

Commission

On

Aging

Meeting Minutes for May 9, 2023

Commission Members present: Gary James Kelly – Chair, Maria Potvin, and Lorraine Kraft

Absent: Eugenia Perry, Anita Morrison

Guests attending: Jim Sundin, Kathy Labranche, and Donna Wilson

Meeting Called to Order: at 2:12 pm

Approval of Minutes/Secretary's Report: The Secretary was absent so Gary read the minutes of our April 4, 2023 meeting. Maria made a motion to accept the minutes as read and Lorraine seconded the motion.

Treasurer's Report: Gary read the Treasurer's report and provided the balances posted so far by the Finance Department. He stated what the outstanding purchases were that are being processed by the Finance Department. Lorraine made a motion to approve the Treasurer's report and Maria seconded the motion.

Old Business: Gary inquired about the status of the project to canvass local businesses to seek discounts for seniors and was told it was stalled due to illness but will begin again next week. Gary gave the progress of the Town Wide Senior Survey and the meeting with the Mayor's office staff and Health Department the day before. We are hoping to launch by the end of May and will have the survey forms available in English and Spanish. We are also using Survey Monkey for those with computers. We are also considering having a few public meetings to explain the survey and help out those who wish to complete the survey during the meeting; both in English and Spanish. Gary handed out the revised 2023 Meeting Schedule which is available on line as well. We reviewed the success of the springtime "Breakfast with the Mayor" event in early May and how well it was received by the 68 attendees.

New Business: Gary discussed the need to purchase blank "Bankers Boxes" to be used to collect the senior surveys at a cost of approximately \$85, the purchase of cafeteria style trays to be used to serve the food during the Senior Picnic for the handicapped at approximately \$60, approval for the photo and frame honoring Commissioner Maryann Larson of \$8.76, and approximately \$300 for the upcoming public meetings (refreshments) for the survey. Lorraine approved and Maria seconded the expenditures.

Opportunity of guests to speak: Jim, Kathy, and Donna spoke regarding different subjects and asked questions.

Motion to Adjourn: Lorraine made a motion to adjourn at 3:19 and Maria seconded the motion.