Chapter VI Section 6.9 of the Charter of the Town of East Hartford, and Chapter 152 of the Connecticut General Statutes, as amended, and that absentee ballots will be available in accordance with law in the office of the Town Clerk.

Motion carried 8/0.

### Explanatory Text Publication and Payment Thereof for Bond Referenda

MOTION      By Barbara Rossi  
                         seconded by Esther Clarke  
                         that the Town Clerk prepare for publication the explanatory text regarding  
                         the bond referenda and that those costs be paid for by the Town Clerk.  
                         Motion carried 8/0.



Recommendation from Ordinance Committee re: Section 21-6e "Formal Hearing Procedure – Parking Violations Hearing Officers"

MOTION By Barbara Rossi  
seconded by Esther Clarke  
to amend the East Harford Code of Ordinances by revising  
Section 21-6e entitled "Formal Hearing Procedure – Parking Violations  
Hearing Officers" consistent with the draft dated July 29, 2015 (see below)  
and as unanimously approved at the Ordinance Committee meeting held  
July 28, 2015.  
Motion carried 8/0.

DRAFT

(07-29-15)

Sec. 21-6e. Formal Hearing Procedure - Parking Violations Hearing Officers.

(a) The Mayor, with the consent of the Town Council, shall appoint up to four [eight (8)] parking violation hearing officers. Such officers shall serve for a term of two years from the effective date of appointment. The officers shall not be employees of the Police Department or of those agencies which administer any aspect of traffic maintenance, parking, engineering or enforcement. The Town shall provide a suitable hearing room in which hearings and administrative appeals are to be conducted and all necessary forms, papers, furnishings and equipment required by the hearing officers to perform their functions. The Town shall provide for the processing of cases prior to decisions by the hearing officer and for processing of cases after a hearing officer has made a decision.

(b) The hearing officers shall be empowered to hear appeals from the issuance of parking violation citations under subsection (c) or (d) of this section and take such other actions in processing parking violations as authorized by state statutes, Town ordinances, rules and regulations.

[(c) Any person or owner of a vehicle cited for a violation of any ordinance, rule or regulation of the Town pertaining to parking may request a hearing in writing, on a form provided by the Town, as indicated in Section 21-6.e. and 21-6.f. hereof.]

(c) Administrative Appeal Procedure:

(1) Any person or owner of a vehicle who has received a parking violation citation may request from the Town an administrative appeal of the citation in writing, using a form provided by the Town, within ten calendar days from the date of the citation. Notice of the finding in an administrative appeal shall be given to the appellant in writing, within sixty calendar days of the receipt of the appeal;

(2) Payment of the fine and penalty shall be stayed pending the administrative appeal. Payment of the fine and any penalty shall be made within ten calendar days of mailing of the finding of the administrative appeal, unless the parking violation citation has been voided or a further appeal has been taken under (d) below.

(d) Any person or owner of a vehicle receiving a parking citation violation may request a hearing in writing, on a form provided by the Town, within ten calendar days of any of the following:

(1) Issuance of a parking citation violation;

(2) Issuance of an adverse decision in an administrative appeals; or

(3) Issuance of a notice pursuant to subsection (e) of section 21-6a.

Payment of the fine and any penalty shall be made within ten calendar days of the finding of the appeal, unless the parking violation citation has been voided.

[(d)] (e) (1) In scheduling formal appeal hearings, the appellant shall be notified by mail of the place and time of the hearing. Such notice shall be provided at least fifteen days, but not more than thirty days, prior to the scheduled hearing date.

- (2) The procedure for the hearing shall be informal as to the rules of evidence, but testimony shall be taken under oath or affirmation.
- (3) The provisions of this section shall be construed in accordance with the provisions of applicable state statutes and Town ordinances.
- (4) In considering an appeal, the hearing officer shall consider all relevant facts and circumstances and may require the personal appearance of the appellant and issuing officer.
- (5) Should the hearing officer find in favor of appellant, he shall so certify to the Town, and the record of the citation shall be removed from the files of the Town.
- (6) Should the hearing officer find the issuance of the citation proper, he shall so certify to the Town and no further appeal under this section shall be considered.
- (7) Notice of the finding in the formal appeal shall be given to the appellant in writing after a decision has been rendered at the formal appeal hearing.

(f) If such fine and penalty is not paid [on the date of the judgment of the hearing Officer] pursuant to subsections (c) or (d) of this section, the Town shall send by first-class mail a notice of the penalty assessment to the person found liable and shall file, not less than thirty days nor more than twenty-four months after such mailing, a certified copy of the notice of penalty assessment with the Clerk of the Superior Court for the geographical area in which the Town is located, together with an entry fee as required by statute. The certified copy of the notice of penalty assessment shall constitute a record of assessment. Within such twenty-four months period, assessments against the same person may be accrued and filed as one record of assessment. The Clerk shall enter judgment in the amount of such record of assessment and court costs against such person in favor of the Town. Notwithstanding any other provision of the general statutes, the hearing officer's assessment, when so entered as a judgment, shall have the effect of a civil money judgment and a levy of execution on such judgment may issue without further notice to such-person.

(g) A person against whom an assessment has been entered pursuant to this section is entitled to judicial review by way of appeal. An appeal may be instituted as provided by statute within thirty days of the mailing of notice of such assessment.

#### Outdoor Amusement Permit Applications:

#### East Hartford Community Outreach Day

MOTION By Linda Russo  
seconded by Barbara Rossi  
to **waive** the 30-day filing requirement under the provisions of §5-2(a) of the East Hartford Code of Ordinances; and **approve** the outdoor amusement permit entitled "East Hartford Community Outreach Day", submitted by Cathy & Leslie Flippen to conduct an event with free music and entertainment for town residents on Saturday, August 29, 2015 from 10AM to 3PM at the Town Green Gazebo, subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its

Motion carried 8/0.

MOTION By Ram Aberasturia  
seconded by Barbara Rossi  
to **approve** the outdoor amusement permit application entitled  
"Secret Stash Beer Bash" submitted by Rebecca Johansen,  
Advancement Assistant for Goodwin College Inc. to conduct a Beer  
Festival with food trucks, live music and DJ to benefit scholarships  
for its students, on Saturday, August 29, 2015 from 5PM to 8PM on  
the Goodwin College Green at One Riverside Drive, subject to  
compliance with adopted codes and regulations of the State of  
Connecticut, the Town of East Hartford, and any other stipulations  
required by the Town of East Hartford or its agencies; and to waive  
the associated permit fee under the provisions of Town Ordinance  
§5-6(a) as this is a fundraiser to benefit scholarships for students.  
Motion carried 8/0.

MOTION

By Linda Russo  
seconded by Anita Morrison  
to **approve** the outdoor amusement permit application entitled,  
"Concert of Praise", submitted by Madeline Nieves, Secretary for  
The Pentecostals of Greater Hartford, to conduct a free outdoor  
music event for town residents to be held on the East Hartford  
Town Green Gazebo on Sunday, September 27, 2015 from 10AM  
to 3PM, with music during the same hours and food vendors,  
subject to compliance with adopted codes and regulations of the  
State of Connecticut, the Town of East Hartford, and any other  
stipulations required by the Town of East Hartford or its agencies,  
and to **wave** the associated \$10.00 permitting fee under the  
provisions of Town Ordinance 5-6 (c) as the applicant is a church.  
Motion carried 8/0.

MOTION By Ram Aberasturia  
seconded by Linda Russo  
to **approve** the outdoor amusement permit application entitled "Out of the Darkness Walk" submitted by John Joseph Kissane, Walk Chairperson for the American Foundation for Suicide Prevention, to conduct a charity walk on Saturday, October 17, 2015 from 8AM to 2PM at Great River Park with refreshments, food and music to be provided by a DJ and band from 9:30AM to 12:30PM, subject to compliance with adopted codes and regulations of the State of

Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies; and to **waive** the associated permit fee under the provisions of Town Ordinance §5-6(a) as this is a not-for-profit organization.  
Motion carried 8/0.

#### OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Pat Harmon inquired on when the Circle of Life lease will be acted upon since it was referred to the Fees Committee in May. *The Mayor stated that she is in discussions with the Barall's and Ted Fravel, Park and Recreation Director, to make some changes to the lease parameters and should be completed shortly.*

Pat Harmon reminded all that the first day of school is August 26<sup>th</sup> and to be aware of additional traffic and school buses on the road.

Esther Clarke asked when the Forbes Street road repairs will be completed. *Mayor Leclerc stated the contractor was told that the repairs needed to be completed prior to the first day of school.*

Anita Morrison (1) asked if the graffiti in the Park Avenue area has been cleaned up. *The Mayor will follow through with this matter.* (2) inquired on who to contact when traffic lights are not working properly. *Mayor Leclerc suggested texting or calling her or informing the Police Department if it's on the weekend.* (3) asked when the Raymond Library will have its grand opening. *The Mayor said she doesn't have an exact date but it should be by mid-September.*

#### OPPORTUNITY FOR RESIDENTS TO SPEAK

Susan Kniep again reiterated her disapproval of the Council's adoption of the CTDA resolution.

Barbara Rossi reminded all of the 60<sup>th</sup> anniversary of the flood of 1955.

Marc Weinberg wished Susan Kniep a Happy Birthday.

#### ADJOURNMENT

MOTION      By Esther Clarke  
                  seconded by Pat Harmon  
                  to **adjourn** (10:15 p.m.).  
                  Motion carried 8/0.

The Chair announced that the next meeting of the Town Council would be September 1<sup>st</sup>.

Attest Angela M. Attenello  
                  Angela M. Attenello  
                  TOWN COUNCIL CLERK

## Attenello, Angela

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**From:** Leclerc, Marcia  
**Sent:** Wednesday, August 19, 2015 3:41 PM  
**To:** Attenello, Angela; Morrison, Anita  
**Cc:** Carrero, Jessica; Freund, Eli  
**Subject:** RE: From last night

A review of the graffiti on Park Avenue (333, 433, 455, 465, 481 Park Avenue) was photographed and documented today. Additional markings were also photographed on Tolland Street. Each property owner was notified and asked to remediate the graffiti on their respective buildings and was given a two week time period to resolve. The owner of 455 Park Avenue indicated they have tried, without success, two different products to remove the graffiti without success but will continue to find solutions.

Marcia

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**From:** Attenello, Angela  
**Sent:** Wednesday, August 19, 2015 3:10 PM  
**To:** Leclerc, Marcia  
**Cc:** Carrero, Jessica; Freund, Eli  
**Subject:** From last night

Anita Morrison (1) asked if the graffiti in the Park Avenue area has been cleaned up. *The Mayor will follow through with this matter.*

Angela

Angela Attenello  
Town Council Clerk  
740 Main Street  
East Hartford CT 06108

Office 860-291-7208  
Fax 860-291-7389



## MEMORANDUM

DATE: August 20, 2015

TO: Marcia A. Leclerc, Mayor

FROM: Michael P. Walsh, Director of Finance *MPW*

TELEPHONE: (860) 291-7246

RE: Town On-Call Ordinance Reporting - Ordinance 10-6 (a)

---

By way of this memo, please find amounts expended on each Town On-Call service contract during the fiscal year beginning on July 1, 2014 and ending on June 30, 2015 in accordance with Town Ordinance 10-6 (a).

