

TO: Budget Review Committee Members
Marcia A. Leclerc, Mayor
Michael P. Walsh, Director of Finance
Timothy A. Bockus, Director of Public Works
Susan M. Hansen, Director of Libraries

FROM: Mary G. Martin, Raymond Library Expansion Project Administrator

SUBJ: Minutes of the 8/26/14 Meeting of the Raymond Library Expansion Project Budget Review Committee

DATE: August 26, 2014

2014 AUG 26 P 3:14
1000 CLERK
EAST MOUNTFORD

Mary G. Martin

The meeting was called to order by Mayor Leclerc at 12:05 p.m. on August 26, 2014 in the Office of the Mayor.

Present: Mr. Walsh, Mr. Bockus, Ms. Hansen, and Ms. Martin

Ms. Martin presented requests for Change Orders #38 through #41 to the W. J. Mountford Co. construction contract. These requests were already reviewed and approved by project architect Bruce Tuthill and Owner's Representative Scott Boos.

- Change Order #38 increases the contract amount by \$9,438. The cost is related to a change in the LG (heating, ventilating and air conditioning) units, revisions to the seismic curb requirements to to an additional condensing unit, and changes in piping runs and insulation due to their visibility throughout the interior of the building.
- Change Order #39 increases the contract amount by \$4,478. This is due to changes in the drywall and metal stud framing scope of work based on revised floor plans and ceiling plans. It includes sheetrock in the Rare Books room and Server Room. It does not include the acoustical ceiling to be provided in the near future.
- Change Order #40 increases the contract amount by \$10,495. The work described covers the structural steel portion of work for repairs and reinforcements at three locations and for the masonry shear walls.
- Change Order #41 increases the contract amount by \$2,044. It includes the provision of insulation and labor to form an additional cricket on the south side of the existing building roof to drain to an existing roof drain.

Motion was made by Mr. Bockus; seconded by Mr. Walsh, to approve Change Orders #38 through #41. Vote was unanimous.

The net grand total of these change orders is \$26,455. The grand total of all increases by change orders is \$326,043. The revised total amount of the contract will be \$6,731,043.

Ms. Martin noted that the project remains within budget.

A copy of these Change Orders, including back-up documentation, is attached to these minutes and will be kept on file in the Office of the Mayor, with the Town Clerk, and in the Project Administrator's office.

Meeting was adjourned at 12:17 p.m.

The next meeting is scheduled for Tuesday, September 9, 2014 at 1:30 p.m. in the Office of the Mayor.

Cc: Bruce Tuthill, Tuthill and Wells Architects LLC
Scott Boos, Owner's Representative
Paul Hollmann, W.J. Mountford Co.