



Town of East Hartford
Public Works Department 2016 – 17
Mayor's Recommended Budget

Director's Biography

Timothy Bockus – Director of Public Works

- Appointed as the Director of Public Works in 2011.
- Prior to appointment as Director- Operations Engineer in the Town's Engineering Division for 23years.
- Master's degree in Public Policy from Trinity College in Hartford
- Bachelors of Science degree in Mechanical Engineering
- Architectural Engineering at Roger Williams College in Bristol, Rhode Island.

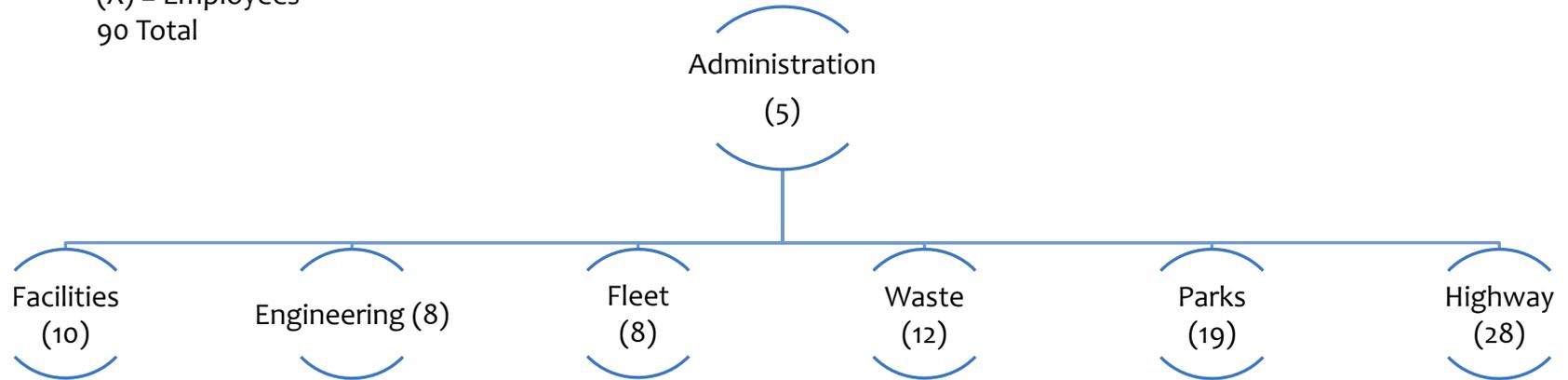
As Director:

- Serves as the Town's Tree Warden, Member CT Tree Warden's Association
- ex-officio member: Beautification Commission, Insurance Committee , and Executive Safety Committee.
- CRCOG Transportation, Municipal Services, Bike/Ped Committees
- DOT Public Advisory Committee- I-84 Viaduct Project
- DEEP Statewide Vegetative Management Task Force



Organization

(X) = Employees
90 Total



Responsibilities

- 151 miles (388 lane miles) of roads
- Over 400 vehicles
- 45 buildings (340,000 s.f.)
- 17,000 tons of waste
- 4 miles of levee
- 5,400 catch basins
- 1,600 manholes
- 380 drainage outfalls
- 5 cemeteries (45 acres)
- 5,000 street lights
- 11 bus shelters
- Property Maintenance of 67 locations (140 acres)
- 650 acres of recreation land
- 23 parks
- 12 playscapes
- 20 Little League baseball & softball fields
- 16 Outdoor basketball courts- 6 lighted
- 4 tennis courts
- 2 football fields
- 8 soccer fields
- Property Maintenance of 76 locations (260 acres)

Administration Division

- Budget
- Overall Efficiency of Department
- Division Support
- Conduct of Department
- Tree Warden
- Town Committees
- Town's Representation to RPO



Engineering Division

- Design Services and Technical Support
- Commission Support
- Construction Inspection & Project Management
- Contract Development
- Mapping
- Encroachment Permits



Riverside Drive Reconstruction

Road improvement program



Pitkin Street Reconstruction

Ms4 permit requirements

- Illicit discharge detection and elimination program
- Ordinance and regulation changes
- Program to retrofit, repair, upgrade and replace structures and outfalls



