

Robert J. Posak

2014 DEC 18 A 11: 39

TO: Budget Review Committee Members
Marcia A. Leclerc, Mayor
Michael P. Walsh, Director of Finance
Timothy A. Bockus, Director of Public Works
Susan M. Hansen, Director of Libraries

TOWN CLERK
EAST HARTFORD

FROM: Mary G. Martin, Raymond Library Expansion Project Administrator *MGM*

SUBJ: Minutes of the 12/17/14 Meeting of the Raymond Library Expansion
Project Budget Review Committee

DATE: December 17, 2014

The meeting was called to order by Mayor Leclerc at 3:40 p.m. on December 17, 2014 in the Office of the Mayor.

Present: Mr. Walsh, Mr. Bockus, Ms. Hansen, and Ms. Martin

Ms. Martin presented requests for Change Orders #74 through #79 to the W. J. Mountford Co. construction contract. These requests were already reviewed and approved by project architect Bruce Tuthill and Owner's Representative Scott Boos.

- Change Order #74 increases the contract amount by \$24,987. This cost is associated with electrical changes to a number of power outlets, data jacks and lighting fixtures as a result of interior design changes and revised Information Technology design drawings. These include the 2nd Floor Stack Area conversion to a "Maker Space", reduction in the number and height of stacks, relocation of the Young Adult area from the Main Floor to the 2nd Floor, the redesign of the Main Lobby, and other miscellaneous changes.
- Change Order #75 increases the contract amount by \$4,881. This change order covers modification of the existing sprinkler piping at the 2nd Floor ceiling in the Atrium Area to fit a new ceiling grid. It also includes provision of new pendant heads and the change of the sizing of the ceiling grid from a 2X2 to a 2X4 pattern. Similar changes are also required in the Basement area of the Atrium, where new acoustical ceiling is specified.
- Change Order #76 increases the contract amount by \$6,479. This work modifies the scope of the original project by including two changes. The first (\$2,166) is to furnish and install an additional layer of sheetrock on the 2nd Floor north wall of the addition to cover an exposed beam flange in the rated wall. It is needed to provide required fire protection. The second (\$4,313) involves plumbing changes including the deletion of a sink in the Staff Work Room and related piping; additional condensate piping on the Mezzanine Level and additional piping to serve FCU (fan coil unit) 20 and FCU 29.

- Change Order #77 decreases the contract amount by \$6,664. This reduction in cost is due to a total of four credits. The first (\$3,073) is to delete acoustical tile ceiling in various areas of the Basement. The plaster ceilings will be patched and painted. The second (\$1,272) is the reduction of the extent of fire caulking along the top of walls in the Gallery Area and Corridor in the Basement. The third (\$2,000) is a reduction in the roof sheathing allowance from 200 square feet to 0 square feet. The fourth (\$319) is the deletion of a louver in the elevator shaft.
- Change Order #78 decreases the contract amount by \$10,000. It is a credit to the contract for deleting the tempered glass display doors in Meeting Rooms 1 and 2 in the Basement.
- Change Order #79 increases the contract amount by \$9,353. This change order encompasses two revisions to the scope of work. The first (\$4,590) is reworking of sprinkler piping on the Main Floor in the area changed from Young Adults back to Stacks. The second (\$4,763) is to add sprinklers above the suspended ceiling in the "Maker Space" because the cavity was increased to greater than 6 inches to accommodate light fixtures. The original surface mounted fixtures were changed to recessed type fixtures requiring the ceiling to be lowered.

Motion was made by Mr. Walsh; seconded by Mr. Bockus, to approve Change Orders #74 through #79. Vote was unanimous.

The net grand total of these change orders is \$29,027. The grand total of all increases by change orders is \$722,998. The revised total amount of the contract will be \$7,127,998.

Ms. Martin noted that the project remains within budget.

A copy of these Change Orders, including back-up documentation, is attached to these minutes and will be kept on file in the Office of the Mayor, with the Town Clerk, and in the Project Administrator's office.

Meeting was adjourned at 4:05 p.m.

The next meeting is scheduled for Tuesday, January 6, 2015 at 1:30 p.m. in the Office of the Mayor.

Cc: Bruce Tuthill, Tuthill and Wells Architects LLC
Scott Boos, Owner's Representative
Paul Hollmann, W.J. Mountford Co.