

# Town of East Hartford Department of Human Resources

## Memo



To: All Town Hall Employees  
From: Frank Cassetta, Acting Director of Human Resources  
Date: October 5, 2011  
Subject: 2012 Holiday Schedule

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The following holidays shall be observed as days off with pay:

<u>Holiday</u>	<u>Day Observed</u>
New Year's Day	Monday, January 2, 2012
Martin Luther King's Day	Monday, January 16, 2012
Lincoln's Birthday	Monday, February 13, 2012
Washington's Birthday	Monday, February 20, 2012
Good Friday	Friday, April 6, 2012
Memorial Day	Monday, May 28, 2012
Independence Day	Wednesday, July 4, 2012
Labor Day	Monday, September 3, 2012
Columbus Day	Monday, October 8, 2012
Veterans' Day	Monday, November 12, 2012
Thanksgiving Day	Thursday, November 22, 2012
Christmas Day	Tuesday, December 25, 2012

5.1 Holidays falling on a Saturday shall be celebrated on the preceding day. Holidays falling on a Sunday shall be celebrated on Monday.