Highway Services Division

- Operation and Maintenance of Streets
- Tree Maintenance
- Mowing
- Leaf Collection
- Flood Protection System
- Cemeteries
- Evictions
- 24-Hour Emergency Response
- Special Events

Flood Protection Drill -
Assembling Stop Log
Structure



Fleet Services

- Maintenance and Repair of Town Vehicles
- Fuel Dispensing Systems



Facilities Division

- Building Maintenance Management
- Operation of Facilities
- Reconstruction, Demolition and Remodeling
- Building Security
- Carpentry Services
- 24-Hour Emergency Response
- Safety



Park Maintenance

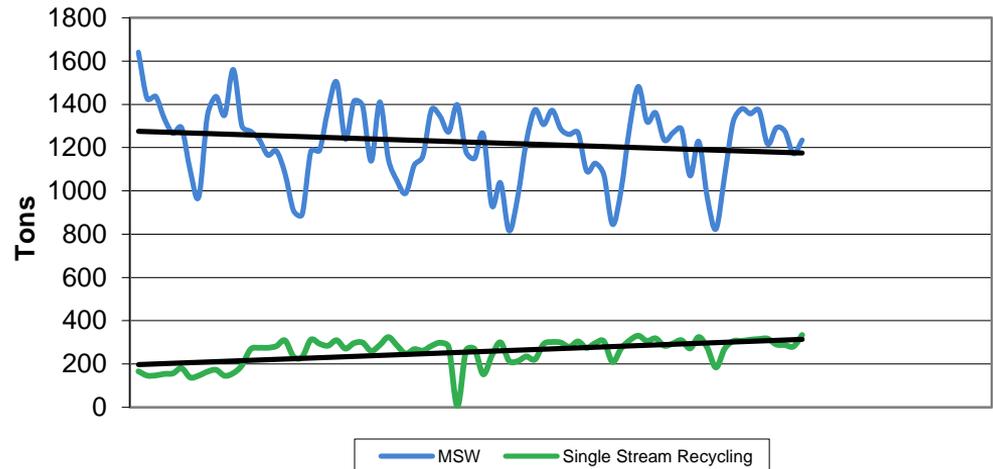
- Parks & Trails
- Public Sidewalk Winter Maintenance
- Buildings & Grounds
- Pools
- Athletic Ballfields & Courts



Waste Services Division

- Curbside Collection
- Waste & Recycling Collection at BOE and Other Town Facilities
- Recycling Center and Transfer Station
- Bulky Waste Collection
- Environmental Stewardship

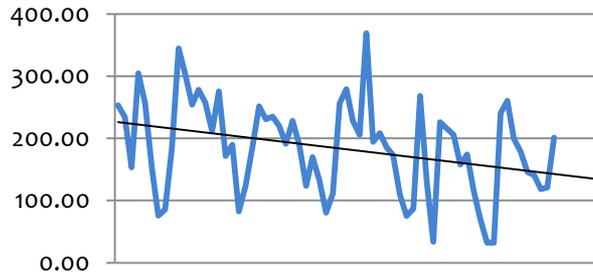
MSW & Single Stream Recycling
7/1/10 - 12/31/15



Managing Bulky Waste

- Curbside Education and Enforcement
- Permit System Revision
- Mattress Recycling
- Bulky Rigid Plastics Recycling

Bulky Waste 7/2011 - 12/2016



— Bulky Waste

TRASH

- ___ NO GRASS, LEAVES OR BRUSH IN TRASH CART
- ___ NO RECYCLABLE MATERIALS IN TRASH CART
- ___ MATERIAL UNACCEPTABLE FOR PICKUP BY CART

YARD WASTES

- ___ BRUSH MUST BE CUT TO CORRECT SIZE & SECURELY TIED
- ___ BRANDED LEAVES MUST BE BROUGHT TO TRANSFER STATION

RECYCLING

- ___ CARDBOARD SHOULD BE FLATTENED & PLACED IN RECYCLING CART
- ___ NO TRASH IN THE BLUE RECYCLING CART, USE GREEN TRASH CART
- ___ YOUR RECYCLING COLLECTION IS NEXT WEEK
- ___ PLACE SHREDDED PAPER IN PAPER GROCERY BAGS
- ___ NO PLASTIC BAGS IN THE RECYCLING CART

