

Beautification Commission Meeting

Thursday, April 7, 2016

PRESENT: Pat Byrnes; Elaine Dube; Dolores Kehoe; Mary Mourey; Pat Perron; Pat Sirois; Luz Torres.

Also Present: Ted Fravel, Director Parks and Recreation
Tim Bockus, Director/Public Works
Joe Cortes, Inspections/Permits

ABSENT: Pat Byrnes; Betty Russell (excused); Tony Russo.
Ted Fravel, Director/Park and Recreation (excused)

CALL TO ORDER:

Chair Pat Sirois called the meeting of the Beautification Commission at 5:31 pm.

ACCEPTANCE OF MINUTES OF FEBRUARY 4, 2016

Mary Mourey made a **motion to accept the minutes of February 4, 2016**. Seconded by Dolores Kehoe (due to not having a March 3 quorum). **Approved.**

ACCEPTANCE OF MARCH 3, 2016 INFORMATIONAL MEETING

Luz Torres made a **motion to accept the informational meeting minutes for March 3, 2016**. Seconded by Pat Perron. **Approved.**

OPPORTUNITY FOR CITIZENS TO SPEAK.

None at this time.

DIRECTOR'S REPORTS

Ted Fravel reported on the following:

- The department is getting ready for a town wide clean up date, the Duck Race.
- Ted will update the Commission next month as to when the flower pots will be placed around town.
- There was a flag-raising for Organ Donor Week.
- The process of hiring summer help has started.
- There will be approximately 80 children for the April vacation camp.

Tim Bockus reported on the following:

- The Tree City Application was accepted for the 20th year.
- Letter was sent to Urban Forester Chris Donnolly inviting him to Arbor Day.
- No tree report. With the mild winter the department has done a lot of clean up throughout town.
- The Garden Club wants to plan a White Oak Tree, they are looking at Foran Park.

Concerns of the Commission:

- Main/Garvan Street – large pothole by the manhole

FINANCIAL REPORT:

Mary Mourey reported there is \$5914.48.

COMMUNICATIONS: None at this time.

CHAIR'S REPORT

Chair Sirois stated as of today no one had received invitations to Arbor Day Celebration at Norris School. Information was given to them after the March meeting. Chair Sirois will contact the clerk to have her contact the school.

(This was done on Friday April 8, 2016 – invitations were sent out per the school secretary)

OLD BUSINESS:

Chair Sirois also stated that a letter was sent to Laura White regarding the school schedule for the next 3 years for Arbor Day.

NEW BUSINESS

Discussion was held on Spring Plantings and the amount of money that should be encumbered for this year.

OTHER BUSINESS

Question as to whether a flower barrel will be at Pitkin Street with the new bench installed there.

PAYMENT OF BILLS:

Theresa Godreau	\$75.00
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Pat Perron **made a motion to pay the bills as presented. Seconded by Elaine Dube. Approved.**

ADJOURNMENT:

Mary Mourey made a motion to adjourn at 6:10 pm. Seconded by Dolores Kehoe. **Approved.**

The next meeting of the Beautification Commission will be in Building Department Conference Room on May 5, 2016.

Respectfully submitted,

Theresa Godreau, Clerk