



Town of
EAST HARTFORD
CONNECTICUT



Department of Inspections and Permits

Town Council Budget Workshop FY 2015/16

Feb. 25, 2015

What we do

- Administer
 - State Building Code
 - Town zoning regulations
 - Town property maintenance code
 - Related town ordinances

Why we do what we do

- Health, safety & welfare
- Maintain & upgrade town's character
- Reduce blight
- Comply with state regulations and town ordinances

Who we are

- Director of Inspections & Permits (BO & ZEO)
- Supervisor of Building Inspection
 - Assistant Building Official - Construction
 - Assistant Building Official - Plumbing/heating
 - Assistant Building Official - Electrical
- Supervisor of Property Maintenance (Asst. ZEO)
 - Property Maintenance Inspector
 - Housing Specialist
- 3 administrative clerks

Permits

2013	2,561 (233 online)
2014	2,643 (377 online)
2015	1,558 so far (172 online) 2,337 estimated (258)

Inspections

2013	3,186
2014	3,362
2015	1,939 so far; 2,908 estimated

Permit Fees

2013	\$ 882,282
2014	\$ 997,412
2015	\$ 507,989 so far; \$ 761,983 est P&W, UTRC?

Value of Construction

2013	\$ 40,358,355
2014	\$ 51,807,283
2015	\$ 23,596,579 so far; \$ 35,394,868 estimated P&W, UTRC ?

TOWN OF EAST HARTFORD BUDGET

Administration
Division

Inspections and Permits
Department

The Department of Inspections and Permits is responsible for the enforcement of laws, State and local codes, regulations, and ordinances, affecting all aspects of land use and construction. The enforcement of such provisions, under the supervision of a professional staff including state licensed inspectors, is designed to protect and enhance public safety, health and welfare, and promotes the quality of life in the community.

Programs administered by the Department of Inspections and Permits run the gamut of building and land use activity. Inspectors are assigned to each function of the residential and commercial construction process. In addition, the department enforces property maintenance codes, zoning regulations and inspects sidewalks for defects.

The Department also functions as the administrative secretariat for the Zoning Board of Appeals, the Building Code Board of Appeals and the Property Maintenance Code Board of Appeals.

TOWN OF EAST HARTFORD
 GENERAL FUND
 2015-2016 BUDGET

ORG	OBJECT DESCRIPTION	ACTUAL 7/1/12 - 6/30/13	ACTUAL 7/1/13 - 6/30/14	ORIGINAL BUDGET 2014-15	REVISED BUDGET 2014-15	ACTUAL 7/1/14 - 12/31/14	MAYOR RECOM 2015-16	\$ CHANGE
<u>G6100</u>	<u>INSPECT/PERMITS ADMIN</u>							
G6100	60110 PERMANENT SERVICES	603,887	622,474	638,095	671,251	320,065	670,358	32,263
G6100	60121 TEMPORARY SERVICES	25,956	0	3,675	3,675	3,450	3,675	0
G6100	60141 OVERTIME	1,945	3,599	4,000	4,000	2,638	4,000	0
G6100	62213 DUES & SUBSCRIPTIONS	560	854	1,929	1,929	300	1,929	0
G6100	62214 BOOKS,MAPS,REFERENCE PUBLIC	1,815	3,450	800	800	12	800	0
G6100	62215 MILEAGE REIMBURSEMENT	0	0	100	100	0	100	0
G6100	62216 PROFESSIONAL DEVELOP/TRAVEL	1,674	3,543	5,400	5,400	905	5,400	0
G6100	62311 OFFICE SUPPLIES	1,194	679	2,000	2,000	362	2,000	0
G6100	62313 PAPER (COPIER,DATA PROC)	0	0	250	250	0	0	-250
G6100	62314 PHOT,REC,RADIO SUPPLIES,PARTS	0	0	300	300	0	300	0
G6100	62316 COPIER/PRINT SUPPLIES,INK,TONR	410	303	1,215	1,215	199	1,465	250
G6100	62320 UNIFORMS,CLOTHING,SHOES	679	1,078	1,420	1,420	0	1,420	0
G6100	62344 TOOLS AND IMPLEMENTS	216	195	350	350	0	350	0
G6100	62349 COMPUTER TAPES, DISKS,SOFTWR	0	0	90	90	0	90	0
G6100	63131 SHERIFF,COURT FILING FEES	164	270	400	400	90	400	0
G6100	63138 CONTRACTUAL SERVICES	1,190	1,380	4,000	4,000	530	4,000	0
G6100	63214 ADVERTISING	0	0	0	0	0	0	0
G6100	63221 PRINTING & REPRODUCTION	817	1,129	1,000	1,000	336	1,000	0
G6100	63236 OFFICE EQUIPMENT MAINT	235	1,230	1,800	1,800	738	1,800	0
G6100	63246 PROMOTIONAL ACTIVITIES	0	0	0	0	0	0	0
G6100	64520 DEMOLITION EXPENSE	0	0	0	0	0	0	0
G6100	64600 OFFICE FURNITURE	170	0	990	990	0	990	0
G6100	64601 COMMUNICATION EQPT(RADIOS,ETC)	3,287	3,770	3,770	3,770	0	3,770	0
G6100	64602 COMPUTERS,PRINTERS,PERIPHERALS	22,193	0	0	0	0	0	0
G6100	64605 OFFICE EQUIPMENT(TYPWRTR,COPIE	437	0	0	0	0	0	0
TOTAL	INSPECT/PERMITS ADMIN	666,828	643,954	671,584	704,740	329,625	703,847	32,263



Questions?

Thank you!