Vendor Name	Contract Start Date	\$ Paid FY 2015	\$ Paid Life to Date
Alfred Benesch & Co.	02/2015	\$10,084	\$46,000
Capital Studio Architects	03/2012	27,462	65,905
FAK Electrical	04/2013	27,857	97,429
Wellspeak, Dugas, and Kane	07/2013	14,250	63,744
CME Associates	07/2013	8,884	16,749

The aforementioned on-call contracts will be in force for a maximum of five years from the date of the Request for Proposal Award (RFP) or when the amount paid cumulatively under the on-call contract exceeds \$100,000, or such lesser amount as provided in the contract.

Should you have any questions or problems on the aforementioned, please feel free to let me know.



**East Hartford Housing Authority**  
546 Burnside Ave, East Hartford, CT 06108

Main Office  
860-290-8301

Maintenance\24 Hour Emergency  
860-290-8300

TDD 1-800-545-1833 ext 216

Finance Dept Fax  
860-290-8308

Leasing Dept Fax  
860-289-1688

[www.ehhousing.org](http://www.ehhousing.org)

**To:** Rich Kehoe, Town Council Chairman  
**CC:** Prescille Yamamoto, EHHA Board Vice Chairman  
**From:** Debra Bouchard, Executive Director  
**Date:** 8/27/2015  
**Re:** Tenant Commissioner Selection

---

**Tenant Commissioner Election**

The East Hartford Housing Authority conducted the Tenant Commissioner Selection Process. The sixty (60) day process was conducted by mail and all postage was prepaid by the housing authority.

Within the first thirty (30) days, all residents were notified of the vacant position and given the opportunity to petition for an election. In order for the election to move forward, EHHA needed to receive a minimum of seventy five (75) petitions to hold an election. At the end of the first thirty (30) days, the East Hartford Housing Authority received over the required amount of petitions to move forward with the election. Four (4) individuals nominated themselves to be placed on the ballot. All ballots needed to be returned by July 31, 2015 to be valid.

On August 10, 2015 an Independent 3<sup>rd</sup> Party Administrator verified the ballots received by deadline in accordance with EHHA's Tenant Commissioner Selection procedure. The ballots were tallied and by majority vote Kathleen Stephens from Shea Gardens was selected as the new Tenant Commissioner. She will serve the remaining term for the Tenant Commissioner of EHHA which expires on July 31, 2017.

ROBERT N. KEATING  
CHAIRMAN

PRESCILLE YAMAMOTO  
VICE CHAIRMAN

HAZELANN B. COOK  
COMMISSIONER

JOHN CARELLA  
COMMISSIONER

JAMES PATTERSON  
COMMISSIONER

DEBRA BOUCHARD  
EXECUTIVE DIRECTOR

RALPH J. ALEXANDER  
LEGAL COUNSEL

EQUAL HOUSING OPPORTUNITY



EQUAL OPPORTUNITY EMPLOYER

Robert N. Keating  
15 Knollwood Road  
East Hartford, CT 06118

August 19, 2015

East Hartford Housing Authority  
546 Burnside Ave  
East Hartford, CT 06108

To the Board of Commissioners:

This letter is to inform you that I will be resigning my position as Board Chair effective immediately due to health reasons.

I would like to take this opportunity to thank you for all of your support over the past years.

Yours Sincerely,


A handwritten signature in cursive script, appearing to read "R. N. Keating".

Robert N. Keating





## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 25, 2015  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: RESOLUTION: Neglected Cemeteries Grant

---

The Town has been notified that we are eligible to apply for a no matching grant under the State of Connecticut Neglected Cemeteries Grant Program totaling \$2,000.

Municipalities may use funds to address adverse conditions at a municipal cemetery of their choosing.

Please place this information on the Town Council Agenda for the September 1, 2015 meeting.

Thank you.

C: P. O'Sullivan, Grants Manager  
E. Buckheit, Development Director  
T. Bockus, Public Works Director

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 1<sup>st</sup> day of September, 2015

## **R E S O L U T I O N**

**WHEREAS;** the state Office of Policy and Management (OPM) has made funds available to municipalities under the Neglected Cemeteries Program; and

**WHEREAS,** the purpose of this program is to provide grants of up to \$2,000 to clear weeds, briars and bushes; to mow cemetery lawn areas; to repair fences and walls; to straighten memorial stones and perform other activities to keep neglected cemeteries in an orderly and decent condition,

**NOW THEREFORE LET IT BE RESOLVED;** that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the state Office of Policy and Management as they pertain to this Neglected Cemeteries Grant Program.

**AND I DO CERTIFY** that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

**IN WITNESS WHEREOF,** I do hereunto set my hand and affix the corporate seal of said Town of East Hartford the \_\_\_\_ day of September, 2015.

Seal

Signed: \_\_\_\_\_  
Angela M. Attenello, Council Clerk

## GRANTS ADMINISTRATION MEMORANDUM

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TO: Mayor Marcia A. Leclerc

FROM: Paul O'Sullivan, Grants Manager *PO'S*

SUBJECT: Council Resolution – Neglected Cemeteries Grant Program

DATE: August 21, 2015

---

Attached is a draft resolution authorizing you as Mayor to execute an application and other documents as may be required for a State of Connecticut Neglected Cemeteries Grant.

This is a new grant program operated by the state Office of Policy and Management (OPM). It offers each municipality a grant of up to \$2,000 to address adverse conditions at a municipal cemetery of its own choosing. These funds can be used to clear weeds, briars and bushes; to mow cemetery lawn areas; to repair fences and walls; to straighten memorial stones and to keep cemeteries in an orderly and decent condition.

There is no matching requirement for this grant. It is anticipated that these funds will be used to address conditions at Center Cemetery.

I respectfully request that this item be placed on the Town Council agenda for their meeting to be held on September 1, 2015. Please contact me at extension 7206 if you have any questions.

Attachments (2)

Cc: Eileen Buckheit, Development Director  
Timothy Bockus, Public Works Director



# STATE OF CONNECTICUT

## OFFICE OF POLICY AND MANAGEMENT

TO: Municipal Chief Executive Officers

FROM: Scott D. Jackson, Undersecretary *sdj*  
Intergovernmental Policy Division

DATE: August 7, 2015

SUBJECT: Neglected Cemetery Account Grant Program – Section 19a-308b of the Connecticut General Statutes

---


The Office of Policy and Management (OPM) would like to make you aware of a unique opportunity for municipalities to apply for funding to reclaim neglected cemeteries. Municipalities can apply for up to two thousand dollars (\$ 2,000.00) per year to be used: to clear weeds, briars and bushes; to mow cemetery lawn areas; to repair fences and walls; to straighten memorial stones and to keep neglected cemeteries in an orderly and decent condition.

OPM is accepting applications for those municipalities who would like to reclaim local, neglected cemeteries. Grants will be awarded on a first-come, first served basis.

Specific guidelines and application forms for the grant program are attached and can be found at: <http://www.ct.gov/opm/cwp/view.asp?a=2985&q=569274>. **The deadline for submitting applications is September 30, 2015.** Please contact David LeVasseur of my staff at 860-418-6484 or at [david.levasseur@ct.gov](mailto:david.levasseur@ct.gov) should you have any questions.



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 25, 2015  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: RESOLUTION: Youth Services Prevention Grant

---

Attached is a draft resolution, to be approved by the Town Council, which will allow the town to be a recipient of \$85,100 non-matching grant for fiscal years 2015 and 2016. These funds will be used for prevention and intervention programs. The town has received funding under this grant from OPM since fiscal year 2013-2014.

Starting in 2015, these funds will be offered by the State of Connecticut Judicial Branch, which is a change from FY 2013 and 2014, in which this program was administered by the state Office of Policy Management. The grant terms from the Judicial Branch will remain virtually unchanged from the Office of Policy and Management.

I recommend that the Town Council approve this request as submitted by adopting the attached resolution.

Please place this on the Town Council Agenda for September 1, 2015.

Thank you.

C: P. O'Sullivan, Grants Manager  
E. Buckheit, Development Director  
M. Walsh, Finance Director

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 1<sup>st</sup> day of September, 2015.

## **R E S O L U T I O N**

**WHEREAS** the Town of East Hartford (Youth Task Force) has been identified In Public Act 15-5, SB 5102 to be a recipient of a \$85,200 per year grant from the State of Connecticut for the provision of preventive youth services for fiscal years 2016 and 2017; and

**WHEREAS** as a condition of the grant, the Town is required to provide documentation that details a plan for spending, monitoring, and reporting on these funds in a manner that is consistent with the intent of the Public Act,

**NOW THEREFORE LET IT BE RESOLVED;** that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the State of Connecticut Judicial Branch, Office of the Chief Court Administrator as they pertain to this Youth Services Prevention grant.

**AND I DO CERTIFY** that the above resolution has not been in any way altered, amended, or repealed, and is now in full force and effect.

**IN WITNESS WHEREOF,** I do hereunto set my hand and affix the corporate seal of said Town of East Hartford the \_\_\_\_ day of September, 2015.


Seal

Signed: \_\_\_\_\_  
Angela M. Attenello, Council Clerk

## GRANTS ADMINISTRATION MEMORANDUM

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TO: Mayor Marcia A. Leclerc

FROM: Paul O'Sullivan, Grants Manager 

SUBJECT: Referral to Council – Youth Services Prevention Grant

DATE: August 21, 2015

---

Attached is a proposed Town Council Resolution authorizing you to execute an application and other documents as may be required for a State of Connecticut Youth Services Prevention Grant.

The East Hartford Youth Task Force has been identified in Public Act 15-5, SB 1502, to be a recipient of an \$85,100 grant from the State of Connecticut Judicial Branch for preventive youth services. This funding is for prevention and intervention programs to reduce youth violence and divert individuals from the Juvenile Justice System. No matching funds are required for this program.

Although this is the first time these funds have been offered by the Judicial Branch, the grant terms are virtually the same as the program administered by the state Office of Policy and Management (OPM) for FYs 2013 and 2014.

Because this grant is funded via a direct appropriation and not a Request for Proposals, there is little to no programmatic information from the state to describe the requirements of this program. For this reason, I have attached some information from this year's application to provide some detail as to how these funds are expended.

I respectfully request that the attached Resolution be placed on the Town Council agenda for their meeting to be held September 1, 2015. Please contact me at ext. 7206 if you have any questions.

Attachments: as stated

Cc: Eileen Buckheit, Development Director  
Cephus Nolen, Jr., Director of Youth Services  
Marc Bassos, Outreach Coordinator

## **East Hartford Youth Services / Youth At-Risk Task Force**

Youth Prevention Grant, 2016-2017

Budget Narrative: \$85,000.00

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### **PARTICIPATION:**

East Hartford youth may be referred into any program offered by Youth Services by our staff, school administrators/counseling staff, a referral by the Police Department's School Resource Officers, by local clergy, by a Juvenile Review Board referral disposition, by a parental or youth request, or another service provider looking for additional support of an East Hartford youth or family.

