

Robert J. Paak

2014 JUL 16 A 10:46

TO: Budget Review Committee Members
Marcia A. Leclerc, Mayor
Michael P. Walsh, Director of Finance
Timothy A. Bockus, Director of Public Works
Susan M. Hansen, Director of Libraries

TOWN CLERK
EAST HARTFORD

FROM: Mary G. Martin, Raymond Library Expansion Project Administrator *MGM*
SUBJ: Minutes of the 7/15/14 Meeting of the Raymond Library Expansion Project
Budget Review Committee
DATE: July 15, 2014

The meeting was called to order by Mayor Leclerc at 1:50 p.m. on July 15, 2014 in the Office of the Mayor.

Present: Mr. Walsh, Mr. Bockus, Ms. Hansen, and Ms. Martin

Ms. Martin presented requests for Change Orders #14 through #29 to the W. J. Mountford Co. construction contract. These requests were already reviewed and approved by project architect Bruce Tuthill and Owner's Representative Scott Boos.

- Change Order #14 increases the contract amount by \$27,854. The work is described as: "Revisions to roof framing details due to existing conditions. Relocate ERV#3 to provide roof access to unit. Revise truss configuration and siding and sheathing quantities due to actual roof slope being different from 1966 design drawings. Remove overhang on existing attic roof for continuity in flashing details."
- Change Order #15 increases the contract amount by \$975. The cost is related to the installation of damp proofing on the south and east wall of the existing building where the grade is being raised approximately 5 feet to the new terrace. The existing wall had no damp proofing.
- Change Order #16 increases the contract amount by \$6,321. This is due to an increase in the depth of the elevator pit from 4 feet to 5 feet per the requirements of the elevator manufacturer. Additional costs were also incurred by the contractors planning and implementation of the means and methods to avoid additional underpinning of the existing foundations that are in close proximity to the elevator pit.
- Change Order #17 decreases the contract amount by \$16,114. Costs are being subtracted from the contract amount because the Town has elected to delete

operable partitions between Meeting Room 1A and 1B and in the Children's Area Story and Craft Rooms. Structural steel is already in place that will allow for the inclusion of partitions in the future should the Town desire it at a future date.

- Change Order #18 decreases the contract amount by \$9,270. Costs are being subtracted from the contract amount because the Town has chosen to create a new doorway into the Adult Quiet Reading Area on the main level. This allows for the deletion of the fire shutter that was previously specified at that location.
- Change Order #19 increases the contract amount by \$1,404. The cost is related to the removal of rotted wood trim on the existing roof dormer and its replacement with new PVC trim that shall remain unpainted.
- Change Order #20 increases the contract amount by \$3,799. This is due to the need to encase buried ductwork in the Basement Floor with concrete per the direction of the Mechanical Engineer.
- Change Order #21 increases the contract amount by \$1,978. The work described includes the removal of concrete encased ductwork that was discovered during excavation. The change order includes the removal and disposal of concrete and debris off-site.
- Change Order #22 increases the contract amount by \$2,115. This is due to the cost of pressure testing the existing buried ductwork as requested by the Town's mechanical inspector. The cost covers a one-time test with no guarantee that the ductwork will hold pressure.
- Change Order #23 increases the contract amount by \$11,111. Work covered under this change includes running telephone and cable service underground in the same trench as the electrical service from Central Avenue to the building. The trench shall be widened to accommodate additional conduits for communications services.
- Change Order #24 increases the contract by \$23,816. This amount is due to the need to provide a new electric boiler with controls for a snow melt system at the new east ramp leading to the community rooms. It includes three circuits of underslab tubing and all insulated under slab tubing back to the Mechanical Room.

- Change Order #25 increases the contract amount by \$4,665. The work covered by this change is the provision of structural steel channel and angle support a the header of the door between the new addition and the existing building.
- Change Order #26 increases the contract amount by \$4,467. The cost is related to the revision of the dumpster pad size from 15' X 15' to 12' X 20' as requested by the Town. The dumpster pad change order also includes provision of a black vinyl coated chain link fence with privacy slats. The gates shall be two 10' wide gates and an additional bollard will be provided.
- Change Order #27 increases the contract amount by \$22,760. This covers the cost of steel dunnage for the roof condensing units. Dunnage will be furnished and installed in two locations on the roof.
- Change Order #28 increases the contract amount by \$31,630. This is due to the revision of the steel platform for ERV-1 to encompass a larger footprint so all ductwork can be run above the roof to adjacent areas around the new elevator. This is needed to eliminate conflicts with ceiling heights and ductwork on the 2nd floor in the existing building.
- Change Order #29 increases the contract amount by \$5,498. This covers a recised support system for ERV-2 from angle frame system to a beam system.

The net grand total of these increase/decrease change orders is \$123,009. The grand total of all increases by change orders is \$250,695. The revised total amount of the contract will be \$6,655,695.

Motion to approve Change Orders #14 through and including #29 was made by Mr. Bockus; 2nd by Mr. Walsh. Approved unanimously (voting members being Mayor Leclerc, Mr. Bockus and Mr. Walsh).

Ms. Martin noted that the project remains within budget.

A copy of these Change Orders, including back-up documentation, is attached to these minutes and will be kept on file in the Office of the Mayor, with the Town Clerk, and in the Project Administrator's office.

Meeting was adjourned at 2:23 p.m..

The next meeting is scheduled for Tuesday, July 29, 2014 at 1:30 p.m. in the Office of the Mayor.

Cc: Bruce Tuthill, Tuthill and Wells Architects LLC
Scott Boos, Owner's Representative
Paul Hollmann, W.J. Mountford Co.