

	TOWN OF EAST HARTFORD BUDGET REVIEW COMMITTEE
	<b>SPECIAL MEETING MINUTES</b>

*In accordance with Section 10-50 of the Town Ordinances, a Budget Review Committee meeting was held on Tuesday, December 12, 2023 via Microsoft Teams.*

In attendance were: Connor S. Martin, Mayor  
Melissa McCaw, Director of Finance  
Alexander M. Trujillo, Director of Public Works

Others: Lewis Tamaccio, Project Manager - Sustainability  
Jessica Carrero, Durational Project Manager  
Michael Dell'Accio, Downes Construction Co.

The meeting was called to order by Mayor Martin at 1:37 pm.

#### **Town Hall Renovation Project - Change Orders**

Proposed Change Orders (PCO) PCOs #098, and #100 through #102 in the following amounts respectively (\$621.30), \$11,980.44, \$168,513.49, and (\$47,952.63) totaling \$131,920.00.

DISCUSSION Discussion commences  
Mr. Dell'Accio provides a project status update

MOTION by: Ms. McCaw  
seconded by: Mr. Trujillo  
to review, discuss and approve PCOs #098, and #100 through #102 in the following amounts respectively (\$621.30), \$11,980.44, \$168,513.49, and (\$47,952.63) totaling \$131,920.00.

*Motion carried unanimously.*

#### **ADJOURNMENT**

MOTION by: Ms. McCaw  
seconded by: Mr. Trujillo  
to adjourn at 2:07 pm

*Motion carried unanimously.*

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*All materials relevant to the agenda items are available on the Town's website at:*

[https://www.easthartfordct.gov/engineering/budget review committee/minutes/](https://www.easthartfordct.gov/engineering/budget%20review%20committee/minutes/)

*Meeting minutes will be posted to the same webpage.*

Any questions regarding this meeting should be directed to Lewis Tamaccio, Project Manager at [ltamaccio@easthartfordct.gov](mailto:ltamaccio@easthartfordct.gov) or (860) 291-7105.

cc: Connor S. Martin, Mayor  
Alexander M. Trujillo, Director of Public Works  
Melissa McCaw, Finance Director  
Paul O'Sullivan, Grants Manager  
Linda Muscaro, Acting Town Clerk