### **Personnel (Salaries & Fringe Benefits)**

**Total: \$35,000.00**

- Salaries for clinicians, facilitators, outreach staff during the operation of the programs developed and offered under this grant
- The Counseling component of East Hartford Youth Services would greatly benefit from an additional Spanish-speaking clinician. A clinician will work an average of 6 hours per week to support the office.
- Adventure Plus Roadshow -Youth Services will identify 5 neighboring communities each year to introduce its *Adventure Plus* program to. The mission of the Adventure Plus program is to build stronger relationship between the Police and Youth of the community.
- Youth Service staff will support other East Hartford youth-serving agencies by sharing our knowledge and experience. Community engagements will include School PTO meetings, open houses, health fairs, civic group presentations...
- Positive Youth Development Programs (staff salaries) - These programs will address the needs of youth in grades K-12. Programs may be scheduled during the school day, after-school, evenings and weekends. Topics for programs include:
  - social/emotional groups
  - parent/youth forums and education
  - grief counseling
  - addressing children of incarcerated parents
  - truancy prevention
  - substance abuse issues
  - healthy relationships
  - leadership skills
  - job readiness
  - bullying
  - internet safety
  - suicide prevention
  - cultural & life exploration



## Judicial Branch Budget Narrative 2015-2016

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### Training / Travel

**Total: \$10,000.00**

- **Staff Training / Travel** – Clinical, program and outreach staff will receive additional training to support their knowledge, experience and service to the youth and families of our community.

### Equipment

**Total: \$18,000.00**

- Challenge Course – Ropes Course and Adventure Programs
- Positive Youth Development – Gear that will be used to support the individual programs

### Supplies

**Total: \$9,000.00**

- East Hartford Youth Services provides healthy foods at many of the programs we offer.
- Promotional supplies that share our programs with the greater community

### Contractual

**Total: \$8,000.00**

- East Hartford Youth Services will reach out to local organizations and individuals to offer alternative modes of support, which may include programs such as yoga, zentangle, zumba, ballroom dancing, martial arts
- Youth Training – To expand the knowledge base of our youth in order to open doors of career possibilities and service-learning and community service opportunities
- Community Training – To include parents, school staff, municipal employees (social services, health department), Juvenile Review Board members, DCF and other service providers


### Other

**Total: \$5,000.00**

- **Public Safety Explorer Program** - The Explorer Program will engage up to 30 youth in a leadership and educational program collaborated on by four community entities; (1) Youth Services, (2) the Police Department, (3) Fire Department, and (4) Emergency Management. Each agency shall prepare for one evening of instruction per month. Participants in the program will better understand the services provided to the community by these agencies. Participants will also participate in community service endeavors to support these agencies. Consideration of a career opportunity may develop by participation in this program.



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 25, 2015  
TO: Richard F. Kehoe  
FROM: Mayor Marcia A. Leclerc   
RE: RESOLUTION- Public Health Preparedness Resolution

---

Attached is a draft resolution to enter into an agreement with the Connecticut Department of Public Health for the Town's Public Health Emergency Preparedness (PHEP) Grant for the period of July 1, 2015 to June 30, 2017. The Town has received funding under this grant since 2009.

Funding from this program will go to support planning, training, exercise operations, and intervention activity expenses related to the prevention and/or mitigation of disease outbreaks and injuries resulting from epidemics, disasters, and bioterrorism.

I recommend that the Town Council approve this request as submitted by adopting the attached resolution.

Please place this information on the Town Council Agenda for the September 1, 2015 meeting.

Thank you.

C: P. O' Sullivan, Grants Manager  
E. Buckheit, Development Director

I, Angela M. Attenello, Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting at a meeting of East Hartford Town Council of said corporation, duly held on the 1<sup>st</sup> day of September, 2015 in East Hartford, Connecticut.

### **RESOLUTION**

**WHEREAS**, The Connecticut Department of Public Health has offered funding under the Public Health Emergency Preparedness program; and

**WHEREAS**, this money goes toward supporting planning, training, exercise, operations and intervention activity expenses relative to the prevention and/or mitigation of disease outbreaks and injuries resulting from epidemics, disasters and bioterrorism,

**NOW THEREFORE LET IT BE RESOLVED** that Mayor Marcia A. Leclerc has been empowered to make, execute and approve on behalf of this corporation any and all contracts or amendments thereof with the State of Connecticut Department of Public Health to fund a \$74,468.00 "Public Health Preparedness" grant for the period July 1<sup>st</sup> 2015 through June 30<sup>th</sup> 2017.

**AND I DO FURTHER CERTIFY** that the above resolution has not been in any way altered, amended, or repealed and is now in full force and effect.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the corporate seal of the Town of East Hartford, Connecticut this \_\_\_\_ day of September, 2015.


Seal

Signed: \_\_\_\_\_  
Angela M. Attenello, Council Clerk

## GRANTS ADMINISTRATION MEMORANDUM

---

TO: Mayor Marcia A. Leclerc

FROM: Paul O'Sullivan, Grants Manager 

SUBJECT: Referral to Council – Public Health Emergency Preparedness Resolution

DATE: August 21, 2015

---

Attached is a draft Town Council resolution authorizing you to enter into an agreement with the Connecticut Department of Public Health for the Town's Public Health Emergency Preparedness (PHEP) Grant for the period of July 1, 2015 through June 30, 2017.

This money will go toward supporting planning, training, exercise, operations and intervention activity expenses relative to the prevention and/or mitigation of disease outbreaks and injuries resulting from epidemics, disasters and bioterrorism. I have attached a copy of the FY 2015 PHEP Capabilities form for further details on this program. My records indicate that the Town has received funding under this grant program since 2009.

I respectfully request that this resolution be included on the Town Council agenda for the September 1<sup>st</sup>, 2015 meeting. Please contact me at extension 7206 if you have any questions.

Attachments: as stated

Cc: Eileen Buckheit, Development Director  
James Cordier, Health Director

# Public Health Emergency Preparedness Capabilities

Contract Budget Period July 1, 2015 – June 30, 2016

Health Department/District Name: East Hartford Department of Health

Person Completing Form: M.L. Seiferheld, EP Planner & Coordinator

Date: 7/10/15

Below are the 15 PHEP Capabilities. Please complete the form for all 15 capabilities. Also, please identify at least three (3) priority capabilities your Health Department/District will be building on this year and provide a detailed description of those activities planned.

**Build** – plan to increase level of capacity of the capability

**Sustain** – plan to maintain the current level of capacity of the capability

**Scale back** – plan to reduce the capacity of the capability


**Description of Activities or No planned activities** – Describe the activities to be undertaken to address the capability. If no activities are planned, simply write in “no activities”.

Capability	Build	Sustain	Scale Back	Description of Activities or No Planned Activities
1. Community Preparedness		X		Continue to build the EH Community Health Partnership in light of significant turnover
2. Community Recovery		X		No new activity
3. Emergency Operation Coordination	X			Develop a written Local Health Department 24/7 Coverage Plan. Conduct a drill utilizing DPH Notice of Drill notification form (10/24/14)
4. Emergency Public Information and Warning		X		Continued turnover in both jurisdictional staff and volunteers requires ongoing updates of database contacts; this is resource intensive
5. Fatality Management	X			Build on the Mass Fatality protocols we developed and successfully implemented in the Pandemic Flu exercise held July 2006. Participate in development of Regional Family Assistance protocols as part of Mass Fatality Management Program.
6. Information Sharing		X		Continue to provide information through the Local HAN system as appropriate
7. Mass Care		X		No new activity
8. Medical Countermeasures Dispensing		X		Update plans and roles as necessary to be consistent with new initiatives and staffing turnover.
9. Medical Material Management and Distribution	X			Provide SNS training re: cold chain, supply management, and transport to staff and volunteers as a result of considerable staffing turnover in previously assigned roles

10. Medical Surge		X		No activity except to support DPH or Region 3 efforts
11. Non-pharmaceutical Interventions		X		Ensure Q&I protocols continue to be current in light of new Ebola actions
12. Public Health Laboratory Testing		X		No activity
13. Public Health Surveillance and Epidemiological Investigation		X		Daily & seasonal monitoring ongoing.
14. Responder Safety and Health		X		No new activity
15. Volunteer Management		X		Continue to work with community volunteers by including them in quarterly call-downs.



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 25, 2015  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: BOARD AND COMMISSION APPOINTMENT

---

The following name was submitted by the East Hartford Democratic Town Chairman for appointment to Boards and Commissions

**Pension and Benefits Commission** ( 4 Year Term)

D      Ellen McCreery                      39 Greene Terrace 06118                      12/17

Thank you.

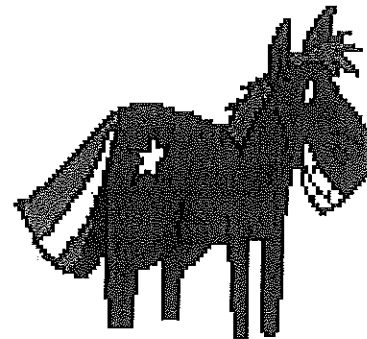
C:      R. Pasek, Town Clerk

# TOWN OF EAST HARTFORD, CT

## STATEMENT OF INTEREST IN SERVING ON A BOARD OR COMMISSION

The Town of East Hartford, CT is a "Minority Representation" Municipal Government.

This Form is to be used to request nomination to a position by the East Hartford Democratic Town Committee and will be submitted to its Permanent Nominating Committee for consideration.



Democratic Town Committee Chairman, Donald M. Currey

-Please print and complete the following information in full-

1. Ellen M. McCreery 39 Greene Terrace 06108  
Your name exactly as it appears on the E. Htfd. Voter Registration List      Street Address      Zip Code

3. PARTY AFFILIATION      ☒ DEMOCRAT      ☐ UNAFFILIATED      ☐ MINOR PARTY \_\_\_\_\_

4. 860-289-9089      5. 860-805-6529      EllenMcCCPA@aol.com  
Home Phone      Cell Phone      Personal e-mail address

7. accountant      8. City of Hartford  
Occupation      Employer

9. 550 Main St. Hartford, CT 06103      10. 860-757-9666  
Employer/Work Address      Work Phone

BA - two -political science and accounting

11. some grad school for MBA      12. white      13. 42  
Formal Education Level Achieved      Ethnicity (Optional)      Years as E. Htfd. Resident

14. Pension and Benefits Commission  
Name of Board or Commission you would like to serve on

Democratic Town Committee, First District Chr, EH Redevelopment Agency, EHEDC, and Insurance Commission; past president of Hartford Muni Employees Association

15. \_\_\_\_\_  
\*Community based activities and/or civic/volunteer organizations activities you have participated in  
I have been the fund accountant for the City of Hartford pension funds for 6 years and I know the subject matter. I am also the finance dept. contact for the Benefits Unit

16. \_\_\_\_\_  
\*Your reason for being interested in serving our Town in this capacity

17. I am a certified public accountant (since 1980) and have been in municipal accounting since 1997 at West Hartford, Stamford, and now Hartford.

