

March 21, 2016

**Request For Proposal: Forbes Street Culverts Replacement Project
Bid # 16-19, East Hartford**

Question #1: Is there an Inspection report available for Culvert No. 2 (36" CMP)

Response: No, All available inspection data and the only available report for either culvert were included in the Town's Request for Proposal (RFP).

Question #2: What is the Town of East Hartford's Budget for this project?

Response: This information is not relevant to the submission of the Consultant's proposal.

Question #3: Is a FMC anticipated for this project?

Response: No, CT Flood Management Certification is required for any State of Connecticut Agency proposing an activity within or affecting a floodplain or impacts natural or man-made storm drainage facilities. As discussed in the scoping meeting, this is a local project which will be funded and administered by the Town. All Federal, State and Local Regulatory permitting required for the project is to be included in the proposals.

Question #4: What issues do you anticipate under Water Quality?

Response: The Town must comply with the CT DEEP's General Permit for the Discharge of Stormwater from Small Municipal Separate Storm Sewer Systems (MS4 General Permit). The successful Consultant must review the existing conditions within the area of the project and recommend elements that could be incorporated into the project to improve the Town's compliance with storm water quality requirements. The existing property and physical constraints are to be taken into account during the evaluation.

Question #5: Will the selected Design Consultant be precluded from Construction Inspection for the project?

A: The Town has not decided on the approach to secure these services. If the Town decides to develop an RFP for the construction administration / inspection services, any qualified consultant could submit a proposal.

Question #6: The RFP states on page 15 under Organization and Content that a letter shall be submitted along with a statement by the Consultant, accepting all the terms and conditions contained in this RFP. Can this be part of the cover letter or is a separate letter required?

Response: The information should not be included in a cover letter. The required letter should be included in the proposal as the successful Consultant's proposal will be incorporated into the design services contract.

Question #7: The inspection report of culvert # 1 talks about an abandoned gas line. So is there another gas line in the immediate proximity of the culverts?

Response: Yes

Question #8: The RFP states that the ADT on Forbes Street is 7400. This may be high for one-way alternating traffic and stage construction. Is the Town open to a local detour route especially for Culvert #1?

Response: As discussed at the scoping meeting, Forbes Street is one of only three north / south roadways in the Town's roadway network. The use of a local detour should not be considered as part of the proposal.

Question #9: Is there a history of flooding in the subject area?

Response: Highway Services has responded to high water affecting the abutting properties located in the vicinity of the northern culvert (#931 / 951 Forbes Street). The southern culvert crossing located in the vicinity #990 / 1014 Forbes Street has not been a major source of complaints due to the presence of the inland wetland area located upstream of the culvert.

Question #10: In the "Organization & Content" Section of the proposal, number 2 (Detailed Proposal) letter H states, "Construction Consultation: The Consultant will be responsible for the review, comment and approval of shop drawings. Provide a payroll roster, approved BF&O Multipliers, man-hour projection to establish a not-to-exceed budget for this effort." Are the payroll roster, BF&O, and man hour projections to be submitted with the proposal, or are those to be supplied by the winning party?

Response: The question was addressed at the scoping meeting for the project. The meeting agenda language provides additional information. The language is noted below.

"6. Construction Consultation Phase is to be compensated on an hourly basis. A budget with a not to exceed value is to be included in the proposal. Prior to the bidding of the construction contract, the successful Consultant shall provide the Town with a payroll roster and the most current State approved audit associated with the BFGD multipliers which will be utilized for the Task."