



**Town of East Hartford  
Commission on Culture and Fine Arts  
740 Main St.  
East Hartford, CT 06108-3114**

East Hartford Raymond Library  
840 Main Street  
Meeting Minutes  
December 14, 2023

2023 DEC 19 AM 9:18  
Morgan  
O'Brien  
CCFA

**CALL TO ORDER:** Chair Roz White called meeting to order at 7:02PM

**I. ROLL CALL:**

**PRESENT:** Aida Ortiz, Amanda Ackley, Michael MacDonald, Joan Coates, Lisa Gold, Glynis McKenzie, Thomas Lumpkin, and Roz White

**ALSO PRESENT:** Sarah Morgan, Library Director

**ABSENT:** Tamara Bryan-Chuchro  
Prescille Yamamoto -excused  
Susan Tukey  
Lakisher Hurst  
Emilio Estrella-resigned

**II. ACCEPTANCE OF MINUTES: November 9, 2023**

Motion made by Lisa Gold and seconded b Joan Coates with one correction. Correct last name from Estevez to Estrella.

All in favor. Motion approved.

**III. CHAIR'S REPORT:**

Special Events Coordinator to be hired by the Mayor. Will help the commission with events.

**IV. CORRESPONDENCE - none**

**V. COMMITTEE REPORTS:**

- Sarah Morgan, Library Director
  - Holiday Fest- a big outreach to promote Wickham Library; Library Without Borders to raise awareness
  - Winter programs are going on
  - Three performances are booked –
    - Tere Luna-Mexican Folk & Dance, March 17 @ 3PM
    - Li Liu-acrobatic feats-April 9 @ 6:30PM at Wickham
    - Kareem Nagi-Arabic music & dance May 5 @ 3PM
  - Planning the Farmer's market
  - Jason Pannone who was out on unpaid leave; accepted a fulltime teaching position – so he will not be returning
  - Head of Adult services will be filled with a new person. Reassigning Museum positions to other staff.

EHSYF – Amanda Ackley reported on Holiday Fest -Mid-Winter Nights Dream- ages 7-15 years old. Went very well.

Joan Coates reports looking for a location; EHMS & EHHS will be in construction. Need to know by May, so location is pending.

- Intl Film Series – Has been going on for 16 years. Chair would like to promote more for better attendance-suggests promoting with big posters.  
Movies are scheduled for 1/20/24, 2/16/24, 3/23/24 and 4/20/24.

## **VI. OLD BUSINESS:**

### **Projected Projects/Events**

Paul Bisaccia was postponed as he was ill.

- Arts- Bell ringers performed
- Town Wide Grants- Sarah Morgan did a draft rubric for scoring Grant applications.  
Review of first grant application-  
Discussion held on the applicant's revision of answer to question 6.  
Motion made by Glynis McKenzie to approve the Grant Application for WWII Legacy Foundation.  
7 opposed and 1 abstention. Motion not approved.

## **VII. NEW BUSINESS:**

### **Projected Projects/Events**

Aida Ortiz to find performer for Latin Festival

Sarah Morgan will work on Juneteenth

**Black History month**-Glynis McKenzie saw City Singers along with Taltic Brass; will bring more information. Possible booking for March, April or May.

Thomas Lumpkin mentions Carol Brooks gospel group. Chair asks him to bring dollar amount and more information.

**Finance**- no change

Sarah Morgan update on Dan O'Brien – music teacher at EHMS; looking to do 2 concerts in January and March. Looking for sponsorship of \$1000. January would be World Music and March hopes to get UCONN Jazz Band. Sarah to bring more specific information.

## **VIII: APPROVAL BILLS:**

Clerk for meeting - \$100. Recurring bill

Amazon bills for films - \$55.90

- \$37.23

**Total - \$93.23**

Transfer of funds to Library \$1750. Events for March through May

Motion made by G. McKenzie to pay all bills and motion seconded by T. Lumpkin.

All in favor. Motion approved.

## **IX: ADJOURNMENT:**

Motion to adjourn made by T. Lumpkin and seconded by G. McKenzie. Meeting adjourned at 8:02 PM

*Next meeting will be January 11, 2024, at the EH Library in Meeting Room 1*

Minutes respectively submitted,  
Sana Hart-Clerk