\*List any qualifications you believe will be an asset to the board or commission on which you wish to serve

\*Please use the back of this page if you need more space or attach a resume if you wish

18. Ellen M. McCreery  
YOUR SIGNATURE

19. August 6, 2015  
DATE

THIS SPACE FOR USE BY DEMOCRATIC TOWN COMMITTEE

Submitted for consideration by Town Committee Member

Voter Registration Information Certified by Voter Registrar

Donald M. Currey  
Patricia Consabio  
Asst. Town Clerk

At a duly called meeting of the E. Htfd. Democratic Town Committee's Permanent Nominating Committee and by majority vote, the East Hartford Resident described above is hereby nominated for appointment to the:

Pension Board

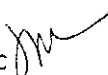
8/6/15

Date





## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 25, 2015  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: BOARD AND COMMISSION APPOINTMENT

---

The following name was submitted by the East Hartford Republican Town Chairman for appointment to Boards and Commissions

**Board of Ethics** ( 5 Year Term)

R      Joe Kronen                      56 Farnham Dr 06118                      12/18

Thank you.

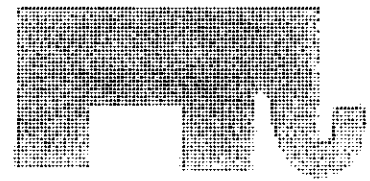
C:      R. Pasek, Town Clerk

**TOWN OF EAST HARTFORD, CT**  
**STATEMENT OF INTEREST IN SERVING ON A**  
**BOARD OR COMMISSION**

RECEIVED

AUG 11 2015

TOWN OF EAST HARTFORD  
OFFICE OF THE MAYOR



The Town of East Hartford, CT is a "Minority Representation" Municipal Government.

This Form is to be used to request nomination to a position by the East Hartford Republican Town Committee and will be submitted to its Permanent Nominating Committee for consideration.

Republican Town Committee Chairman,

-Please print and complete the following information in full-

1. Joe Kronen  
Your name exactly as it appears on the E. Htfd. Voter Registration List
2. 56 Farnham Dr  
Street Address Zip Code
3. PARTY AFFILIATION ☒ REPUBLICAN ☐ UNAFFILIATED ☐ OTHER
4. 864/468-4207 584/690-8735  
Home Phone Cell Phone
5. joekronen@comcast.net  
Personal e-mail address
6. Retired  
Occupation
7. N/A  
Employer
8. N/A  
Employer
9. N/A  
Employer/Work Address
10. N/A  
Work Phone
11. 2 yrs College  
Formal Education Level Achieved
12. Polish American  
Ethnicity (Optional)
13. 53  
Years as E. Htfd. Resident
14. Board of Ethics  
Name of Board or Commission you would like to serve on
15. MPC; Ct Real Estate Commission; East Hartford RTE; Knights of Columbus; East Hartford Midget Football (President 10 yrs)  
\*Community based activities and/or civic/volunteer organizations activities you have participated in
16. Ethics  
\*Your reason for being interested in serving our Town in this capacity
17. Experience - Various organizations  
\*List any qualifications you believe will be an asset to the board or commission on which you wish to serve

\*Please use the back of this page if you need more space or attach a resume if you wish

18. Joe Kronen  
YOUR SIGNATURE

19. 08/10/2015  
DATE

THIS SPACE FOR USE BY REPUBLICAN TOWN COMMITTEE

Submitted for consideration by Town Committee Member

Voter Registration Information Certified by Voter Registrar

At a duly called meeting of the E. Htfd. Republican Town Committee's Permanent Nominating Committee and by majority vote, the East Hartford Resident described above is hereby nominated for appointment to the:

Board of Ethics  
Michael J. Kraker  
Republican Town Committee Secretary

08-10-15  
Date

MARCIA A. LECLERC  
MAYOR

**TOWN OF EAST HARTFORD**  
**Police Department**

SCOTT M. SANSOM  
CHIEF OF POLICE

East Hartford, Connecticut 06108-2638

TELEPHONE  
(860) 528-4401

FAX (860) 289-1249

[www.easthartfordct.gov](http://www.easthartfordct.gov)

August 17, 2015

Richard F. Kehoe, Chairman  
East Hartford Town Council  
740 Main Street  
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application -  
"26<sup>th</sup> Annual Fall Fest"**

Dear Chairman Kehoe:

Attached please find a copy of the amusement permit application submitted by **East Hartford Parks & Recreation Department by Ted Fravel, its Director**. The applicant seeks to conduct the **26th Annual Fall Fest on the Town Green on Sat., October 3, 2015, from 10 AM – 4 PM** with music during the same date and times. This family oriented event consists of musical entertainment, **pony rides, petting farm, inflatables**, children's activities, arts & crafts, pumpkin painting, contests, civic group booths, commercial vendors and food vendors.

**Rain date: Sunday, October 4, 2015 with the same hours.**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The **Office of Corporation Counsel** approves the application as submitted.

The **Risk Management Department** approves the application as submitted and states that Parks & Recreation Department will need to provide a Certificate of Insurance from the Petting Zoo and other vendors.

The **Fire, Health Department and Parks & Recreation Departments** approve the application as submitted and state **there are no anticipated costs to their Departments for this event.**

The **Public Works Department** approves the application and states there will be a cost to the department of **\$1,300.00 for Park Maintenance.**

The **Police Department** conducted a review of the application and the following comments/recommendations are made:

- The site is suitable for the outdoor amusement, the expected crowds are of small to moderate size, and the area has sufficient parking available.

- The Police Department will hire two (2) officers in order to provide adequate police protection necessary for the event. **The anticipated cost to the Department for the hiring of said officers is \$709.53**

Respectfully submitted for your information.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott M. Sansom". The signature is fluid and cursive, with the first name "Scott" being more prominent.

Scott M. Sansom  
Chief of Police

Cc: Applicant

# TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc  
Mayor

OUTDOOR AMUSEMENT PERMITS  
31 SCHOOL STREET  
EAST HARTFORD, CT 06108-2638  
(860) 528-4401

## OUTDOOR AMUSEMENT PERMIT APPLICATION



Scott M. Sansom  
Chief of Police

**THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR**

1. Name of Event:  
26th Annual Fall Fest
2. Date(s) of Event:  
Saturday, October 3, 2015; rain date is Sunday, October 4, 2015
3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant ) :  
East Hartford Parks & Recreation Department, 50 Chapman Place, East Hartford, CT 06108, 860-291-7164, juhbrig@easthartfordct.gov
4. If Applicant is a partnership, corporation, limited liability company, club, or association, list the names of all partners, members, directors and officers AND provide their business address.  
East Hartford Parks & Recreation Department, 50 Chapman Place, East Hartford, CT 06108, c/o Theodore Fravel, Parks & Recreation Director.
5. List the location of the proposed amusement: (Name of facility and address)  
East Hartford Town Green
6. List the dates and hours of operation for each day (if location changes on a particular day, please list):  
Saturday, October 3, 2015, 10:00 AM - 4:00 PM, Set-up starts at 7:00 AM.
7. Provide a detailed description of the proposed amusement:  
*RAIN DATE? same times*  
Family-oriented event consisting of musical entertainment, pony rides, petting farm, inflatables, amusements, children's activities, arts & crafts, pumpkin painting, contests, civic group booths, commercial vendors, food vendors.

8. Will music or other entertainment be provided wholly or partially outdoors?

☒ Yes ☐ No

- a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)? 10:00 AM - 4:00 PM

9. What is the expected age group(s) of participants?

Infants to 70 years of age and older. Predominant age range is 3 - 11 years.

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

2,000 people are anticipated to attend.

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

- a. Crowd size impact:

Crowd size varies throughout the day. Event is contained in the park.

- b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

Normal traffic pattern is expected with an increase in traffic volume.

- c. Parking plan on site & impact on surrounding / supporting streets:

Parking at the Community Cultural Center, adjacent street and public areas.

- d. Noise impact on neighborhood:

Noise is not expected to be disruptive to the neighborhood.

- e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

Parks Maintenance personnel will provide trash clean-up throughout the event.

- f. List expected general disruption to neighborhood's normal life and activities:

There will be more foot and vehicle traffic than on a typical Saturday.

- g. Other expected influence on surrounding neighborhood:

The event will attract people to Town's Central Business District.

12. Provide a detailed plan for the following:

- a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

Emergency personnel will have access to the event site.

- b. Provisions for notification of proper authorities in the case of an emergency:

Cell phones and two-way radios will be used in the event of an emergency.

- c. Any provision for on-site emergency medical services:

No.

- d. Crowd control plan:

Park rangers will assist in crowd control and providing parking directions.

- e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

Parks Maintenance personnel will clean the area at the event's conclusion.

- f. Provision of sanitary facilities:

Portable sanitary facilities located in the park, lavatories in adjacent EHCCC.

13. Will food be provided, served, or sold on site:

Food available ☒ Yes ☐ No AND contact has been made with the East Hartford Health

Department ☒ Yes ☐ No.

14. Does the proposed amusement involve the sale and/or provision of alcoholic beverages to amusement attendees,

☐ Yes ☒ No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

a. For such sale or provision,

b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

☐ Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

---

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

---

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

Theodore Fravel

(Legal Name of Applicant)



(Applicant Signature)

Theodore Fravel

(Printed Name)

07/30/2015

(Date Signed)

Parks & Recreation Director

(Capacity in which signing)

---

(Send application electronically to [cfrank@easthartfordct.gov](mailto:cfrank@easthartfordct.gov))

---

FOR OFFICE USE

Insurance Certificate Included:

☐ YES

☒ NO

Liquor Permit Included:

☐ YES

☒ NO

Certificate of Alcohol Liability Included:

☐ YES

☒ NO

Time Waiver Request Included:

☐ YES

☒ NO

Fee Waiver Request Included:

☐ YES

☒ NO

Received By: Capt. Teare  
Employee Number: 9019  
Date & Time Signed: Aug 4, 2015 7:14 AM ~~PM~~  
Time remaining before event: 30+ days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.





Scott M. Sansom  
Chief of Police

**TOWN OF EAST HARTFORD**  
**POLICE DEPARTMENT**  
**Outdoor Amusement Permits**  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Marcia A. Leclerc  
Mayor

## Administrative Review of Amusement Permit

Event Date: **October 3, 2015** Rain date: **October 4, 2015**  
Event: **26<sup>th</sup> Annual Fall Fest**  
Applicant: **East Hartford Parks & Recreation Department by Ted Fravel, its Director**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- ☒ 1. the application be approved as submitted.
- ☐ 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- ☐ 3. the application be disapproved for the reason(s) set forth in the attached comments.