BULKY & METAL WASTES/APPLIANCES

- ___ PLEASE CALL (800) 291-7263 TO SCHEDULE A PICK UP
- ___ MATERIALS UNACCEPTABLE FOR CURBSIDE PICKUP

CART PLACEMENT/USAGE

- ___ MATERIALS MUST BE PLACED IN THE CART FOR PICKUP
- ___ CARTS AND BULKY ITEMS MUST BE OUT BY 6:00 A.M.
- ___ PLEASE PLACE THE CART SO THAT IT IS CLEAR OF OBSTACLES.
- ___ INCLUDES PARKED CARS, MAIL BOXES OR BUSHES.
- ___ DO NOT OVERFILL OR JAM MATERIALS INTO THE CART
- ___ PLEASE PLACE TRASH AND RECYCLING CARTS AT LEAST 8 FEET APART
- ___ PLEASE MOVE THE HANDLE AWAY FROM THE STREET
- ___ PLEASE PLACE CART ON LEVEL GROUND WITHIN 2 FEET OF THE CURB

OTHER

ADDRESS: _____

DRIVER INITIALS: _____ DATE: _____ M T W T F

QUESTIONS? PLEASE CALL (800) 291-7263 OR VISIT THE WEBSITE www.aamr.org



Managing Bulky Waste

- 580 Additional permits issued
- 189 Ton reduction in bulky volumes
- 129 Additional ticket books purchased
- 8 Additional bulk pickups purchased

	7/1/14 - 12/31/15	7/1/15 - 12/31/16
Print Ticket Books	\$0.00	(\$1,180.00)
Print Reminder Notices	(\$164.15)	\$0.00
Mail Reminder Notices	(\$1,608.67)	\$0.00
Bulky Waste Tipping Fees	(\$93,160.00)	(\$77,095.00)
Permit Revenues	\$56,330.00	\$71,915.00
Extra Bulk Pickup Revenues	\$0.00	\$200.00
Extra Ticket Book Revenue	\$0.00	\$3,870.00
Total	(\$38,602.82)	(\$2,290.00)
6 Month Savings =		\$36,312.82

Projected 1st year annual savings \$72,000

Recycling Education

Thank you for coming to our school and teaching us about recycling.

I learned that always recycling helps animals not get hurt.

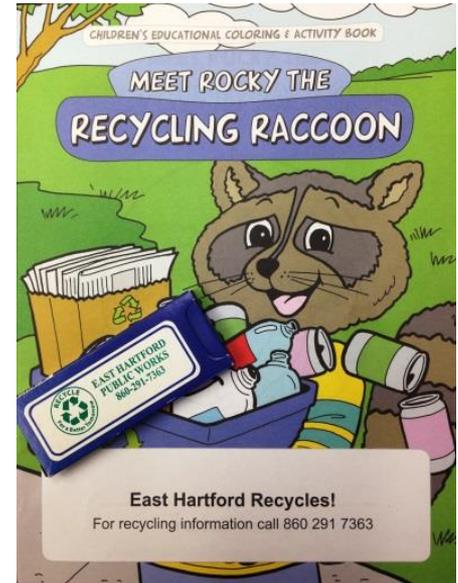
I recycle by putting paper in a box to use again.



Hockanum
Elementary School



**East Hartford
RECYCLES!**



East Hartford Recycles!

For recycling information call 860 291 7363

Department Training

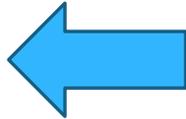
- Safety
- Regulatory Compliance
- Customer Service
- Electronic Ticket System
- New Employee Handbooks

2015 Snow Plow
Roadeo Team



Document Management

- Oct. 2008 – Records Management Survey
- Feb. 2014 – Department Needs Assessment
- May 2014 – Vendor Demos
- Mar. 2015 – Presented to Council
- Nov. 2015 – Scanning began in Development Dep.
- Jan. 2016 – Hyland OnBase Software Installed



Departmental Challenges

- Doing more with less
- Aging workforce and resulting turnover
- Aging infrastructure & Equipment
- Limited Equipment Availability
- Limited Space
- Increasing Regulations

