



TOWN OF EAST HARTFORD
BUDGET REVIEW COMMITTEE

SPECIAL MEETING MINUTES

In accordance with Section 10-50 of the Town Ordinances, a Budget Review Committee meeting was held on Wednesday, February 21, 2024 via Microsoft Teams.

In attendance were: Connor S. Martin, Mayor
Melissa McCaw, Director of Finance
Alexander M. Trujillo, Director of Public Works

Others: Lewis Tamaccio, Project Manager - Sustainability
Michael Dell'Accio, Downes Construction Co.
Paul O'Sullivan, Grants Manager
Jessica Carrero, Durational Project Manager

The meeting was called to order by Mayor Martin at 12:05 pm.

Town Hall Renovation Project - Change Orders

Proposed Change Orders (PCO) PCOs #080, #105, #115 through #120 and #122 in the following amounts respectively \$12,843.02, \$17,535.12, \$2,489.61, \$1,170.00, \$2,788.20, \$4,253.30, \$5,500.33, \$2,217.60, and \$2,147.60 totaling \$50,944.78.

DISCUSSION Discussion commences

Mr. Dell'Accio provides a project status & schedule update:

Topics covered included last week's Life Safety walk-through & move management.

MOTION

by: Mr. Trujillo

seconded by: Ms. McCaw

to review, discuss and approve PCOs #080, #105, #115 through #120 and #122 in the following amounts respectively \$12,843.02, \$17,535.12, \$2,489.61, \$1,170.00, \$2,788.20, \$4,253.30, \$5,500.33, \$2,217.60, and \$2,147.60 totaling \$50,944.78.

Motion carried unanimously.

ADJOURNMENT

MOTION

by: Mr. Trujillo

seconded by: Ms. McCaw

to adjourn at 12:22 pm

Motion carried unanimously.

All materials relevant to the agenda items are available on the Town's website at:

[https://www.easthartfordct.gov/engineering/budget review committee/minutes/](https://www.easthartfordct.gov/engineering/budget%20review%20committee/minutes/)

Meeting minutes will be posted to the same webpage.

Any questions regarding this meeting should be directed to Lewis Tamaccio, Project Manager at ltamaccio@easthartfordct.gov or (860) 291-7105.

cc: Connor S. Martin, Mayor
Alexander M. Trujillo, Director of Public Works
Melissa McCaw, Finance Director
Paul O'Sullivan, Grants Manager
Kelly Bilodeau, Town Clerk