



TOWN OF EAST HARTFORD

OFFICE OF THE MAYOR

TO: COMMITTEE MEMBERS:
Mike Walsh, Tim Bockus, Susan Hansen, Mary Martin, Marcia A. Leclerc

DATE: 12/3/2013

FROM: MAYOR MARCIA A. LECLERC

RE: **Minutes on 12/3/13 Budget Committee Meeting, Raymond Library Expansion**

Meeting Called to Order at 3:00 PM on December 3, 2013 in the Mayor's Office

Present: Mike Walsh, Tim Bockus, Marcia Leclerc, Susan Hansen, Mary Martin

After a brief discussion of the Library Expansion Project, Finance Director Mike Walsh presented and reviewed the Munis Library expansion Budget and Funding Source as of December 3, 2013.

Mary Martin, Project Manager for the expansion provided a general overview of the project. Additionally, the finalized Contract Agreement between the Town of East Hartford and W. J. Mountford was presented to Mayor Leclerc for her signature and a draft copy of the proposed project signage was reviewed and approved.

Meeting adjourned at 3:57 PM.

Next meeting January 7, 2014 at 3:00 Pm in the Mayor's Office

cc: Paul Hollmann, W. J. Mountford
Scott Boos, Scope Construction