- ☒ Fire Department
- ☐ Health Department
- ☐ Parks & Recreation Department
- ☐ Public Works Department
- ☐ Corporation Counsel

☒ Anticipated Cost(s) if known \$ 0

William Perez, Assistant Fire Chief  
Signature

August 7, 2015

Date

Comments:

Health



Scott M. Sansom  
Chief of Police

**TOWN OF EAST HARTFORD**  
**POLICE DEPARTMENT**  
**Outdoor Amusement Permits**  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Marcia A. Leclerc  
Mayor

## Administrative Review of Amusement Permit

Event Date: **October 3, 2015** Rain date: **October 4, 2015**

Event: **26<sup>th</sup> Annual Fall Fest**

Applicant: **East Hartford Parks & Recreation Department by Ted Fravel, its Director**

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- ☐ 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- ☐ 3. the application be disapproved for the reason(s) set forth in the attached comments.

- ☐ Fire Department
- ☒ Health Department
- ☐ Parks & Recreation Department
- ☐ Public Works Department
- ☐ Corporation Counsel

☐ Anticipated Cost(s) if known \$ \_\_\_\_\_ 0 \_\_\_\_\_

*Michael J. O'Connell*  
Signature

*8/4/15*  
Date

Comments:



Scott M. Sansom  
Chief of Police

**TOWN OF EAST HARTFORD**  
**POLICE DEPARTMENT**  
**Outdoor Amusement Permits**  
31 School Street  
East Hartford, CT 06108  
(860) 528-4401



Marcia A. Leclerc  
Mayor

## Administrative Review of Amusement Permit

Event Date: **October 3, 2015** Rain date: **October 4, 2015**

Event: **26<sup>th</sup> Annual Fall Fest**

Applicant: **East Hartford Parks & Recreation Department by Ted Fravel, its Director**

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- ☒ 1. the application be approved as submitted.
- ☐ 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- ☐ 3. the application be disapproved for the reason(s) set forth in the attached comments.
- ☐ Fire Department
- ☐ Health Department
- ☒ Parks & Recreation Department
- ☐ Public Works Department
- ☐ Corporation Counsel
- ☐ Anticipated Cost(s) if known \$0.00

Ted Fravel

Signature

8/17/15

Date

Comments:

**Frank, Carol**

---

**From:** Milkove, Tess  
**Sent:** Monday, August 17, 2015 8:29 AM  
**To:** Frank, Carol  
**Cc:** Bockus, Tim  
**Subject:** RE: Outdoor Amusement Permit Reviews

Carol,

I have reviewed this application and Pursuant to Town Ordinance 5.3, I recommend that the application be approved.

There will be a cost to the department of \$1,300 for Park Maintenance.

Theresa Schwartz, PE  
Assistant Director of Public Works  
Town of East Hartford  
740 Main Street  
East Hartford, CT 06108  
Phone (860)291-7365  
Fax (860) 291-7370  
[www.easthartfordct.gov](http://www.easthartfordct.gov)

---

**From:** Frank, Carol  
**Sent:** Monday, August 17, 2015 8:05 AM  
**To:** Milkove, Tess; Fravel, Theodore; Uhrig, Jim  
**Cc:** Orzolek, Mary; Francis, Nancy; Collins, Courtney  
**Subject:** Outdoor Amusement Permit Reviews

Good morning all.

Just a quick reminder that your reviews for this year's **Fall Fest** are due tomorrow. Thank you.

Carol A. Frank  
East Hartford Police Department  
Support Services Bureau  
31 School Street  
East Hartford, CT 06108

Ph: 860-291-7631  
Fax: 860-610-6290

**Frank, Carol**

---

**From:** Gentile, Richard  
**Sent:** Tuesday, August 04, 2015 2:24 PM  
**To:** Frank, Carol  
**Subject:** RE: Fall Fest

I have no comments or concerns with this application.

Richard P. Gentile  
Assistant Corporation Counsel  
Town of East Hartford  
740 Main Street  
East Hartford, CT 06108  
860-291-7217  
[rpgentile@easthartfordct.gov](mailto:rpgentile@easthartfordct.gov)

**From:** Frank, Carol  
**Sent:** Tuesday, August 04, 2015 7:39 AM  
**To:** Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John  
**Cc:** Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim  
**Subject:** Fall Fest

Good morning all.

Attached please find the **Outdoor Amusement Permit Application** and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by **Tuesday, August 18, 2015.** Thank you.

If you should have any questions, please feel free to contact me.

Carol A. Frank  
East Hartford Police Department  
Support Services Bureau  
31 School Street  
East Hartford, CT 06108

Ph: 860-291-7631  
Fax: 860-610-6290

Risk Mgmt

**Frank, Carol**

---

**From:** Bennett, Cindy  
**Sent:** Tuesday, August 04, 2015 8:21 AM  
**To:** Frank, Carol; Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John  
**Cc:** Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim  
**Subject:** RE: Fall Fest

Carol-this park & rec event will fall under our self insured liability program and no certificate of ins. is required. Jim and Ted, I will need a certificate of insurance from the petting zoo and other vendors-thanks

**From:** Frank, Carol  
**Sent:** Tuesday, August 04, 2015 7:39 AM  
**To:** Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John  
**Cc:** Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim  
**Subject:** Fall Fest

Good morning all.

Attached please find the **Outdoor Amusement Permit Application** and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Tuesday, August 18, 2015. Thank you.

If you should have any questions, please feel free to contact me.

Carol A. Frank  
East Hartford Police Department  
Support Services Bureau  
31 School Street  
East Hartford, CT 06108

Ph: 860-291-7631  
Fax: 860-610-6290

PD

**Frank, Carol**

---

**From:** DeMaine, Michael  
**Sent:** Monday, August 10, 2015 7:26 AM  
**To:** Frank, Carol  
**Subject:** FW: Fall Fest

Carol,

The total anticipated cost for police services is approximately \$709.53 for this event. I see no issues with this permit as presented.

Sergeant Michael DeMaine  
Special Events Supervisor/ PIO  
East Hartford Police Department  
31 School Street  
East Hartford, CT 06108  
Office (860)291-7583  
Fax (860)289-1249  
[mdemaine@easthartfordct.gov](mailto:mdemaine@easthartfordct.gov)

---

**From:** Milling, Lincon  
**Sent:** Friday, August 07, 2015 12:29 PM  
**To:** DeMaine, Michael  
**Subject:** RE: Fall Fest

2 Officers for 5 hrs.:  $\$354.76 \times 2 = \$709.53$

**From:** DeMaine, Michael  
**Sent:** Wednesday, August 05, 2015 8:16 AM  
**To:** Milling, Lincon  
**Subject:** FW: Fall Fest

Lincon,

Can I have an estimate for 2 Officers for 5 hours for this event. Thank you

Sergeant Michael DeMaine  
Special Events Supervisor/ PIO  
East Hartford Police Department  
31 School Street  
East Hartford, CT 06108  
Office (860)291-7583

Frank, Carol

---

**From:** Grew, Greg  
**Sent:** Tuesday, August 04, 2015 7:55 AM  
**To:** Frank, Carol  
**Subject:** Re: Fall Fest

Per Ordinance 5-3 my review and approval is not required. Permits and inspections may be required for temporary installations.

Greg  
Milton Gregory Grew, AIA  
Director of Inspections & Permits  
Town of East Hartford  
Mobile (860) 874-8034  
Sent from my iPhone

On Aug 4, 2015, at 7:38 AM, Frank, Carol <[CFrank@easthartfordct.gov](mailto:CFrank@easthartfordct.gov)> wrote:

Good morning all.

Attached please find the **Outdoor Amusement Permit Application** and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Tuesday, August 18, 2015. Thank you.

If you should have any questions, please feel free to contact me.

Carol A. Frank  
East Hartford Police Department  
Support Services Bureau  
31 School Street  
East Hartford, CT 06108

Ph: 860-291-7631  
Fax: 860-610-6290


<Application.pdf>

<Directors' Review & Notice.doc>





## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 26, 2015  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: Referral: Ordinance Committee-Billboards


---

Assistant Corporation Counsel Richard Gentile, has reviewed and forwarded to my office a draft agreement regarding billboards for the locations of 361 Main Street and two of four at 1179 Burnside Avenue.

Please place this information on the agenda for the September 1, 2015 meeting for purposes of setting a Public Hearing date.

Thank you.

# OFFICE OF CORPORATION COUNSEL

Date : August 25, 2015  
To : Mayor Marcia Leclerc  
From : Richard Gentile   
Re : Billboards at 361 Main Street (Site #1)  
Two of Four Billboards at 1179 Burnside Avenue (Site #2)

Goodwin College, Inc. and TLC Properties, Inc. d/b/a TLC Properties of Connecticut, Inc. (Site #1 rights holders) have the exclusive authority to own, lease, maintain and operate billboard structures at Site #1. Lamar Central Outdoor, LLC (Site #2 rights holder) after foreclosure of its lien interest, will have the exclusive authority to own, lease, maintain and operate billboard structures at Site #2. The Site #1 rights holders, and the Site #2 rights holders have requested that they be allowed to relocate the Site #1 and two of the four Site #2 billboards to a new location facing I-84 westbound and located at 65 Roberts Street. This request is allowed under Code of Ordinances Section 3-30(c).

I have worked with Counsel for the Site # 1 right holders and Site #2 right holders on the attached draft agreement. I draw your attention to the following beneficial provisions:

- 2. All rights to maintain and operate the Site 1 and rights to maintain and operate two of the four Site 2 billboards will be extinguished pursuant to written declarations to be recorded on the Town's land records. This means that these billboards will be permanently removed and may not be re-built.
- 3. Adult oriented establishments and sexually oriented business will not be allowed to advertise on the billboards that will be located on I-84
- 10. The existing billboards at 361 Main Street and two of the four billboards at 1179 Burnside Avenue will be taken down and the sites cleaned up and landscaped before the new billboard is constructed.

- 12. The Town will have an ability to utilize the new billboards for public service announcements.

The representations and obligations in the contract will be backed up by necessary title searches, and the aforementioned written declarations. Before any new billboard is constructed, the title searches must also show that Lamar Central Outdoor, LLC has obtained title to 1179 Burnside Avenue.

I should also point out that the removal of the current billboard from 361 Main Street will allow Goodwin College to construct a substantial, mixed-use commercial building at that site.

If you believe the contract is in order, kindly forward it to the Council for receipt at their September 1 meeting. Pursuant to the ordinance, a public hearing must be held prior to approval of the agreement. That public hearing could be set for the September 16<sup>th</sup> meeting. A final vote on the agreement could then be taken at the October 6th meeting.

CC: Eileen Buckheit  
Jeff Cormier



KENNELLY & ASSOCIATES  
196 Trumbull Street, Suite 508  
Hartford, Connecticut 06103  
860-724-0650

August 25, 2015

Richard Gentile  
Assistant Corporation Counsel  
Town Hall  
740 Main Street  
East Hartford CT 06108

Re: TLC Properties, Inc. d/b/a TLC Properties of Connecticut,  
Inc./Lamar Central Outdoor, LLC. Billboard Relocation Proposal

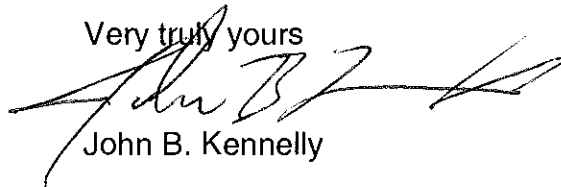
Dear Atty. Gentile:

Pursuant to Code of Ordinance Section 3-30(c), the East Hartford Town Council will consider the proposal by TLC Properties, LLC d/b/a TLC Properties of Connecticut, Inc. and Lamar Central Outdoor, Inc to relocate two billboards located at 361 Main Street and 1179 Burnside Avenue to a location adjacent to the north side of I-84 at 65 Roberts Street.

