

MARCIA LECLERC  
MAYOR

# TOWN OF EAST HARTFORD

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DEVELOPMENT  
DEPARTMENT

**EAST HARTFORD ECONOMIC DEVELOPMENT COMMISSION  
REGULAR MEETING  
Wednesday, May 4, 2016**

A regular meeting of the East Hartford Economic Development Commission was held in Conference Room B on the second floor of Town Hall, 740 Main Street, East Hartford, Connecticut, on Wednesday, May 4, 2016.

**1. CALL TO ORDER**

- a. The meeting was called to order at 6:11 PM by Chairperson Skowronek.

**2. ROLL CALL**

**Members Present:**

Frank Collins, Vice Chair  
Devorah Johnson  
Susan Skowronek, Chair  
Paul Sousa

**Members Absent:**

Ram Aberasturia  
Bob Falkevitz  
Pat Harmon

**Guests Present:**

Michael Daniels, Economic Development Coordinator

**3. OPPORTUNITY FOR RESIDENTS TO ADDRESS COMMISSION ON AGENDA ITEMS**

- a. No residents addressed the commission

**4. APPROVAL OF MINUTES**

- a. March 2, 2016  
*MOTION* by Mr. Collins, seconded by Mr. Sousa to approve  
**APPROVED UNANIMOUSLY**

**5. NEW BUSINESS**

- a. Mr. Daniels presented a brochure regarding the Commercial Facade Improvement Program. Federal CDBG funding will be offered to commercial property owners to help improve the appearance of their buildings. All commissioners present agreed that it would be a good idea for the Commission to be involved with the program by ranking the submitted proposals and determining which projects are fit to move forward. Chairperson Skowronek suggested that in lieu of the scheduled June meeting, the commission meet on Saturday, June 11 to distribute brochures and talk about the program to businesses on Main Street downtown. All commissioners present agreed that this was a good idea. Mr. Collins suggested that the commissioners learn about sign and awning regulations prior to this day.

**6. ADJOURNMENT**

*MOTION* by Ms. Johnson, seconded by Mr. Collins to approve  
**APPROVED UNANIMOUSLY AT 6:49 PM**

Respectfully Submitted,

Michael Daniels  
Economic Development Coordinator  
CC: Town Clerk  
Development Department