

Commission

On

Aging

Meeting Minutes for August 6, 2019

Commission Members: Cheryl Kennedy – Chair, Marie Fredrickson – Treasurer, Pat Lancaster, Eugenia Perry – Secretary, Anita Morrison, Gary James Kelly – Assistant Treasurer

All members were present except Pat Lancaster who is on an excused absence per town policy.

Guests were Kathy Kane and Lilian Miceli from Senior Services, and Chairperson Marie Beaulier from the Commission on Services for the Disabled.

Meeting Called to Order: At 2:212 p.m. by Chair Cheryl Kennedy

Approval of Minutes/Secretary's Report: The July 2019 meeting minutes were read by Eugenia. Gary made a motion to accept, Cheryl seconded, and all approved.

Treasurer's Report: Marie read the Treasurer's report balance and the few invoices that she had just approved for expenses.

Old Business: SENIOR PICNIC ITEMS - Gary showed the Commission the sign he designed and had printed that will be displayed at all events the Commission on Aging sponsors; all approved. He displayed the single tickets he purchased to be used for sodas and bottled water. We reviewed the menu and the order in which people will be called to the buffet. Disabled seniors will fill out the new form and our staff and special guests will fill their orders first, then the rest of seniors will be called to the buffet line one table at a time by the Chairperson. We will number the tables to eliminate confusion when tables are call by number. Eugenia will provide a large bowl to use for ticket stubs when we collect and shuffle them for the door prizes. Gary and Anita will be at the front table in the lobby to greet seniors, get their ticket stubs for the door prizes, and hand out tickets for the soda and bottle water (2 tickets per person). We also discussed the signage to improve traffic flow and provide clear direction for free and ticketed refreshments.

New Business: At the next meeting we will have a team effort to place the table signs in the holders to reduce the normal time of over 1 hour to just 10 minutes or so. We agreed to purchase additional sign holders due the length of the tables so all seniors can read the signs and stay informed.

Opportunity of guests to speak: N/A

Motion to Adjourn: Meeting adjourned at 3:15 p.m.