Enclosed please find (a) Table of Ownership Interests to each of the billboard sites; (b) the proposed Contract between the City of East Hartford, Goodwin College, Inc., TLC Properties, Inc d/b/a TLC Properties of Connecticut, Inc. and Lamar Central Outdoor, LLC; (c) the Quit Claim Deed between TLC Properties, Inc d/b/a TLC Properties of Connecticut, Inc. and Goodwin College, Inc; and (d) the Declaration of Termination of Billboard rights

If you have any questions please do not hesitate to contact me.

Very truly yours

A handwritten signature in black ink, appearing to read "John B. Kennelly", is written over the typed name.

John B. Kennelly

JBK:keh  
Enclosures

Property Interest	Owner	Current Use	Transfer To
1. Easement Interest 361 Main Street	TLC Properties, Inc d/b/a TLC Properties of Connecticut, Inc. <sup>1</sup>	Two (2) sided 14' x 48' billboard	Easement Released to Goodwin College
2. Fee Title 1179 Burnside	Lamar Central Outdoor, LLC. <sup>2</sup>	Four (4) 10'6" x 22'8" billboards	Terminate Billlboard Rights to two (2) of the four (4) billboards

---

<sup>1</sup> TLC Properties, Inc. is a subsidiary of The Lamar Company, LLC which in turn is a subsidiary of Lamar Media Corporation. TLC Properties is registered with the Connecticut Secretary of the State's Office as TLC Properties of Connecticut, Inc.

<sup>2</sup> Lamar Central Outdoor, LLC is a subsidiary of Lamar Media Corporation and is presently involved in a tax lien foreclosure action in Hartford Superior Court to obtain fee title to the property.



**AGREEMENT BETWEEN THE TOWN OF EAST HARTFORD,  
GOODWIN COLLEGE, INC., TLC PROPERTIES, INC d/b/a TLC PROPERTIES OF  
CONNECTICUT, INC AND LAMAR CENTRAL OUTDOOR, LLC  
RELOCATION OF BILLBOARDS**

This agreement is made this \_\_\_\_ day of August, 2015 by and between the Town of East Hartford ("Town"), Goodwin College, Inc. ("Goodwin"), TLC Properties, Inc d/b/a TLC Properties of Connecticut, Inc and Lamar Central Outdoor, LLC. collectively referred to as ("Lamar").

**WHEREAS**, Goodwin College, Inc. owns land known as 361 Main Street, East Hartford, Connecticut ; and

**WHEREAS**, Lamar owns (a) the easement rights on 361 Main Street, East Hartford to construct and maintain a two-sided billboard and (b) the land and billboard rights at 1179 Burnside Avenue; and

**WHEREAS**, Lamar desires to move its billboard rights from 361 Main Street and 1179 Burnside Avenue to a location adjacent to I-84 and Goodwin desires to extinguish the easement to allow it to commercially develop 361 Main Street; and

**WHEREAS**, the billboards where such billboard rights exist currently impact the appearance of certain residential and/or commercial districts; and

**WHEREAS**, the Town desires to reduce the overall number of billboards in town through the elimination of existing billboards at the end of their useful life; and

**WHEREAS**, the Town's longstanding policy, as articulated through its ordinances, is to reduce the overall number of billboards in town through the elimination of existing billboards at the end of its useful life; and

**WHEREAS**, Lamar is willing to permanently extinguish the billboard rights it has secured at the existing location at 361 Main Street and half of these rights at 1179 Burnside Avenue, provided it can transfer rights to another location along portions of Interstate 84 as authorized by Town ordinance and the East Hartford Zoning Regulations.

**NOW, THEREFORE**, the Town, Goodwin and Lamar hereby agree as follows:

1. Permission to Erect a New Billboard: The Town will grant an exception to the prohibition against construction of new billboards pursuant to Town of East Hartford Code of Ordinance Section 3-30 (c) to allow construction of one billboard structure with two electronic display panels, one electronic display panel facing east to westbound traffic and one electronic display panel facing west to eastbound traffic, to be located on property located at 65 Roberts Street, ("New Billboards") on the location indicated on the attached Site Plan (Exhibit A). The New Billboards will be no larger than 14 feet by 48 feet. In addition, each New Billboard



allowed under this Agreement will be subject to the billboard zoning regulations effective August 30, 2006, as amended.

2. Extinguishment of Rights: Prior to constructing the New Billboards, Lamar as owner of the easement rights and Goodwin as owner of the supporting land will provide documentation permanently extinguishing any and all billboard rights on 361 Main Street; and Lamar will provide to the Town documentation permanently extinguishing a portion but not all billboard rights from the owner of the property located at 1179 Burnside Avenue property where the existing billboards are located. Such documentation shall be in a form satisfactory to the Town and will provide evidence of the property owner's intent to permanently extinguish any and all billboard rights at the following locations:

- a. One south facing billboard located at 361 Main Street (approximately 14' by 48', or 672 square feet);
- b. One north facing billboard located at 361 Main Street (approximately 14' by 48', or 672 square feet);
- c. One east facing billboard located at 1179 Burnside Avenue (approximately 10'.6" by 22'.8", or approximately 238 square feet);
- d. One west facing billboard located at 1179 Burnside Avenue (10'6" by 22'8" or approximately 238 square feet).

Such documentation shall include, but not be limited to, a written declaration executed by Goodwin as the owner of the land at 361 Main Street and Lamar as the owner of the easement rights at 361 Main Street and the land and billboard rights at 1179 Burnside Avenue and all other parties that have or may claim any interest in billboard rights at the above locations permanently extinguishing any and all billboard rights with respect to the above locations (the "Declaration").

Presently, there exists a nondischarged and/or released mortgage in favor of RC Realty, a Connecticut partnership not registered with the Connecticut Secretary of State dated October 2, 1986 and filed with the East Hartford Town Clerks Office at Volume 1004, Page 350 against the property located at 1179 Burnside Ave. The parties acknowledge that the Town is under no obligation and will not be issuing any permit for the construction of any new static or electronic billboards at 65 Roberts Street until and unless the Mortgage Deed is released, discharged and/or extinguished, and Lamar takes fee title to such property. These actions will be confirmed through the issuance of a Certificate of Title on 1179 Burnside Avenue, East Hartford, Connecticut, which certificate will be issued by an independent attorney.

Presently, there also exists an easement in favour of TLC Properties, Inc d/b/a TLC Properties of Connecticut, Inc, (Volume 2309 at Page 177 of the East Hartford Land Records) and such Easement shall be released prior to construction of the New Billboards.

The Declaration will affirm that all state and local licenses or permits with respect to the above locations have been terminated and that all necessary summary process proceedings have been successfully concluded with respect to any and all parties claiming an interest in such locations. The Declaration shall become effective only upon the completion of all required local and state permitting of the New Billboards at which time the Declaration shall be recorded in the land records of the Town. The form of the Declaration is attached as Exhibit B.

3. Prohibition on Contract: Lamar agrees that it will not allow any advertisements of adult-oriented establishments or adult cabarets as defined in section 200 of the East Hartford Zoning Regulations, as the same may be amended from time to time or of any sexually oriented business as defined in Section 8-61 of the Town of East Hartford Ordinances, notwithstanding anything in the Agreement to be contrary Lamar shall be allowed any advertisements of motion pictures which receive a rating by the Motion Picture Association of America as the same may be amended from time to time, on the New Billboards or any other billboards it may own or control in any fashion in East Hartford.

4. Amendment: This Agreement can only be modified by a written agreement duly signed by the persons authorized to sign agreements on behalf of the Town and Lamar.

5. Severability: The invalidity or unenforceability of one or more provisions of this Agreement shall not affect any other provision of this Agreement.

6. Governing Law: This Agreement shall be governed and construed in accordance with the laws of the State of Connecticut. The parties agree to the jurisdiction and venue of the courts located in Hartford Superior Court.

7. Complete Agreement: This Agreement is the complete and exclusive statement of the Agreement between the parties as to the subject matter hereof and supersedes all communications between the parties related to the subject matter of this Agreement. Each party represents and warrants to the other that it has full power and authority to enter into and perform this Agreement.

8. Waiver and Default: A waiver of a breach or default under this Agreement shall not be a waiver of any other or subsequent breach of default. The failure or delay in enforcing compliance with any term or condition of this Agreement shall not constitute a waiver of such term or condition.

9. Transfer and Assignment: This Agreement and rights, duties and obligations accruing to Lamar under this Agreement are not transferable or assignable. Any attempt by Lamar to transfer or assign this Agreement or any of its rights, duties or obligations under this Agreement is void. Notwithstanding the foregoing, Lamar or its successor may, upon written notice and consent of the Town which consent shall not be unreasonably withheld, assign its rights and obligations, to an entity which acquires all or substantially all of its assets or which acquires voting control through a purchase or merger.

10. Removal of Existing billboards: Lamar agrees that the billboards listed in paragraph 2, above, will be removed, the underlying property cleared and landscaped to the reasonable satisfaction of the town, and within one year of the granting of all permits required by the Town and the State of Connecticut for the construction of the New Billboards and prior to the erection of the New Billboards. In the event that said conditions are not met within said time this Agreement shall, at the option of the Town of East Hartford, be null and void upon thirty (30) days written notice.

11. Indemnification: Lamar will indemnify, defend and hold the town and its officials, officers, agents, and employees harmless from and against any and all cost, expenses, losses, attorney's fees, and liabilities resulting in any way from this Agreement, including but not limited to the claim of the current or future owner(s) of the property where the billboards listed in Paragraph 2 are located any third parties that leasehold, license or property rights have not been extinguished or that there had been an interference with contractual rights.

12. Town Use: Lamar agrees to allow the Town to use one electronic billboard turn on each New Billboard facing for at least fourteen (14) calendar days each year for public service announcements (PSA). Such PSAs shall be for a governmental purpose of East Hartford and/or its sponsorship and shall not be primarily for the direct benefit of a private entity. The dates of such use shall vary from year to year based upon availability. Lamar will bear the reasonable costs for the artwork and installation of such billboard advertising, and there will be no fee for the use of such billboard facing by the Town.

13. Duration: Pursuant to Section 3-30(c)(iii) of Town Ordinances, Lamar agrees to remove the New Billboards no later than forty (40) years from the date of the issuance of a certificate of occupancy for the erection of the New Billboards following the granting of permits required for the New Billboards by the Town and State of Connecticut.

