

# Commission

## On

## Aging

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### Meeting Minutes for February 7, 2023

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**Commission Members present:** Gary James Kelly – Chair, Eugenia Perry – Secretary, Maria Potvin, and Anita Morrison

**Absent:** Maryann Larson

**Guests attending:** Jim Sundin and Lori Kraft

**Meeting Called to Order:** at 2:08 pm

**Approval of Minutes/Secretary's Report:** Eugenia read the minutes from our January 3, 2023 meeting. Anita made a motion to accept and Marilyn seconded.

**Treasurer's Report:** Gary read the Treasurer's report on our 3 accounts and explained the expected expenses for the remainder of the fiscal year. He also discussed the proposed 2023-2024 budget and possible cost estimates for the town wide survey. Eugenia made a motion to accept and Anita seconded.

**Old Business:** 1) We reviewed the town wide survey Gantt chart created by Gary listing all aspects of the survey project and the review process by our Commission, Department Heads, and the Mayor's office. We are now in Phase 6 of 11 phases with each one having many subtasks. The survey will have several iterations during the final preparation from the AARP source document, and well as documents and comments shared by a fellow Commission on Aging and our own input. Several department heads will be contacted for their input. 2) Gary discussed the budget process for the upcoming fiscal year and the increase we are seeking and reasons why. There will be an upcoming meeting with the Mayor's office and Chief Administrative Officer to review.

**New Business:** Gary read a touching "Thank You" letter from one of the residents at Riverside Health Care for our Christmas Tree Wish List program and how it touched her life. He also relayed the praise from the Mayor's office for such a successful program. He discussed possibilities again about other programs the Commission is considering such as matching volunteers to seniors needing yard help, or having someone visit and read to those who are immobile or don't leave home, perhaps once a week or more often, as well as other suggestions he is soliciting from members. He also suggested appointing someone to lead a program to meet with the Chamber of Commerce and local business' to create a list of discounts for our seniors to save them money which will be posted on our Commission's website.

**Opportunity of guests to speak:** Lori and Jim asked questions about the processes and subjects during the meeting.

**Motion to Adjourn:** A motion to adjourn was made by Anita and seconded by Marilyn at 2:52 pm.