**IN WITNESS WHEREOF**, the parties hereto have signed the Agreement as of the date and year set forth above.

**TOWN OF EAST HARTFORD**

**GOODWIN COLLEGE, INC.**

\_\_\_\_\_  
By:  
Duly Authorized

\_\_\_\_\_  
By: Mark E. Scheinberg, President  
Duly Authorized

**LAMAR CENTRAL OUTDOOR,LLC.**

**TLC PROPERTIES, INC D/B/A  
TLC PROPERTIES OF  
CONNECTICUT, INC.**

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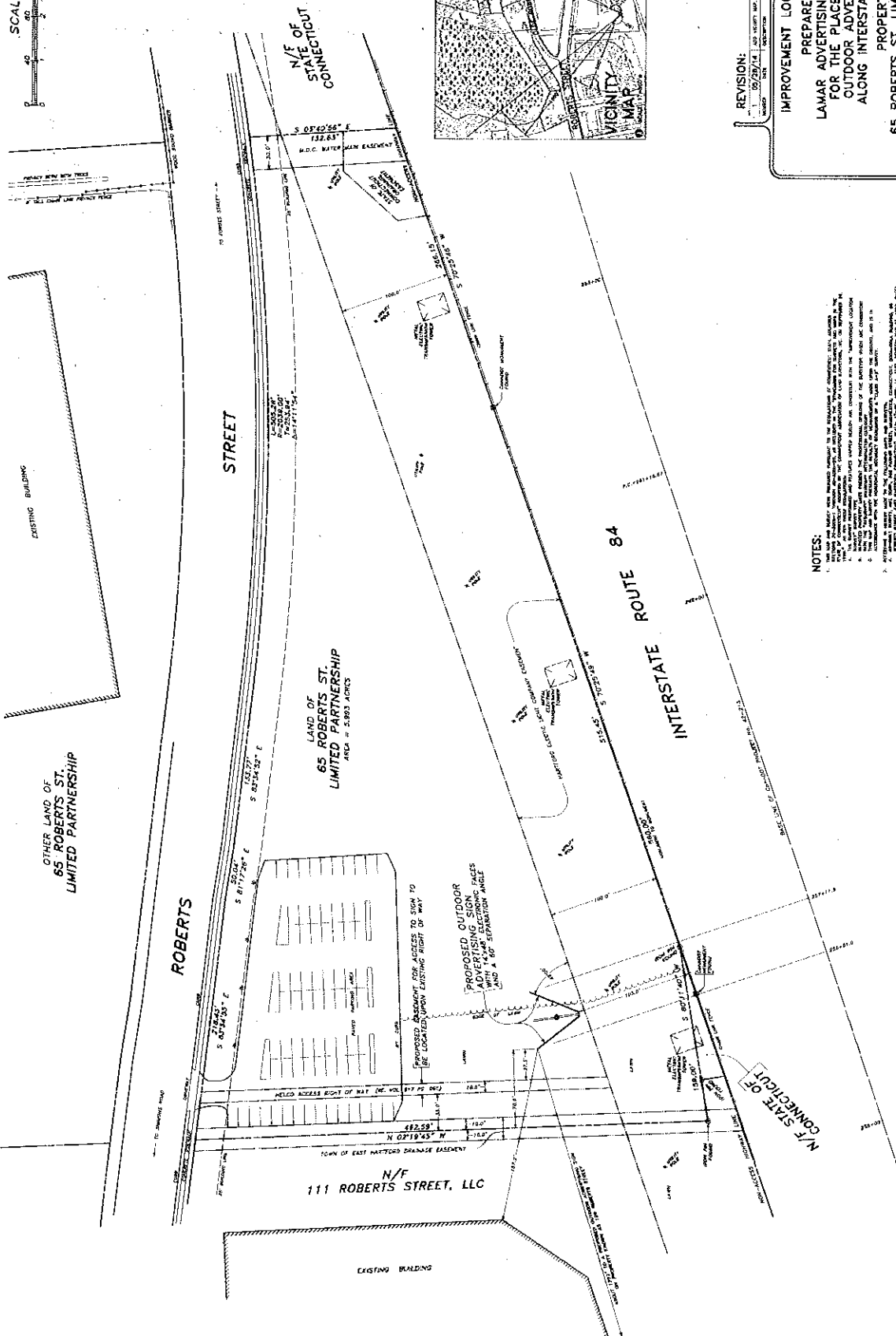
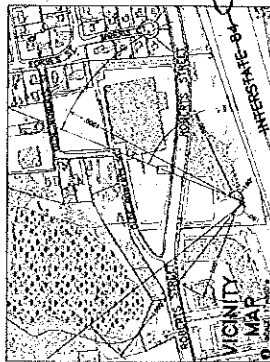
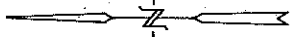
By:  
Duly Authorized

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By:  
Duly Authorized

# Exhibit A to Agreement

SCALE: 1"=40'



REVISION:

1. 02/29/14

DESCRIPTION

IMPROVEMENT LOCATION SURVEY

PREPARED FOR  
LAWAR ADVERTISING OF HARTFORD  
FOR THE PLACEMENT OF AN  
OUTDOOR ADVERTISING SIGN  
ALONG INTERSTATE ROUTE 84

PROPERTY OF  
65 ROBERTS ST. LIMITED PARTNERSHIP  
65 ROBERTS STREET  
EAST HARTFORD, CONNECTICUT

SCALE: 1"=40'

DATE: NOV. 29, 2013

SHEET NUMBER: 1 of 1

NOTES:

NOTES:

1. THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE REQUIREMENTS OF THE CONNECTICUT DEPARTMENT OF TRANSPORTATION (DOT) AND THE CONNECTICUT DEPARTMENT OF CONSTRUCTION (DOC).
2. THE SURVEY WAS CONDUCTED ON NOVEMBER 29, 2013, AT 10:00 AM.
3. THE SURVEY WAS CONDUCTED BY THE FOLLOWING PERSONNEL:
4. THE SURVEY WAS CONDUCTED BY THE FOLLOWING PERSONNEL:
5. THE SURVEY WAS CONDUCTED BY THE FOLLOWING PERSONNEL:
6. THE SURVEY WAS CONDUCTED BY THE FOLLOWING PERSONNEL:
7. THE SURVEY WAS CONDUCTED BY THE FOLLOWING PERSONNEL:
8. THE SURVEY WAS CONDUCTED BY THE FOLLOWING PERSONNEL:
9. THE SURVEY WAS CONDUCTED BY THE FOLLOWING PERSONNEL:
10. THE SURVEY WAS CONDUCTED BY THE FOLLOWING PERSONNEL:



TO BE APPROVED AND SIGNED  
BY THE SURVEYOR

DATE: NOV. 29, 2013

EXHIBIT B  
DECLARATION OF TERMINATION  
OF BILLBOARD RIGHTS: 361 MAIN STREET, EAST HARTFORD, CT

TLC Properties, Inc., d/b/a TLC Properties of Connecticut, Inc. as grantee of an easement at 361 Main Street, East Hartford, Connecticut recorded in the East Hartford Land Records at Volume 2309, Page 177("the Easement") and Goodwin College, Inc. as owner of the land and successor to the grantor of the Easement at 361 Main Street, East Hartford, Connecticut (the "Declarants") hereby declare their intent to forever extinguish, abandon and terminate the Billboard Rights existing at the following location:

1. One two-sided billboard supported by a monopole located at 361 Main Street (each billboard face approximately 14' by 48', or 672 square feet, for a total of 1,344 square feet of billboard space);

Said Easement is attached hereto as Exhibit A.

As employed herein, the term "Billboard Rights" is defined as the exclusive authority, subject to federal, state and municipal legislative regulatory constraints, to lease, own, maintain and operate billboard structures at specific geographic locations for the purpose of exhibiting signs as a medium to communicate information, publicity, and advertising to the general public.

The Declarants affirm that all municipal, state and federal license and/or permits with respect to the above-listed locations have been terminated and that all necessary summary process proceedings have been successfully concluded with respect to any and all parties known to claim an interest in or possession of Billboard Rights at the above-identified locations.

Nothing contained in this declaration shall be construed to limit the rights of the Declarants, their successors and assigns, with respect to the erection, maintenance, repair and replacement of business signs announcing or advertising any business or activity taking place on the premises where the sign is located.

[Next Page Signature Page]

Dated this \_\_\_\_ day of August, 2015.

**THE DECLARANT,  
GOODWIN COLLEGE, INC.:**

\_\_\_\_\_  
Witness

\_\_\_\_\_  
By: Mark E. Scheinberg  
Its: President

\_\_\_\_\_  
Witness

**THE DECLARANT, TLC  
TLC PROPERTIES, INC.  
d/b/a TLC PROPERTIES  
OF CONNECTICUT, INC.**

\_\_\_\_\_  
Witness

\_\_\_\_\_  
By:  
Its:

\_\_\_\_\_  
Witness

STATE OF CONNECTICUT)

) ss. at East Hartford, CT

COUNTY OF HARTFORD )

Personally appeared Mark E. Scheinberg, President of Goodwin College Inc., signer and sealer of the foregoing Easement, and acknowledged the same to be his free act and deed as such President, and the free act and deed of said corporation, before me.

\_\_\_\_\_  
Notary Public/Commissioner of the Superior Court

STATE OF )

) ss. at \_\_\_\_\_

COUNTY OF )

Personally appeared \_\_\_\_\_, \_\_\_\_\_ of TLC Properties, Inc., d/b/a TLC Properties of Connecticut, Inc. signer and sealer of the foregoing Easement, and acknowledged the same to be his/her free act and deed as such \_\_\_\_\_, and the free act and deed of said corporation, before me.

\_\_\_\_\_  
Notary Public/Commissioner of the Superior Court



## EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that Lamar Central Outdoor, Inc., a Delaware corporation, having its principal place of business in the City of Baton Rouge, Louisiana (hereinafter "Grantor") for Ten Dollars and other good and valuable consideration paid, does give, grant, bargain, sell and confirm unto TLC Properties, Inc., a Louisiana corporation, having its principal place of business in Baton Rouge, Louisiana (hereinafter "Grantee"), with Warranty covenants, a certain easement to a certain piece or parcel of land, situated in the Town of East Hartford, County of Hartford, State of Connecticut known as 361 Main Street. Said parcel being further described as follows:

A certain piece or parcel of land, with buildings thereon, known as No. 361 Main Street, situated in the Town of East Hartford, County of Hartford and State of Connecticut, bounded and described as follows:

NORTHERLY: By land now or formerly of the Estate of Anthony McGelhan;  
 EASTERLY: By Main Street;  
 SOUTHERLY: By land now or formerly of Emerson E. Strong; and  
 WESTERLY: By land now or formerly of George Sellew.

Excepting therefrom, a portion of premises conveyed to the State of Connecticut, containing approximately one-hundredths (0.01) of an acre as described in a Quit Claim Deed from Pasquale Uricchio to the State of Connecticut dated December 18, 1951 and recorded in Volume 182, Page 67 of the East Hartford Land Records.

The Grantor hereby grants unto the Grantee, its successors and assigns, a perpetual easement for the location, construction and maintenance of the outdoor advertising structure or structures and all necessary or desirable appurtenances on, over and upon the following described easement are as shown on a map or plan entitled "EASEMENT MAP PREPARED FOR MARTIN MEDIA EAST HARTFORD, CONNECTICUT WILLIAM R. PALMBERG & SON LLC LAND SURVEYORS 178 NORTH MAPLE STREET ENFIELD, CONNECTICUT 06082 860-763-3300 BY CAD SCALE 1" = 20' DATE 7/18/03 1 OF 1 CHECKED WRP NO. 2003049 REV. 8/11/03 EASEMENT LOCATION".

A perpetual easement is granted herein.

This Easement shall consist of a perpetual servitude of use that runs with the land and shall include the right to service, maintain, improve or replace any outdoor advertising structure on the property. Grantor agrees that Grantee, its successors and assigns may trim any or all trees and vegetation in, on or about the Easement as often as Grantee, its successors and assigns deems necessary to prevent obstruction or to improve the appearance of the structure. Grantee, its successors and assigns hereby specifically hold Grantor, its successors and assigns, free and harmless from any damages or injuries to any person or property caused by Grantee's construction or maintenance activities on the property described.

Grantor warrants that it is the fee simple record owner of the real property to be subjected to this Easement, that such real property is not subject to any liens, that such real property is not encumbered by any restrictions, easements, covenants, leases or other rights that are in any way conflicting with or

CONVEYANCE TAX RECEIVED  
 STATE \$ 0.00 LOCAL \$ 0.00 No.  
*Shawn A. Miller*  
 TOWN CLERK OF EAST HARTFORD

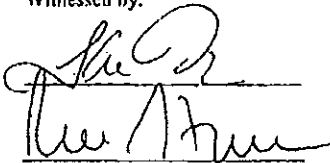
inconsistent with the conveyance herein made, and that Grantor has the right and authority to execute this Easement and to grant, sell and conveys the rights set forth herein to the Grantee.

TO HAVE AND TO HOLD the Easement, together with all and singular the rights and appurtenances thereto in any way belonging, unto the Grantee, its successors and assigns, forever; and Grantor does hereby bind Grantor, its successors and assigns, to WARRANT and FOREVER DEFEND all and singular the Easement and rights appurtenant unto Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

This agreement shall be binding upon the parties hereto, their respective heirs, executors, administrators, successors and assigns.

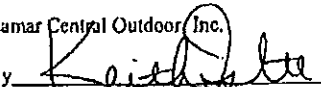
Signed this 26 day of September, 2003.

Witnessed by:



Lamar Central Outdoor, Inc.

By

  
Keith Istre, Chief Financial Officer  
of Lamar Central Outdoor, Inc.

STATE OF LOUISIANA )

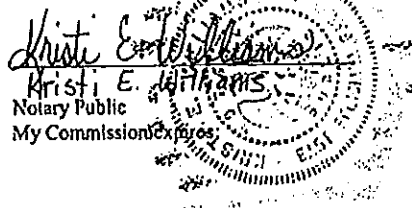
PARISH OF EAST BATON ROUGE )

)

) ss: Baton Rouge

September 26, 2003

Personally appeared, Keith Istre, as aforesaid, signer and sealer of the foregoing instrument and acknowledged the same to be his free act and deed as such Chief Financial Officer, and the President and CEO of said corporation, before me.



Kristi E. Williams  
Notary Public  
My Commission Expires

10413  
Sharon A. Miller  
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TOWN CLERK  
EAST HARTFORD  
Pg \_\_\_\_\_

DECLARATION OF TERMINATION  
OF BILLBOARD RIGHTS: 1179 BURNSIDE AVENUE, EAST HARTFORD, CT

Lamar Central Outdoor, LLC. as owner of a parcel of land located at 1179 Burnside Avenue, East Hartford, Connecticut recorded in the East Hartford Land Records at Volume 2309, Page 177("the Parcel") (the "Declarant") hereby declares its intent to forever extinguish, abandon and terminate the Billboard Rights existing at the following location:

1. Two of four existing billboard faces located at 1179 Burnside Avenue (each billboard face approximately 10' by 22.8', or 238 square feet of existing billboard space);

Said Parcel Description is attached hereto as Exhibit A.

As employed herein, the term "Billboard Rights" is defined as the exclusive authority, subject to federal, state and municipal legislative regulatory constraints, to lease, own, maintain and operate billboard structures at specific geographic locations for the purpose of exhibiting signs as a medium to communicate information, publicity, and advertising to the general public.

The Declarant affirms that all municipal, state and federal license and/or permits with respect to the above-listed location has been terminated and that all necessary summary process proceedings have been successfully concluded with respect to any and all parties known to claim an interest in or possession of Billboard Rights at the above-identified location.

Nothing contained in this declaration shall be construed to limit the rights of the Declarant, its successors and assigns, with respect to the erection, maintenance, repair and replacement of business signs announcing or advertising any business or activity taking place on the premises where the sign is located.

[Next Page Signature Page]

Dated this \_\_\_\_ day of August, 2015.

**THE DECLARANT,  
LAMAR CENTRAL OUTDOOR, LLC.**

\_\_\_\_\_  
Witness

\_\_\_\_\_  
By:  
Its:

\_\_\_\_\_  
Witness

STATE OF )  
COUNTY OF ) ss. at \_\_\_\_\_  
)

Personally appeared \_\_\_\_\_, \_\_\_\_\_ of Lamar Central Outdoor, LLC.,  
signer and sealer of the foregoing Easement, and acknowledged the same to be his/her free act  
and deed as such \_\_\_\_\_, and the free act and deed of said corporation, before me.

\_\_\_\_\_  
Notary Public/Commissioner of the Superior Court

Exhibit A

Property Description of 1179 Burnside

NORTHERLY: By Burnside Avenue, Three Hundred Thirty and One One-Hundredths (330.1') feet;

EASTERLY: By land now or formerly of Burnside Associates, One Hundred Ten (110') feet, more or less;

SOUTHERLY: By the Hockanum River, Three Hundred Eighteen (318') feet, more or less; and

WESTERLY: By land now or formerly of Frank Molinski, Fifty Five (55') feet, more or less.



Please return to:  
Attorney Robert DeCrescenzo  
Updike, Kelly & Spellacy, P.C.  
100 Pearl Street  
17th Floor  
Hartford, CT 06103

## QUITCLAIM DEED

\*\*\*\*\*

TLC PROPERTIES, INC d/b/a TLC PROPERTIES OF CONNECTICUT, INC, a Louisiana corporation with an address of 5321 Corporate Blvd, Baton Rouge, Louisiana 70808 ("**Releasor**"), for One Dollar and other good and valuable consideration, grants to GOODWIN COLLEGE, INC., a Connecticut corporation with an office at One Riverside Drive, East Hartford, Connecticut 06118 ("**Releasee**"), with QUITCLAIM COVENANTS,

A certain piece or parcel of land, with buildings thereon, known as No. 361 Main Street, situated in the Town of East Hartford, County of Hartford and State of Connecticut, bounded and described as follows:

**NORTHERLY:** By land now or formerly of the Estate of Anthony McGehan'  
**EASTERLY:** By Main Street;  
**SOUTHERLY:** By land now or formerly of Emerson E. Strong; and  
**WESTERLY:** By land now or formerly of George Sellew.

Excepting therefrom, a portion of premises conveyed to the State of Connecticut, containing approximately one one-hundredth (0.01) of an acre as described in a Quit Claim Deed from Pasquale Uricchio to the State of Connecticut dated December 18, 1951 and recorded in Volume 182, Page 67 of the East Hartford Land Records. The aforesaid premises are herein referred to as the "**Property**."

Being the same premises conveyed by Lamar Central Outdoor, Inc. to Pablo Zuniga by Warranty Deed recorded in Volume 2309 at Page 179 of the East Hartford Land Records. Being the same premises conveyed by Pablo Zuniga to Goodwin College, Inc. by Warranty Deed recorded in Volume 3320 at Page 181 of the East Hartford Land Records.

Without limiting the foregoing, the Releasor, for itself, its successors and assigns, does hereby release unto Releasee, its successors and assigns, that certain perpetual easement for the location, construction and maintenance of the outdoor advertising structure or structures (the "**Sign Location Easement**"), shown on a map or plan entitled "**EASEMENT MAP PREPARED FOR MARTIN MEDIA EAST**"

HARTFORD, CONNECTICUT WILLIAM R. PALMBERG & SON LLC LAND SURVEYORS 178 NORTH MAPLE STREET ENFIELD, CONNECTICUT 06082 860-763-3300 BY CAD SCALE 1"=20' DATE 7/18/03 1 OF 1 CHECKED WRP NO. 2003049 REV. 8/11/03 EASEMENT LOCATION" and the right to service, maintain, improve or replace any outdoor advertising structure on the Property and the right to trim any or all trees and vegetation in, on or about the Easement as often as the Releasor, its successors and assigns deem necessary to prevent obstruction or to improve the appearance of the structure (the "**Maintenance, Utility, Access and Visibility Easement**"), and all necessary or desirable appurtenance on, over and upon the following described real property (collectively, the Sign Location Easement and the Maintenance, Utility, Access and Visibility Easement are referred to herein as the "**Easements**"), which Easements were granted to the Releasor herein by Lamar Outdoor Central, Inc. in an instrument dated September 26, 2003 and recorded in the land records of said Town of East Hartford in Volume 2309 at Page 177.

Releasor warrants that it is the sole record owner of the perpetual Easements and that such Property is not subject to any mortgages or liens, that neither such Easements nor any other interest of the Releasor in such Property is encumbered by any restrictions, easements, covenants, leases or other rights that are in any way conflicting with or inconsistent with the conveyance herein made, and that Releasor has the right and authority to execute this instrument and to grant, sell and convey the real set forth herein to Releasee.

The terms and provisions of this instrument shall be binding upon and shall inure to the benefit of the heirs, successors, assigns, and legal representatives of Releasor and Releasee.

It is the intent of the Releasor and Releasee that the within conveyance shall merge the Releasor's title in and to the dominant estate of the Easements with and into the Releasee's title in and to the servient estate of the Easements, which title is derived from a Warranty Deed from Pablo Zuniga to the Releasee recorded in Volume 3320 at Page 181 of the East Hartford Land Records, and cause the Easements to be thereby extinguished.

IN WITNESS WHEREOF Releasor has hereunto set its hand and seal as of the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

WITNESSES:

Releasor

TLC PROPERTIES, INC

By: \_\_\_\_\_

Its \_\_\_\_\_



STATE OF \_\_\_\_\_

ss: at \_\_\_\_\_

COUNTY OF \_\_\_\_\_

On this, the \_\_\_\_\_ day of \_\_\_\_\_, 2015. before me, the undersigned officer personally appeared \_\_\_\_\_, \_\_\_\_\_ of TLC Properties Inc, known (or satisfactorily proven) to me to be the person(s) whose name is subscribed to the within instrument and acknowledged to me that \_\_\_\_\_ executed the same on behalf of said corporation, for the purposes therein contained, as his free act and deed and the free act and deed of the corporation.

IN WITNESS WHEREOF, I hereunto set my hand and official seal

\_\_\_\_\_  
(Signature of Officer/ Notary Public)

Grantee's address:

One Riverside Drive  
East Hartford, Connecticut 06118